

PAC – Principal’s Advisory Council
Monday, October 23, 2017
7pm FPHS Library
Minutes

In Attendance:

Administration:

Richard Martinez, Principal

John Geisinger, Asst. Principal

Teachers:

Toni Dingley, English

Parents:

Reyna Cartagena, Chair

Renee Johnson, Vice-Chair

Terrie Lewis

Lori Hancock

Julett Denton

Ricky Guyant

Lisa Gossett

Carrie Webb

Rachel Sile

Tina Fisher

Welcome

- PAC Chairs welcomed PAC attendees, starting the meeting shortly after 7pm.

Review of Minutes

- Minutes from the 9/18/17 meeting were reviewed and accepted.

Follow Up Items

- **Website**
 - Mrs. Cartagena informed attendees that Mr. Martinez and Mr. Hackett were able to streamline navigation of the school website. Mr. Martinez reiterated that the website is division-controlled; hence deleting or rearranging content is largely impossible. He cited the school calendar as an example that requires “reservations” to then populated on the site calendar. He has asked for this to be corrected by the division. In the interim, he sends the weekly newsletters to remind parents of important dates.
 - A parent applauded Mr. Martinez’ effort as she found the site to be improved since her last visit.
 - It was suggested that important numbers like the clinic/nurse should be readily available somewhere on the site as “frequently called numbers.”
- **Back to School Packet**
 - Mrs. Cartagena also informed attendees that she polled 10 random parents at Touch Base regarding their opinion of the Back to School Packet. 9/10 of the parents find the packet unproblematic even after probing with an “excessive paper” question.
 - 1/10 parents did feel that the content could be electronic and that too much paper is being used.

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- **Principal Martinez’ Report**

- Mr. Martinez has asked that student council be represented at PAC meetings. He asked that the SCA Sponsor be added to the PAC email group.
- Mr. Martinez conducted a review of:
 - the Instructional Focus for this school year
 - net loss due to transfers, truancy, and late registrations
 - Strategic Plan with balanced scorecard
 - The possibility of the PAC reviewing surveys about school and county sentiment.
 - Goals (mathematics and reading)
 - Impact of small pools of students
 - Achievement gaps
 - EL and SPED individualization
- Mr. Martinez will review the Strategic Plan with the PAC at our next meeting.

- **Open Chair**

- A parent raised the concern that A.P. student needs are not reflected in the Instructional Focus.
 - Mr. Martinez suggested that an Ad Hoc Committee from the PAC could be formed to explore the needs of the A.P. Student Population.
 - The A.P. issue could also be used as an example for the contractors hired by the Division to reinvigorate PACs.
- A parent asked about shortened lunchtimes and FLEX time for remediation.
 - Mr. Martinez plans on reviewing the success of FLEX at the next meeting.
- The school limited WiFi password was another concern.
 - Mr. Martinez indicated that an expansion of bandwidth would be completed by mid-November.

- **Concluding Remarks & Adjournment**

- The meeting ended after 8pm. The Chairs thanked everyone for attending and informed attendees that the Minutes and Mr. Martinez’ presentation would be forwarded via email.
- The next meeting will be held on Monday, November 20, 2017 at 7pm in the school library.