



**COLUSA COUNTY OFFICE OF EDUCATION**  
**CHILDREN'S SERVICES**  
 345 5<sup>th</sup> Street, Colusa, CA 95932  
 (530) 458-0350 • Fax: (530) 458-0310

**Colusa County Office of Education - Children's Services  
 Early Head Start/Head Start Regular Policy Council Meeting**

**Date:** Wednesday, February 24, 2021

**Time:** 9:00 a.m.

**Location:** Via the Zoom Application

**Note:** Due to the Coronavirus COVID-19 Policy Council Members are Encouraged to Attend the Early Head Start/Head Start Policy Council Meetings Via The Application, Zoom.

Zoom Meeting Information:

Website:

<https://us02web.zoom.us/j/82249343684?pwd=OEJZaWJaMm02aHk2V01DeDhGN3lzQT09>

Meeting ID: 822 4934 3684

Passcode: 6zbKNT

**Agenda**

- 1.0 Call Meeting to Order - TIME: \_\_\_\_\_
  - 1.1 Pledge of Allegiance
- 2.0 Roll Call
- 3.0 Approve the Minutes of November 18 and December 16, 2020 Policy Council Meetings **Action**

action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_
- 4.0 Public Comments & Presentations **Informational**
- 5.0 Program Planning/Budget **Informational**
  - 5.1 Budget, Meal Count, Credit Card/Charge Expense Report, In-Kind Report
  - 5.2 Colusa County Office of Education 2019-20 Financial Audit Report:
 

[https://www.ccoe.net/UserFiles/Servers/Server\\_675748/File/05%20Nov%2010%2020%20Board%20Packet.pdf](https://www.ccoe.net/UserFiles/Servers/Server_675748/File/05%20Nov%2010%2020%20Board%20Packet.pdf)

- 6.0 Reports Informational
- 6.1 Secretary's Report
- 6.2 Classroom Reports by Policy Council Representatives
- 6.3 Content Area Training
- 6.3.1 Curriculum - Donyale Miller, Division Director - Education Services, Children's Services
- 6.3.2 Support Services
- Recruitment Plan and Eligibility Priorities- Alma Villasenor, Enrollment Manager
  - Alternative Payment and Resource and Referral - Maria Ayala, Resource & Referral Coordinator
- 6.4 Community Member Reports
- 6.4.1 Colusa County One-Stop, Marisa Apaseo, Employment Service Coordinator
- 6.4.2 Colusa County Superintendent of Schools, Mike West
- 6.5 Director's Report
- 6.5.1 Enrollment, Attendance, Attendance of Children Partially Funded by Other Programs, Curriculum Updates, Program Information Summaries
- 6.6 Family Engagement Coordinator Report - Family Engagement Coordinator, Lydia Navarro
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- 7.0 Personnel **Action**
- None
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- 8.0 New Business
- 8.1 Approve the Impasse Procedure **Action**
- action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_
- 8.2 Approve the By-Laws
- action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_
- 8.3 Approve the 2021-22 Application for Federal Assistance (SF-424)
- action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_
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- 9.0 Correspondence Informational
- 9.1 MB 21-04: California State Preschool Program Free or Reduced-Price Meal Eligibility Criteria to Enroll Four-Year-Old Children - REVISED
- 
- 10.0 Seat Newly Elected Policy Council Delegates, Alternates, Community Representatives/Past Parents **Action**
- action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_
- 
- 11.0 Policy Council Executive Officer Elections **Action**

11.1 Chairperson

action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_

11.2 Vice-Chairperson

action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_

11.3 Treasurer

action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_

1.4 Secretary

action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_

12.0 Announcements

13.0 Advanced Planning

13.1 Next Scheduled Meeting Date: March 24, 2021 at 9:00am  
**(Fourth Wednesday of the Month)** Via Zoom Application

14.0 Adjournment - TIME: \_\_\_\_\_