



**RICE LAKE AREA SCHOOL DISTRICT
700 Augusta Street
Rice Lake, WI 54868**

**BOARD OF EDUCATION
DISTRICT ADMINISTRATOR OBSERVATION COMMITTEE**

Board Room at Administration Office/Virtual

Monday, March 15, 2021

8:30 a.m.

MINUTES

- I. CALL TO ORDER:** Gary Spear called the meeting to order at 8:30 a.m.
- II. ROLL CALL:** Present - Board Members: Steve Bowman, Joshua Estreen, Abbey Fischer, Gary Spear
Absent- NA
Others Present- NA
- III. STATEMENT OF NOTICE:** Communications and public notice of the meeting, as required by Section 19.84 of the Wisconsin Statutes, had been properly given by District Administrator Drost.
- IV. APPROVE MEETING MINUTES FROM THURSDAY, JANUARY 7, 2021**
[action]: Abbey Fischer and Steve Bowman motion to approve the regular session meeting minutes from Thursday, January 7, 2021. All present voting yes. Motion approved.
- V. APPROVE QUESTIONNAIRE FOR THE DISTRICT ADMINISTRATOR REFLECTIVE NARRATIVE** **[action]:** Committee members reviewed and discussed a questionnaire. Josh Estreen and Abbey Fischer motion to approve the questionnaire for the District Administrator Reflective Narrative with revisions. All present voting yes. Motion approved.
- VI. REVIEW DISTRICT ADMINISTRATOR EVALUATION TIMELINE** **[action]:** The committee agreed to amend the current District Administrator Evaluation timeline to accurately reflect the January meetings. Abbey Fischer and Steve Bowman motion to approve the District Administrator Evaluation Timeline with revisions. All present voting yes. Motion approved.

VII. ADJOURNMENT: Abbey Fischer and Steve Bowman motion to adjourn the meeting.
All present voting yes. Meeting adjourned at 9:15 a.m.

Minutes submitted by Gary Spear.