

**RICE LAKE AREA SCHOOL DISTRICT**  
**BOE Buildings & Grounds Committee**  
**Tuesday, January 28, 2020**  
**5:30 p.m.**

**MINUTES**

1. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m.
2. **ROLL CALL:** Present: Doug Kucko, Deanna Aubart, Keven Jensen, Joshua Estreen  
Others Present: Patrick Blackaller, Director of Finance & Operations, Brad Kisling, Maintenance, Dan Smith, Maintenance  
Absent: Randy Drost, Superintendent
3. **STATEMENT OF NOTICE:** Patrick Blackaller confirmed the Statement of Notice as required by Section 19.84 of the Wisconsin Statutes.
4. **APPROVAL OF MINUTES:** Doug Kucko and Joshua Estreen motioned to approve the November 26, 2019 BOE Buildings & Grounds Committee minutes. All present voting yes. Approved.
5. **Jefferson Elementary Plan:** The committee discussed our options associated with repairing/renovating Jefferson Elementary, the Administration Building, and Red Cedar School. It was discussed that all three buildings will need work completed on them if we intend to continue to use them. The committee has directed district staff to begin exploring approaches to renovate both Jefferson Elementary and the Administrative building
6. **Middle School Energy Project:** Mr. Blackaller discussed the most recent meeting with representatives from LHB to discuss the current state of our Middle School heating system. Based upon our meeting we were optimistic that LHB would continue to support, and if needed, provide more support and assistance to ensure that our system is working optimally.
7. **5-Year-Plan:** The committee reviewed and edited the 5-year plan. An updated list of projects is attached to the minutes.
8. **High School Compressor:** It was discussed that one of the compressors failed at the high school. We have had multiple failures on the two compressors used to cool the library and High School office area. It was determined that the ductwork is thought to be too small and therefore causing the compressor failures. We had proposals to fix the problem at a cost of just under \$100,000. The district is recommending running with just one compressor rather than replacing the entire system. The cost to reprogram the existing unit would be \$2,500. If this fails, then we may need to reconsider our approach

to this problem, but we felt that this was a low cost reasonable solution to the current problem.

9. **Maintenance/Shop Building:** The committee went and viewed the progress on the building. There were a few minor things that needed to be completed, but in general, the committee and Maintenance staff were very pleased with the results of the project.
10. **Pool:** The committee discussed the work that needs to be done on the existing pool piping. The committee agreed that the work should be done. The committee also discussed the coming meeting with the City to discuss the change in approach to the construction of the new facility.
11. **Other:** None
12. **NEXT MEETING DATE: TBD**
13. **ADJOURNMENT:** Joshua Estreen and Doug Kucko motioned to adjourn the meeting. All present voting yes. Meeting adjourned at 7:42 p.m.

Minutes submitted by Patrick Blackaller.