

RICE LAKE AREA SCHOOL DISTRICT
BOARD OF EDUCATION
30 SOUTH WISCONSIN AVENUE
Rice Lake, WI 54868

Policy and Legislative Advocacy Committee Minutes

Tuesday, June 30, 2020
5:30 p.m.
Rice Lake High School Library

MINUTES

Revised 7/28/2020

- I. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m.
- II. **ROLL CALL:** Present – Committee Members: Abbey Fischer, Keven Jensen, Gary Spear
Absent- Lorrie Parkman
District Staff – Kris Britton, Randy Drost, Marsha Scherz, Natalie Springer, Susan Strouf, Josh Tomesh
Others: NA
- III. **NOTICE OF POSTING:** Randy Drost announced that notice of the meeting was communicated by public notice as required by 19.84 of WI statutes.
- IV. **Election of Policy and Legislative Advocacy Committee Chairperson [action]:** Gary Spear and Abbey Fischer nominated Keven Jensen. Gary Spear and Abbey Fischer motioned the nominations be closed and a unanimous ballot be cast for Keven Jensen. All present voting yes. Keven Jensen was approved as the committee chairperson.
- V. **Approval of Minutes from Monday, March 16, 2020 [action]:** Abbey Fischer and Gary Spear motion to approve the meeting minutes from Monday, March 16, 2020. All present voting yes. Motion approved.
- VI. **LEGISLATIVE ADVOCACY UPDATE:**
- It was suggested Dave Armstrong and John Ellenson be invited for a Livestream event as part of a special board meeting, just prior to a regular board meeting.
 - Bring up teacher retirement window with legislators including tax implications.
- VII. **REVIEW THE FOLLOWING:** The committee reviewed the following policies:

| Policy | Title |
|---------------|--|
| Policy #343.5 | Online Learning Activities and District Online Courses (new): The committee reviewed the new draft policy. Item #3 under District Online Courses , will be deleted. The committee recommended the revised new policy go to the full board as a first reading. |
| Rule #343.5 | Application and Approval Procedures for District Online Courses (new): The committee reviewed the new draft rule. Letter ‘e’ under #3 will be |

| Policy | Title |
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| | <p>deleted from the rule. Also, under #3, letter 'f' will be revised to read, <i>"If the student applies to take District online courses under a proposed schedule that would (a) jeopardize the student's full-time status; or (b) result in the student receiving more credits in any semester or term than could otherwise be earned by taking a full daily schedule of classes, then the school must hold a meeting with the student and the student's parent or guardian, and the administration to build a schedule that meets the student's Academic and Career Plan."</i></p> <p>Item #4 and #5 will be flipped.</p> <p>The committee recommended the revised new rule go to the full board as a first reading.</p> |
| Policy #344.41 | <p>Promotion and Retention of Students in Grades 1-12 (review): The committee reviewed the current policy. There were no recommended revisions.</p> <p>The committee recommended the current policy go to the full board as a first reading.</p> |
| Rule #344.41 | <p>Promotion and Retention of Students in Grades 1-12 (review): The committee reviewed the current rule. Under section I, A, #2 and #3 will be flipped. Item #2 will read, <i>"The district shall use a team-based approach to review relevant student data for a possible student at risk to determine if a grade advancement team should be formed. Information to be reviewed will include:</i></p> <ol style="list-style-type: none"> <li data-bbox="634 1163 1487 1497">1. <i>The results of available District-provided academic assessments, including:</i> <ul style="list-style-type: none"> <li data-bbox="875 1241 1487 1308">• <i>Student performance on district administered universal screeners</i> <li data-bbox="875 1318 1487 1419">• <i>Student performance on district administered common formative and/or summative assessments</i> <li data-bbox="875 1430 1487 1497">• <i>Standardized assessments other than state assessments</i> <li data-bbox="634 1507 1503 1575">2. <i>State assessment results (or results from an alternate assessment, if applicable) that are available for the student;</i> <li data-bbox="634 1585 1406 1652">3. <i>The student's summative grades and teachers' summative evaluations of the student's academic skills"</i> <p>Item #3 will read, <i>"Following the completion of each universal screening and additional testing as needed, the district shall inform the student's parent or guardian that the district has identified the student as being at risk of not meeting end of year learning standards."</i></p> <p>Under the section, Student Academic Performance Criteria, letter b. will be reviewed with Bob Butler to clarify if English Learners fall under the</p> |

| Policy | Title |
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| | <p>same legal pieces as students with IEPs.</p> <p>The following sentence will be revised by Susan Strouf regarding students with IEPs. If students with disabilities meet the IEP goals or English Language Learners meet the IRP goal, they will be promoted.</p> <p>The committee recommended the revised rule go to the full board as a first reading.</p> |
| Exhibit (1) #344.41 | <p>Promotion and Retention Flowchart (review): The committee reviewed the current Exhibit (1). There were no recommended revisions.</p> <p>The committee recommended the current Exhibit (1) go to the full board as a first reading.</p> |
| Policy #446.1 | <p>Use of Seclusion and Physical Restraint (review): The committee reviewed the current policy. Item #7 will be revised with the current nondiscrimination statement.</p> <p>The committee recommended the revised policy go to the full board as a first reading.</p> |
| Rule #446.1 | <p>Procedures for Using Seclusion and Physical Restraint Interventions (revise): The committee reviewed the recommended revisions to the rule. It was recommended the first bullet under letter A., be separated for better understanding.</p> <p>The committee recommended the revised Rule go to the full board as a first reading.</p> |
| Exhibit (1) #446.1 | <p>Seclusion/Physical Restraint Report (revise): The committee reviewed the recommended revisions to the Exhibit (1). On page 2, the first reference of Functional Behavioral Assessment (FBA) and Behavior Intervention Plan (BIP) under IV, letter B will be spelled out.</p> <p>The committee recommended the revised Exhibit (1) go to the full board as a first reading.</p> |
| Policy #536.3 | <p>Retirement of Certified Staff (revise): The committee reviewed the revised policy. The reference of District Administrator of Schools, will be revised to say District Administrator.</p> <p>The committee recommended the revised policy go to the full board as a first reading.</p> |
| Policy #662 | <p>Petty Cash (recommend delete): The committee reviewed the current policy being recommended for deletion.</p> |

| Policy | Title |
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| | The committee recommended the current policy go to the full board as a first reading for possible deletion. |
| Policy #751 | Student Transportation Services (review): The committee reviewed the current policy. The committee recommended this policy be brought back to a future meeting to continue discussion on student walking radius. |
| Rule #751 | Student Transportation Guidelines: The committee reviewed the current rule. The rule will also be brought back to a future meeting for further discussion. |

VIII. **OTHER: NA**

IX. **Next Meeting:** The next meetings are scheduled for Tuesday, July 28, 2020; Tuesday, August 11, 2020, and Tuesday, September 8, 2020 at 5:30 p.m. in the Board Room at the Administration Office.

- **Upcoming Meeting Schedule: NA**
- **Upcoming Policies for review:** Policies that are up for review at the next committee meeting include the following:
 - #361 Policy, Selection of Instructional Materials and Resources
 - #361 Rule, Procedures for the Selection and Reconsideration of Classroom Instructional Materials and Resources
 - #361 Exhibit (1), Parent/Guardian Letter on the Use of Controversial Materials and Available Alternate Materials in the Classroom
 - #361 Exhibit (2), Request for Reconsideration of Instructional Materials
 - #361 Exhibit (3), School Response to Complaint
 - #361 Exhibit (4), Checklist for School Media Advisory Committee’s Reconsideration of Instructional Materials-Fiction and Other Literary Forms
 - #361 Exhibit (5), Checklist for School Media Advisory Committee’s Reconsideration of Instructional Materials-Nonfiction
 - #361 Exhibit (6), Recommended Instructional Material
 - #383.1 Policy, Service Animals in District Facilities
 - #383.2 Policy, Emotional Support Animals in District Facilities
 - #383.3 Policy, Professional Therapy Dogs
 - #411.3 Policy, Bullying and Harassment
 - #411.3 Rule (1), Reporting Bullying/Harassment: Procedures for Students, Parents, and Other Non-Employees
 - #411.3 Rule (2), Reporting Bullying/Harassment: Expectations and Procedures for District Employees
 - #411.3 Rule (3), Responding to and Investigating Reports of Possible Bullying or Harassment Involving Students
 - #411.3 Rule (4), Board Guidelines for the District’s Procedures, Services, and Communications Related to Bullying and Harassment in the Schools
 - #459 Policy, Animals on School Premises
 - #459 Rule, Procedures for Animals on School Premises
 - #459 Exhibit (1), Verification of Wellness and Consent for Animal on School Premises
 - #459 Exhibit (2), Animal on School Premises-Parent/Guardian Permission Slip
 - #512 Policy, Employee Harassment
 - #512 Rule, Resolution of Harassment Complaints
 - #512 Exhibit (1), Harassment Complaint Form
 - #512 Exhibit (2), Notification to Complainant of Right to Appeal Harassment

- #527 Policy, Responsible Use of Information Technology Resources by Staff
- #527 Rule (1), Guidelines for Responsible Use of Information Technology Resources by Staff
- #527 Rule (2), Guidelines for Electronic Communication by Staff
- #731.2, Electronic Surveillance Policy
- #751 Policy, Student Transportation Services
- #751 Rule, Student Transportation Services Guidelines
- #881.1 Policy, Relations with School Support Organizations
- #881.1 Rule, Relations with School Support Organizations Guidelines
- TBD, Student Recordings/Other Recordings
- TBD, Cell Phones

x. **ADJOURN:** A motion to adjourn was made at 8:15 p.m. by Abbey Fischer and seconded by Gary Spear.

Minutes respectfully submitted by Randy Drost.