Conyers Middle School Parent and Family Engagement Plan  
2020 – 2021  
Revision Date: July 22, 2020

In support of strengthening student academic achievement, Conyers Middle School receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written Parent and Family Engagement Plan that contains information required by section 1116(b) and (c) of Every Student Succeeds Act (ESSA). The plan establishes the school’s expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school’s plan submitted to the local educational agency (LEA).

The Conyers Middle School agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school Parent and Family Engagement Plan and the joint development of the Schoolwide Title I Plan under Section 1114(b) of Every Student Succeeds Act (ESSA).

- Update the school Parent and Family Engagement Plan periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the Parent and Family Engagement Plan available to the local community.

- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the
ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.

- If the Schoolwide Title I Plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.

- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

  Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

  (A) Parents play an integral role in assisting their child’s learning;
  (B) Parents are encouraged to be actively involved in their child’s education at school;
  (C) Parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
  (D) Other activities are carried out, such as those described in Section 1116 of the ESSA
DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT PLAN COMPONENTS

JOINTLY DEVELOPED
Conyers Middle School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

Families are encouraged to participate in our Coffee Chats with the Principal, our Academic Showcases, Parent Shadow Days, Curriculum Night, PTA and Club-based Spirit Nights, and our Parent Cafés. Families are also welcomed to join in our Fine Arts events.

ANNUAL TITLE I MEETING
Conyers Middle School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about Conyers Middle School’s Title I program, the nature of the Title I Program, the parents’ requirements, the Conyers Middle School Parent & Family Engagement Plan, the Schoolwide Title I Plan, and the School-Parent Compact.

The Conyers Middle School Annual Title I Meeting will be held within the first month of the school year. The meeting is to inform parents of our requirements of the Title I Program, how Conyers Middle School participates in the Title I Program and the parents’ rights to be involved in their child’s education.

COMMUNICATIONS
Conyers Middle School will take the following actions to provide parents of participating children the following:

- Timely information about the Title I Programs;
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare or home visits, as such services relate to parent and family engagement; and
- Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.
Conyers Middle School collaborates with parents in the Spring Semester during two flexible revision meetings (one morning, one evening) to obtain valuable input from our stakeholders.

SCHOOL-PARENT COMPACT
Conyers Middle School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state’s high standards.

RESERVATION OF FUNDS
If applicable, Conyers Middle School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent.

COORDINATION OF SERVICES
Conyers Middle School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

The Conyers Middle School Parent and Family Engagement Plan will be available during our Coffee Chat events, Parent Shadow Days, on the CMS website, in the CMS Parent Center, Front Office, and distributed via email (if requested). All communication with parents related to school and parent programs, meetings, and other activities will be provided by the methods listed above, in addition to Remind Messages, Twitter, Friday Folder distribution, flyers during parent meetings, and by calling post messages (schoolwide phone messages).
BUILDING CAPACITY OF PARENTS

Conyers Middle School will build the parents’ capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards;
- Materials and training to help parents to work with their child to improve their child’s achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement; and
- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
  - The challenging State’s academic standards
  - The State and local academic assessments including alternate assessments
  - The requirements of Title I, Part A
  - How to monitor their child’s progress
  - How to work with educators to improve the achievement of their child

BUILDING CAPACITY OF SCHOOL STAFF

Conyers Middle School will provide training to educate teachers, specialized instructional support personnel, principals, school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- Offer Title I Parent Cafés, PTA meetings, School Council Meetings, Parent Academy trainings/participation, online resources, and OLT/PLC and PBIS meetings/activities. Events such as workshops, mentoring & buddy programs, conferences, trainings, webinars, and Academic Parent-Teacher Team meetings will also be used with school staff to build capacity to work with parents as equal partners.

Conyers Middle School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- Providing an online resource on the CMS website to allow families the ability to provide input.
DISCRETIONARY SCHOOL PARENT AND FAMILY ENGAGEMENT

PLAN COMPONENTS

☐ Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training.

☐ Provide necessary literacy training for parents from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training.

☐ Pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.

☐ Train parents to enhance the engagement of other parents.

☐ To maximize parent and family engagement and participation in their child’s education, arrange school meetings at a variety of times or conduct in-home conferences with teachers or other educators who work directly with participating children and parents who are unable to attend conferences at school.

☐ Adopt and implement model approaches to improving parent and family engagement.

☐ Establish a districtwide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs.

☐ Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities.

Our School Council is an essential part in development of training for teachers, principals, and other educators to improve the effectiveness of that training. Including input from all of our stakeholders is vital for the success of our school.

Provide academic showcase programs which are designed for literacy training (math, science, ELA, social studies) through Title I workshops. Event is designed to be engaging and fun for the entire family.

Based on feedback from our stakeholders, CMS will increase the amount of Parent Shadow Days and provide workshops/meetings at various times to allow families the opportunity to participate in school events/activities.

Provide an opportunity for local businesses and community-based organizations to participate in community-wide based events to help families and local businesses exchange information/services benefiting those in the surrounding community.

The PTA is used to encourage parents to participate and enhance the engagement of other parents through Parent-to-Parent Cafes. The Coffee Chats with the Principal (roundtable) is also geared to be participant led, where families are welcomed to lead the conversation and get answers to questions from administrators and families.

Community based organizations and businesses play a vital role in our school’s mentoring program. We have local businesses and parents who serve as mentors and continue to recruit more.