

**RICE LAKE AREA SCHOOL DISTRICT
BOARD OF EDUCATION
700 Augusta Street
Rice Lake, WI 54868**

Policy and Legislative Advocacy Committee Minutes

Tuesday, February 9, 2021

5:30 p.m.

Board Room at Administration Office/Virtual

MINUTES

- I. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m.
- II. **ROLL CALL:** Present – Committee Members: Abbey Fischer, Keven Jensen, Lorrie Parkman, Gary Spear
Absent- NA
District Staff –Randy Drost, District Administrator
Others: NA
- III. **STATEMENT OF NOTICE:** Randy Drost announced that notice of the meeting was communicated by public notice as required by 19.84 of WI statutes.
- IV. **Approval of Minutes from Tuesday, January 12, 2021 [action]:** Gary Spear and Abbey Fischer motion to approve the meeting minutes from Tuesday, January 12, 2021. All present voting yes. Motion approved.
- V. **LEGISLATIVE ADVOCACY UPDATE:** The committee discussed the following items:
- The committee discussed follow-up from the Heart of the North Lobby Committee
 - The committee discussed the mask mandate in Wisconsin
 - The committee discussed the new executive orders that will impact K-12 education
 - The committee discussed sending a letter to: Armstrong, Bewley, Chars at the Senate & Assembly, and Education Committees
- VI. **REVIEW THE FOLLOWING:** The committee reviewed the following policies:

Policy	Title
Policy #442	Student Conduct and Discipline (revise): The committee reviewed the revised Policy. The fourth paragraph on page 1 will be revised to read, “In addition to the rules found in the Student Code of Conduct, the Board of Education authorizes the District Administrator, and any of their appropriately licensed administrator designees, to set forth additional rules of conduct for students. Further, subject to administrative oversight and to the extent consistent with applicable law and with the District’s policies, procedures, and more formal rules of conduct for students, school staff are permitted to issue and reasonably enforce situation-specific conduct directives for students that support the provision of a safe and productive school environment.”

Policy	Title
	<p>On page 2, under the section, “Expectations for Staff and Other Adults Who Supervise Students and Student Activities”, item #3 will be revised to read, “Students shall be informed within 24 hours of the reason(s) for any disciplinary sanctions and shall have the opportunity to provide their viewpoint regarding the situation.”</p> <p>The committee recommended the revised policy go to the full board as a first reading.</p>
Rule #442	<p>Student Code of Conduct and Discipline (revise): The committee reviewed the revised Rule.</p> <p>On page 2, the definition of “Designee” will be revised to read, “A designee is a District employee who is specifically appointed, by the building administrator, to have the authority to create additional rules of conduct for a student under their supervision.”</p> <p>The definition of “Short-term Removal” will be revised to read, “A period of time related to the incident, not to equal more than one school day.”</p> <p>The definition of “Employee” will be revised to read, “An individual authorized by the building administrator to establish and/or enforce rules of conduct.”</p> <p>The definition of “Long-term Removal” will be added and is as follows, “Refers to a student permanently removed from a class.”</p> <p>All references of “teacher” will be revised to read, “employee” except for one reference on page 5.</p> <p>On page 3, under the section, “Student Removal from Class”, under #1 (a), the following bullets will be added:</p> <ul style="list-style-type: none"> • Disruptive Behavior • Unauthorized Electronic Devices • Repeated refusal to obey school rules • Bullying and/or harassing other individuals in the school <p>On page 4, under item “III. What procedures must be followed in temporarily removing a student from class”? the first paragraph under this item will be revised to read, “Except where the behavior is extreme, an employee will generally address the behavior, teach expected behavior, and warn the student that continued misbehavior may lead to temporary removal from class. When the employee determines that removal is appropriate, the employee should take one of the following courses of action:”</p> <p>Also, under item III, the third paragraph will be revised to read, “Prior to allowing the student to resume their normal schedule, the building principal or designee shall speak to the student within 24 hours to determine whether the student is, or appears to be, ready and able to</p>

Policy	Title
	<p>return to class without a recurrence of the behavior for which the student was removed.”</p> <p>On page 5, the second paragraph will be revised to read, “The teacher shall inform the student’s parents that the student was removed from class as soon as possible, preferably no later than the end of the day, but prior to the beginning of the next scheduled school day. Such notice may be by phone, email or Skyward. Such notice shall specify the class from which the student was removed, the duration of the removal, and the basis for the removal as stated by the teacher. The teacher shall keep written documentation of all attempts to contact the parents in accordance with this provision and shall submit copies to the building principal or designee.”</p> <p>Under item IV., Long Term Placement Procedures, the last bullet under #1 will be removed, “The class from which the student was removed if, after weighing the interests of the removed student, the other students in the class and the teacher, the principal or designee determines that re-admission to the class is the best or only alternative.”</p> <p>The committee recommended the revised Rule go to the full board as a first reading.</p>

VII. **OTHER:** NA

VIII. **Next Meeting:** The next meeting is scheduled for **Tuesday, March 9, 2021** at 5:30 p.m. in the Board Room at the Administration Office/Virtual.

- **Upcoming Policies for review:** Policies that are up for review at the next committee meeting include the following:
 - #460.1 Policy, Wisconsin Academic Excellence Scholarship
 - #462 Policy, Wisconsin Technical Excellence Scholarship
 - #751 Policy, Student Transportation Services
 - #751 Rule, Student Transportation Guidelines
 - #881.1 Policy, Relations with School Support Organizations
 - #881.1 Rule, Relations with School Support Organizations Guidelines
 - District Cell Phones (new)

IX. **ADJOURN:** A motion to adjourn was made at 7:53 p.m. by Gary Spear and seconded by Abbey Fischer.

Minutes respectfully submitted by Randy Drost.