

**RICE LAKE AREA SCHOOL DISTRICT
700 Augusta Street
Rice Lake, WI 54868**

**BOARD OF EDUCATION
DISTRICT ADMINISTRATOR OBSERVATION COMMITTEE
Board/Administration Office**

**Wednesday, June 20, 2018
10:00 a.m.**

MINUTES

- I. CALL TO ORDER:** Bill Schmitzer called the meeting to order at 10:00 a.m.
- II. ROLL CALL:** Present - Board Members: Joshua Estreen, Bill Schmitzer, Gary Spear
Absent- Steve Bowman
Others Present- Randy Drost
- III. STATEMENT OF NOTICE:** Communications and public notice of the meeting, as required by Section 19.84 of the Wisconsin Statutes, had been properly given by District Administrator Drost.
- IV. APPROVE MEETING MINUTES FROM THURSDAY, MARCH 22, 2018**
[action]: Josh Estreen and Gary Spear motion to approve the regular session meeting minutes from Thursday, March 22, 2018. All present voting yes. Motion approved.
- V. REVIEW AND DISCUSS A DRAFT OF THE DISTRICT ADMINISTRATOR WRITTEN REFLECTIVE NARRATIVE:** The committee reviewed and discussed Mr. Drost's reflection on meeting his goals for 2017-2018. Committee members were supportive of the draft narrative. Central to the discussion was the potential implementation of continuous improvement.

After receiving input from the committee, Mr. Drost will be presenting a final written reflective narrative for board review/approval July 23, 2018.
- VI. ADJOURNMENT:** Meeting adjourned at 12:15 p.m.

Minutes submitted by Gary Spear.