<table>
<thead>
<tr>
<th>CLASSROOM OPERATIONS</th>
<th>HALLWAY OPERATIONS</th>
<th>RESTROOM OPERATIONS</th>
<th>FOOD OPERATIONS</th>
<th>CLINIC OPERATIONS</th>
<th>ARRIVAL &amp; DISMISSAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students must use hand sanitizer stations before entry into classroom.</td>
<td>Hallways will be set-up for 1-way direction transitioning.</td>
<td>Each grade level &amp; Connections Team will develop a restroom usage schedule. Refer to the “restroom zones” and plan accordingly.</td>
<td>Students will pick-up breakfast in the breakfast line and then report to homeroom upon morning arrival.</td>
<td>Clinic-Aide will provide customary support.</td>
<td>MORNING ARRIVAL 8:15a-8:45a</td>
</tr>
<tr>
<td>Students will transition to/from classrooms single file. Responsible distancing will be enforced.</td>
<td>Students will move in one direction during transitions.</td>
<td>Teachers may issue individual student passes but no more than 1 boy/1 girl at a time. Students will sign-in our restroom usage log to assist with contact-tracing as needed.</td>
<td>Teams will be scheduled on a rotation schedule for lunch. Two teams will eat lunch in the lunchroom while the other 2 teams eat in the classroom.</td>
<td>Parents must monitor the health of their children and keep sick children at home. This includes checking your student’s temperature and monitoring for other possible symptoms of COVID-19 daily.</td>
<td>CAR RIDERS</td>
</tr>
<tr>
<td>Masks will be worn at all times except during lunch.</td>
<td>Only one team will transition at a time, in a staggered &amp; carousel motion.</td>
<td>Teachers may issue individual student passes but no more than 1 boy/1 girl at a time. Students will sign-in our restroom usage log to assist with contact-tracing as needed.</td>
<td>Teams will be scheduled on a rotation schedule for lunch. Two teams will eat lunch in the lunchroom while the other 2 teams eat in the classroom.</td>
<td>Clinic Aides will also be trained to identify the symptoms of COVID-19 and will immediately isolate students with these symptoms.</td>
<td>Students will be assigned car rider ID Numbers.</td>
</tr>
<tr>
<td>Cell phones must be off and in laptop/bookbag throughout class (unless use is permitted by teacher)</td>
<td>Staff members will provide active supervision to ensure responsible distancing and mask-wear compliance.</td>
<td>Teachers may issue individual student passes but no more than 1 boy/1 girl at a time. Students will sign-in our restroom usage log to assist with contact-tracing as needed.</td>
<td>Teams will be scheduled on a rotation schedule for lunch. Two teams will eat lunch in the lunchroom while the other 2 teams eat in the classroom.</td>
<td>Parents will be required to pick up sick children immediately from school.</td>
<td>Mask wear will be required and students will enter door #1 and adhere to responsible distancing procedures.</td>
</tr>
<tr>
<td>Students will sit in same seats daily (Contact tracing purposes).</td>
<td>Students will adhere to assigned travel paths</td>
<td>Students will adhere to assigned travel paths</td>
<td>Students will be able to remove masks while eating lunch.</td>
<td>Students will adhere to assigned travel paths</td>
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</tr>
</tbody>
</table>

**MORNING ARRIVAL**

- **8:15a - 8:45a**

**CAR RIDERS**
- Students will be assigned car rider ID Numbers.
- Mask wear will be required and students will enter door #1 and adhere to responsible distancing procedures.
- Students will adhere to assigned travel paths

### Grade Level Travel Paths

<table>
<thead>
<tr>
<th>Grade</th>
<th>Travel Path</th>
</tr>
</thead>
<tbody>
<tr>
<td>6th</td>
<td>Learning Support Hall</td>
</tr>
<tr>
<td>7th</td>
<td>E Hall</td>
</tr>
<tr>
<td>8th</td>
<td>Student Services hall</td>
</tr>
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</table>

**BUS RIDERS**
- Students will exit their bus - mask on, adhere to responsible distancing procedures
### CMS COVID SAFETY PLAN

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| • Students will use provided disinfectant resources to clean desk/chair areas before leaving classroom. | | END OF DAY (3:45p)  
• All restrooms will be locked at 3:45pm. Emergency usage requests (only) will be sent to the Front Office which will require SIGNING-IN. | • Hand sanitizer before retrieving lunch  
• ABM Team will provide trash bags and handle trash collection.  
• If weather permits, teachers may choose to enjoy lunch outside with students. | • In the event a parent cannot be reached, the emergency contact for the student will be called.  
• Students and staff who test positive for COVID-19 (symptomatic or asymptomatic) must remain at home for the length of time recommended by the Public Health Department. | and enter their assigned door.  
Grade Level Travel Paths  
6th: Boy’s Locker Room Hall & Learning Support Hall  
7th: Boy’s Locker Room Hall & E Hall  
8th: Band/Chorus Hall & Student Services hall |

### AFTERNOON DISMISSAL
3:55p-4:25p

### CAR RIDERS
• Car Riders will be dismissed from their last period class by their ID numbers which will be displayed school-wide.

Parents, students, staff, and visitors shall not enter any RCPS building with symptoms of COVID-19, having been exposed to COVID-19 in the last 14 days, or having tested positive for COVID-19 without the appropriate isolation period. Anyone who knowingly violates this protocol may be subject to disciplinary action.
### CMS COVID SAFETY PLAN

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- Once a student leaves the building, he or she will not be allowed to reenter the building.

**BUS RIDERS**
- Bus dismissal will begin once all buses are on campus.
- Students will be dismissed by grade level halls (left side/right side) to minimize hallway inter-mingling.

**ATHLETES**
- Athletes will be dismissed along with the last bus load is dismissed.
# CMS COVID SAFETY PLAN

## MEDIA CENTER PROTOCOL
- Books and materials may be checked out by teachers and students using DESTINY (on-line checkout system).
- Media Center specialist will fulfill Destiny check-out requests and deliver to classrooms.
- For the safety of our staff and students returned books/materials will be placed on book carts for quarantine before recirculating. Media Center Specialist will develop a system for collecting and quarantining returned library books/materials.

## GENERAL SAFETY PROTOCOL
- PPE will be provided for staff by the school district throughout the year.
- One-way / Carousel flow of traffic with staggered dismissal in class changes & dismissal.
- Responsible distancing will be enforced.
- Restrooms and High Touch Points will be cleaned/disinfected “hourly”.
- School-wide electrostatic sprayer disinfecting will be done multiple times during the week.
- All students & staff members will wear face masks each day except during lunch.
- Appointments are required for on-campus visits.
- Early check-outs will be processed by the front office and students will be escorted to Door 1 to join parents. Please have your I.D. ready for verification (no check-outs after 3:30p).
- Drop-Offs (Laptops, instructional materials, athletic gear, etc.) will be handled by the front office team with discretion.

## OUTSIDE VISITS WILL BE PROHIBITED AT THIS TIME INCLUDING BUT NOT LIMITED TO:
- Lunch drop-offs
- Drop-Offs (Laptops, instructional materials, athletic gear, etc.)
- All parent meetings will be facilitated virtually until COVID restrictions are eased.

## IMPORTANT NOTICES
- To ensure safety, arrival on campus before 8:15a is not permitted.
  
  *1st infraction: Administrative Warning / Additional infractions: Subject to Disciplinary consequences as outlined by RCPS Code of Conduct.*