

**RICE LAKE AREA SCHOOL DISTRICT
30 S. Wisconsin Avenue
Rice Lake, WI 54868**

**BOARD OF EDUCATION
DISTRICT ADMINISTRATOR OBSERVATION COMMITTEE
RLHS Warrior Conference Room**

**Tuesday, March 19, 2019
8:30 a.m.**

MINUTES

- I. CALL TO ORDER:** Bill Schmitzer called the meeting to order at 8:30 a.m.
- II. ROLL CALL:** Present - Board Members: Steve Bowman, Joshua Estreen, Bill Schmitzer, Gary Spear
Absent- NA
Others Present- NA
- III. STATEMENT OF NOTICE:** Communications and public notice of the meeting, as required by Section 19.84 of the Wisconsin Statutes, had been properly given by District Administrator Drost.
- IV. APPROVE MEETING MINUTES FROM WEDNESDAY, NOVEMBER 7, 2018 [action]:** Steve Bowman and Gary Spear motion to approve the regular session and closed session meeting minutes from Wednesday, November 7, 2018. All present voting yes. Motion approved.
- V. APPROVE QUESTIONNAIRE FOR THE DISTRICT ADMINISTRATOR REFLECTIVE NARRATIVE [action]:** The committee reviewed and discussed a draft questionnaire for the district administrator reflective narrative. Following discussion, Steve Bowman and Josh Estreen motion to approve the draft questionnaire for the district administrator reflective narrative with some revisions. All present voting yes. Motion approved. The reflective narrative questionnaire will be presented to District Administrator Randy Drost.
- VI. ADJOURNMENT:** Meeting adjourned at 9:25 a.m.

Minutes submitted by Gary Spear.