ONLINE VIRTUAL LEARNING

Utica Community Schools, in conjunction is pleased to offer an online learning experience to current secondary UCS students. This program will afford students an opportunity to earn one-half credit toward graduation requirements per online course.

The online courses are self-paced with an open starting date but a fixed end date. Students set their own pace based on the rigor of the course and the time available. Certified instructors will set guidelines for completing assignments, grade coursework and be available to students for questions. School assigned mentors will encourage students and monitor their progress.

Students must meet with their school counselor to select the appropriate course to fulfill UCS graduation requirements. UCS students will earn a letter grade corresponding with the district grading policy for the online course. This grade will be reflected on the student's high school transcripts. The student needs to begin working on coursework as soon as the course opens.

FREQUENTLY ASKED QUESTIONS

Why would I want to participate in this program?

If you have additional electives or core courses you are interested in taking but are unable to fit them in your schedule because of the number of required courses.

Can I graduate from high school early because of the credits earned through the online learning experience?

No, these courses can be used to fulfill graduation requirements but not to graduate early.

Will this course appear on my transcript when applying to colleges & universities?

Yes, these courses will be included on your transcript.

How do I register for a course?

- Meet with your counselor
- Fill out the form (side 2)
- Have parent/guardian sign form
- Return the form to counselor

ENROLLMENT TYPES

○ **21F** (course taken as part of student's daily schedule outside of the school environment; no charge)

Final semester exams must be taken in the presence of a UCS employee. Students will earn a letter grade corresponding with the district grading policy for the online course. This grade will be reflected on the student's high school transcript.

○ **Credit Forward –** Courses taken in the summer or outside of the school day through Michigan Virtual. All credit forward courses are taken at home; parent pays enrollment fee.

If the student would like the letter grade earned displayed on their transcript, the exam must be taken in the presence of a UCS employee. If the exam is taken at home, credit (CR) will be awarded upon successful completion. Courses will be included on transcript with final letter grade or credit (CR) earned.

A full listing of courses being offered through *Michigan Virtual* is available at michiganvirtual.org/courses/students/
The Michigan Virtual Customer Care phone number is 888-889-2840

2021 ONLINE COURSE ENROLLMENT (SEMESTER 1)

To complete this enrollment, please return the signed form

PLEASE PRINT

Fax: 586.797.8854 • **Email:** kim.charland.uticak12.org

ENROLLMENT TYPE

○ **21F** (course taken as part of student's daily schedule outside of the school environment; no charge)

○ **Credit Forward Michigan Virtual ONLY** (course taken in summer or outside of the school day — all credit forward is taken at home; parent pays enrollment fee and registers student)

Student Name_____   **Current Grade**_____

Birth Date_____   **Current School**_____

Parent Name: _____   ***Parent Email**_____

Home Address_____   **Home Phone**_____

_____   **Parent Cell Phone**_____

*Student Email_____

*Must provide for registration. Email addresses must be different.

UCS Mentor Email_____

UCS Mentor Phone Number _____

I am enrolling in the following online course _____

Online course is through: ☐ **Michigan Virtual** *(21F or Credit Forward)* ☐ **Gennet**

Course student is dropping_____

☐ **Student has access to a computer and internet to complete the course work**
☐ **Student will be provided access to computer and/or internet by school**

I UNDERSTAND/AGREE TO THE FOLLOWING

- Upon successful completion of this class I will earn .5 credit toward graduation requirements
- For all 21F courses, I must take the online end of the course assessment in the presence of a UCS teacher.
- If I drop, do not complete the course or do not earn credit for the course, I will not be able to enroll in another online course.
- I will abide by the policies and procedures established by the online provider

Student Signature_____ **Date**_____

Parent Signature_____ **Date**_____

Counselor Signature_____ **Date**_____
          Counselor Approval for both the online course and the UCS course requirements being fulfilled