C.J. Hicks Elementary School  
1300 Pine Log Road  
Conyers, Georgia 30012  
Phone: 770-483-4410  
Fax: 770-483-0592

Right to Know Professional Qualifications of Teachers and Paraprofessionals

August 31, 2021

Dear Parents,

In compliance with the requirements of the Every Students Succeeds Act, C.J. Hicks Elementary would like to inform you that you may request information about the professional qualifications of your student’s teacher(s) and/or paraprofessional(s). The following information may be requested:

- Whether the student’s teacher—
  - has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
  - is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
  - is teaching in the field of discipline of the certification of the teacher.

- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

If you wish to request information concerning your child’s teacher’s and/or paraprofessional’s qualifications, please contact the Principal, Dr. Erica Wakefall at 770-483-4410.

With Falcon Pride,

Dr. Erica Wakefall

Dr. Erica Wakefall