Senior Activities and Commencement 2022

Handbook and Guidelines
Dear Senior and Parents/Guardians:

Congratulations! May 27, 2022, is the date you and your senior have been looking forward to for years. The administration, senior class advisor and sponsors have compiled this booklet to provide both seniors and parents with pertinent information helpful in the graduation process. Please carefully read the entire booklet which contains instructions and dates for events, instructions for senior clearance, information about textbooks, commencement attire, and information from counseling. If you have any further questions about senior activities or graduation contact Ms. L. Benton lbenton@rockdale.k12.ga.us.

**ACADEMIC RESPONSIBILITIES**

As seniors become more excited, teachers, counselors and administrative staff would like to emphasize the importance of continuous academic progress. Many seniors have been infected with “Senioritis” and feel that because they have already been accepted to an institution of higher learning, they do not have to put forth any more effort. Please stress to your student that final college acceptance is contingent upon satisfactorily completing all graduation requirements. They must continue to work at their full potential in order for their final transcript to reflect an academically successful senior year.

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Class of 2022
A Word from our Principal

Welcome to Heritage! We are excited and looking forward to an exciting and productive school year. This handbook is specific to Heritage High School and supplements the Rockdale County Board of Education Handbook. This is just another tool we have prepared with hopes of providing HHS students, parents, and staff with information that is needed for a successful educational experience. As administrators, our primary responsibility is to provide a safe and orderly school environment that is conducive to student achievement. Our expectations are high for all those associated with HHS; therefore, this handbook supplement addresses some of the expectations we deem important.

High school is a time where teenagers begin to transition into young adults. It’s a time when teens learn to develop decision making skills and accept ownership and responsibility for their decisions. Our hope is this information will help our students make informed decisions that will enhance their high school experience. Our expectation is that every student, parent, and staff member read, retain, and refer to this handbook during the school year. I, along with the administrative staff wishes every student a successful and amazing school year.

S.E.T. the Stage,
L. Richards
Principal
Seniors Class Advisor
Ms. L. Benton
770) 483-5428 ext. 27169
lben@rockdale.k12.ga.us

Senior Remind
Please text @hhspat22 to 81010

Senior Class Dues
Patriot Package- $300 (paid by October 31)
Basic Package $150

Cap and gowns are included in the overall senior dues (both Basic and Patriot) but must be paid directly to Jostens. The cost is $42. This means that you will only need to pay HHS the difference. Basic package ($108) Patriot Package ($258).

All dues will be paid online HERE.

Expenditures

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<thead>
<tr>
<th>Class of 2022</th>
<th>Basic Package $150</th>
<th>Patriot Package $300</th>
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<tbody>
<tr>
<td>Official Senior Shirt</td>
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<td>Senior Lanyard</td>
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<td>Senior Breakfast</td>
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<td>C/O 22’ Yard Sign</td>
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<td>Cap/Gown</td>
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<td>Annual Senior Drive Thru</td>
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<td>Decision Day</td>
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<td>Graduation Costs</td>
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<td>Graduation Costs</td>
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<td>Heritage Tumbler</td>
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<td>Senior Hoodie</td>
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<td>Personalized Senior Blanket</td>
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<td></td>
<td>Personalized Senior Jacket</td>
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<tr>
<td></td>
<td>Personalized Senior Yard Sign</td>
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</tbody>
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All dues include a $5 PBIS fee.
Students with shirt/hoodie/jacket with sizes larger than XL will need to pay an additional $5 per item.

Cap and Gowns are included in the prices listed above but will have to be paid DIRECTLY to Jostens via their website.
Senior Dues with Cap/Gown Breakdown

All dues total costs include cap and gown. Cap and gown cost will be paid directly to Jostens. The remaining balance will be paid to HHS. See Explanation Below

- BASIC PLAN: $150
  - Cap/Gown Unit is $42
  - Remaining Dues Costs: $108
    - This will be paid directly to Jostens via the link on the HHS Website
  - Total Cost: $150

- PATRIOT PLAN: $300
  - Cap/Gown Unit is $42
  - Remaining Dues Costs: $258
    - This will be paid directly to Jostens via the link on the HHS Website
  - Total Cost: $300

*In the event of a cancelled graduation, refunds will be provided. Refunds will only be provided for missed events. Refunds will only be refunded to those who provide their PayPal receipt. Refunds will go out in June 2022.*

CONDUCT

Students are expected to be on their best behavior at all events and during school. School administration has the right to prohibit a student’s participation in an event for inappropriate behavior.

Important Dates

August 2, 2021- March 1, 2022

Purchase Cap/Gown from Jostens ($42+tax). The price will increase after March 1. Pay directly to www.jostens.com. Be sure to select Heritage High School Conyers.

August 2, 2021-May 23, 2022

Purchase Senior Dues Basic Package HERE.

August 5- September 30

Purchase yearbook directly from www.jostens.com for $65.

September 14-22

Senior Tile Project

September 20-22

Senior Portrait Make up (Theatre Commons)

September 23

Senior Transition Night/College and Job Fair

Class of 2022
October 1, 2021- May 2022
October 23
Yearbook price increases to $75
Community Job Fair
October 30
Homecoming Dance
Sunday, October 31, 2021
Last day to pay for the Patriot package. The basic package will be the only package offered after this day. PAY HERE

November 2021
Georgia Apply to College Month

April 4-8
Spring Break

May 6, 2022
Decision Day

Friday, May 6, 2022
Prom
8:00-11:00 pm
Mercedes Benz Stadium
Atlanta, GA

M-F, May 9-13, 2022
Senior Week

Sunday, May 22, 2022
Baccalaureate
Heritage Hills Baptist Church
2987 Highway 212 SW
Conyers, GA 30094
4:00PM

May 25-26, 2022
Graduation Practice
Heritage High School
10:00 AM-12:00 PM
2400 Granade Rd.
Conyers, GA 30094

May 27, 2022
Graduation
Heritage High School
2400 Granade Rd.
Conyers, GA 30094
7:30 PM

AP EXAM SCHEDULE

May 2, 2022
AP Chemistry Exam
May 2, 2022
US Government and Politics Exam
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<thead>
<tr>
<th>Date</th>
<th>Exam</th>
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<tr>
<td>May 4, 2022</td>
<td>AP Literature Exam</td>
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<td>May 4, 2022</td>
<td>AP Statistics Exam</td>
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<td>May 5, 2022</td>
<td>AP Macroeconomics Exam</td>
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<td>May 6, 2022</td>
<td>US History Exam</td>
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<tr>
<td>May 6, 2022</td>
<td>AP Art and Design Exam</td>
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<td>May 9, 2022</td>
<td>AP Calculus Exam</td>
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<td>May 11, 2022</td>
<td>AP Biology Exam</td>
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<td>May 12, 2022</td>
<td>AP Physics 1</td>
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<tr>
<td>M-F, May 16-20, 2022</td>
<td>Senior Finals</td>
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</tbody>
</table>

See student handbook for exemption policy.
SENIOR & COMMENCEMENT SEASON ACTIVITIES

Listed below are commencement season activities and instructions. Plan to attend all practices. Do not be late or plan any activities during practice times.

DECISION DAY, FRIDAY May 6, 2022
Seniors will wear shirts that are indicative of their next level decision (College, Military, Work Force) T

Students in danger of not graduating will not participate in Decision Day.
Students must be cleared prior to the ceremony.
Students MUST submit their acceptance letters to Ms. Harless, by 3:30 on April 22, 2022

Time: 9:00 am
Location: Gymnasium
Seniors' arrival time: 8:00 am

BACCALAUREATE / SUNDAY May 22, 2022 This Pre-Graduation ceremony celebrates the commencement season with song, acknowledgements and words of encouragement to the graduating class. Although not an official graduation, seniors will wear commencement attire. The ceremony is not mandatory and will last about an hour.

Time: 4:00pm
Seniors' arrival time: TBA
Place: Heritage Hills Baptist Church
2987 GA-212, Conyers, GA 30094
Attire: Full Cap & Gown Attire
COMMENCEMENT (GRADUATION) CEREMONY
May 27, 2022

Time: 7:30 PM
Seniors Arrival time: 6:15 pm
Place: Heritage High School

Commencement Ceremony Practice
(Mandatory Attendance. Please don’t plan anything during this time)
(Seniors are not allowed to leave practice early)

Commencement Attire: Full Cap & Gown Attire -See page 11
Attire Note: For all commencement exercises, caps must be worn straight with no additional attachments or decorations. Only school provided accessories such as honor stoles, honor cords, medals and tassels will be accepted as official attire. Students must leave all personal items with a family member.

Guest/Student behavior expectations: Because this is a dignified, serious ceremony we ask that students, as well as family, and all guests behave respectfully. Students will be allowed to walk across the stage only. Dancing, shouting, and any other outrageous behaviors are highly prohibited and will result in the removal of the graduate from the ceremony and the delay of distribution of the graduate’s diploma and or transcript. Security will be on site to ensure protection of all guests and will remove any unruly guests, including graduates. We ask that parents not bring noisemakers or create excessive applause to show respect for the names called of all graduates. Please do not bring any items such as balloons that will obstruct the view of others. Only guests with permits will be allowed in designated area for special needs guests. Do not approach the graduates while in line during processional or recessional. Guests may meet the graduates in the courtyard outside of the gym in the parking lot after recessional.

Guest Ceremony Etiquette:
Children are not allowed to run up and down the bleachers
Prolonged cheers are discouraged. This may keep another family from hearing their child’s name.

Seating: Seating is stadium style and is on a first come first serve basis. Guests are encouraged not to hold seats.
**Tickets**
Graduates will receive 6 tickets for family and guests. Tickets will be distributed to families during final graduation practice on May 26, 2022. Families who do not need all 6 tickets may surrender extra tickets to Ms. Benton or may give them to a family who needs them. Tickets will not be distributed on the day of graduation. Students MUST keep up with their tickets. There will not be any extra tickets if a student loses their tickets.

**Parking:** The parking lots get full fast on graduation day. Carpooling is seriously encouraged. Park in designated areas only. Do not block cars in their parking spots.

**Diplomas:** During graduation you will receive your diploma cover. **Immediately** following graduation, you will report to the commons where you will receive your actual diploma and two sealed transcripts. **You must pick these items up immediately following graduation.** If you miss the time to pick up your diploma, then it will be available for pick up on the Tuesday after graduation.

**Non-walkers:** If you do now wish to participate in the commencement exercises. You will not need to pay senior dues. You will need to pay a $25 non-walking fee in cash to Ms. Benton. You will be able to retrieve your diploma on the Tuesday after graduation from 8:00-3:00. Bring your receipt!
Commencement Season Attire

- White dress or skirt and top combination. Collar of dress must not be seen above collar of gown. If your dress is longer than the gown—pin it up.
- Wear a cool dress; it gets hot out there.
- Wear shoes you can stand in for long periods of time...
- To ensure that cap fits properly, hairstyles must allow for proper fitting of cap not leaning to front, back or side (According to tradition: No up do’s. Simple and conservative is best)

OR

- Solid white dress shirt
- Black or dark blue tie
- Black or navy-blue dress slacks
- To ensure that cap fits properly, hairstyles must permit the cap to fit flat and not slanted to the back, side, or front

No decorations can be worn with the cap or gown except those provided by the school. Please read instructions included in the gown packet to attach the collar. (Each gown is provided stickers to attach the gown, however, pins work best.) At no time during these ceremonies (Pre-Graduation Ceremony, or Graduation) may shorts, sneakers, Timberlands, sandals, and etc., be worn.

IF IN DOUBT, PLEASE DO NOT WEAR IT. Students dressed inappropriately will not be allowed to participate in the ceremonies.

DIRECTIONS

Directions to THE BACCALAUREATE—Heritage Hills Baptist Church

From HHS: Start out going SOUTH on Granade Rd. (turning left out of the front of the school)
Turn right onto Highway 138/GA-138
Turn right onto Highway 212/GA 212
Drive .41 miles and the church will be on your right
SAMPLE ONLY ANNOUNCEMENT:
This may be used to have your own announcements printed.

The Senior Class
of
Heritage High School
Announces the
Commencement Exercises
Of the Class of
Two thousand and twenty-two
At 7:30
at
Charles Evans Memorial Stadium
2400 Granade Rd
Conyers, GA 30094

Pre-Commencement Exercises
Sunday afternoon, May twenty-second
Two thousand and twenty-two
4:00 pm
Heritage Hills Baptist Church
2987 GA-212 SW
Conyers, GA 30094
SENIORS’ TO-DO LIST
HERITAGE HIGH SCHOOL
CLASS OF 2022

☐ REGISTERED FOR OR HAVE TAKEN THE SAT/ACT/ASVAB
   o Fee waivers available for students who qualify.

☐ APPLIED TO 3 to 5 COLLEGES

☐ CREATED AN ACCOUNT ON
   o Gafutures.org
   o actstudent.org
   o collegeboard.org

☐ ATTENDED A COLLEGE FAIR/open HOUSE

☐ REQUESTED A TRANSCRIPT

☐ UPDATED IMMUNIZATIONS
   o Check w/the college and health dept.

☐ LOGGED ON TO THE FAFSA
   www.FAFSA.ED.GOV

☐ COMPLETED AN ONLINE NCAA APPLICATION
   o ATHLETES ONLY!!!

☐ APPLIED FOR SCHOLARSHIPS

☐ REQUESTED LETTERS OF RECOMMENDATIONS FROM YOUR TEACHER/COUNSELOR
   o Two weeks’ notice

☐ CREATED A RESUME

☐ MET W/GRADUATION COACH (Ms. Benton)

☐ PAID SENIOR DUES IN FULL

☐ GRADUATE!
FINAL TRANSCRIPTS

In your diploma envelope there will be two sealed official transcripts for you send to the schools of your choice.

When you pick up your diploma after graduation, be sure that your transcripts are in there.

Do not open the sealed envelopes!
(How to address your Envelope for a Transcript)
Information in this handbook is subject to change. Should any changes occur, it will be announced at the school, posted on the website, and sent out via senior remind.