

**RICE LAKE AREA SCHOOL DISTRICT
BOE Buildings & Grounds Committee
Tuesday, November 26, 2019
5:30 p.m.**

MINUTES

1. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m.
2. **ROLL CALL:** Present: Doug Kucko, Deanna Aubart, Keven Jensen, Joshua Estreen
Others Present: Randy Drost, Superintendent, Patrick Blackaller, Director of Finance & Operations, Brad Kisling, Maintenance, Dan Smith, Maintenance
Absent: None
3. **STATEMENT OF NOTICE:** Patrick Blackaller confirmed the Statement of Notice as required by Section 19.84 of the Wisconsin Statutes.
4. **APPROVAL OF MINUTES:** Doug Kucko and Joshua Estreen motioned to approve the June 27, 2019 BOE Buildings & Grounds Committee minutes. All present voting yes. Approved.
5. **Playground Update:** Mr. Blackaller reported that the playground install has occurred. Once wood chips are placed, the playgrounds should be usable.
6. **Maintenance Shop Building:** Mr. Kisling reported the shop building is moving along well. The project is expected to be completed by the end of December. The project is expected to come in under budget based upon deducts already received. In-floor heat was included in the project.
7. **Middle School Bathroom:** The committee discussed the lack of plan review denial. We will wait and see as to next steps if any.
8. **Middle School Performance Contract:** The areas identified as “in need of additional equipment” were to be completed by the end of thanksgiving break. After this work is completed, we believe that we will be able to maintain temperatures in the Middle School throughout the heating season. That being said, we are concerned that the system is not functioning as designed. The original design was supposed to allow classrooms to be heated by the wall based fin tube radiators, with the makeup air from the ERV’S providing lower temperature air to create better room circulation. Last heating season, we were required to use the ERV’s as a heating source to maintain rooms when temperatures were in the single digits and below. A meeting between LHB, Apex, and the district is scheduled for December 13, 2019 to discuss these concerns. Based upon the response at this meeting, the district will consider hiring an outside consultant to review design of the system and heat load requirements of the building.

9. **Facilities Reorganization (Jefferson, Red Cedar School):** The committee discussed the possibility of moving programs out of Red Cedar School to either Jefferson or to other locations in the district. The committee is asking that we look further into repurposing Jefferson for either our Red Cedar programing or for administrative space.
10. **Five -Year -Plan:** The committee updated the Five-year plan. This will be revisited in the spring.
11. **Truck Bid:** The committee agreed that Link Ford had the lowest bid for the vehicle. We will be providing a purchase order to Ford to complete the purchase.
12. **Pool:** The committee discussed the letter provided by Mark Johnson, Jr. asking that a non-profit be the owner of any new pool facility. It was also discussed that the city provide support in the form of remodeling the existing pool facility into a community space.
13. **Other:** None
14. **NEXT MEETING DATE: TBD**
15. **ADJOURNMENT:** Joshua Estreen and Doug Kucko motioned to adjourn the meeting. All present voting yes. Meeting adjourned at 7:12 p.m.

Minutes submitted by Patrick Blackaller.