

SPECIAL MEETING
OF THE
HILLSBOROUGH TOWNSHIP BOARD OF EDUCATION
March 26, 2007

The Board of Education of Hillsborough Township in the county of Somerset, convened in public session on Monday, March 26, 2007 at 6:30 p.m. in the cafeteria of the Auten Road Intermediate School in the School District.

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided to the Hillsborough Beacon, Somerset Messenger Gazette, and Courier News newspapers on March 21, 2007. The notice is also posted in the Board of Education office and a copy has been sent to the Township Clerk and Township Public Library.

ROLL CALL

MEMBERS PRESENT: Judith C. Haas, David T. Lin, Steven D. Paget, Edward Plaskon, and Marc J. Rosenberg

Wolfgang Schneider arrived at 6:50 p.m.
Neil Hudes and David Kanaby arrived at 7:30 p.m.

MEMBERS ABSENT: Steven J. Sloan

ALSO PRESENT: Dr. Karen Lake, Superintendent of Schools, Mr. Thomas M. Venanzi, Assistant Superintendent for Business/Board Secretary

Dr. Lisa Antunes, Assistant Superintendent of Schools and Mrs. Annette Wells, Assistant to School Business Administrator/Assistant Board Secretary arrived at 7:30 p.m.

Executive Session

A motion was made by Mr. Lin and seconded by Mr. Paget that the board adopt a resolution to go into executive session at 6:32 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Hillsborough in the County of Somerset and State of New Jersey as follows:

1. The following matters to be discussed are the evaluations of the superintendent and board secretary.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Mr. Schneider arrived at 6:50 p.m.

The board reconvened in public session at 7:30 p.m.

Mssrs. Hudes and Kanaby, Dr. Antunes, and Mrs. Wells arrived at 7:30 p.m.

2007-08 Budget

President Plaskon discussed the budget process taken by the district over the past few months.

Mrs. Haas, on behalf of the finance committee, highlighted how the budget met district goals and responsibilities while being fiscally prudent.

Time was allowed for questions and comments on the budget.

No members of the public commented on the budget.

Board comments on the budget highlighted:

- low cost per pupil rate
- high percentage of instructional budget
- low administrative costs
- budgeted facilities projects
- no increase in class size
- maintaining athletics and extracurricular activities
- continued implementation of 5-year curriculum and facility plans
- 3-year technology plan
- Continued transportation in accordance with district policy
- Participation in shared services
- Addition of writing center at the high school
- Enhancements to special education program

President Plaskon announced that the comparative spending guide for NJ public schools is available as a link on the district's website through the business services link.

Action Agenda

FINANCE

A motion was made by Mrs. Haas and seconded by Mr. Paget that the board of education approve the finance agenda as follows:

Final 2007-08 Budget

Adopt the final 2007-08 school budget and question for the April 17, 2007 ballot as follows and as listed on Schedule A:

General Fund	\$93,353,726
Special Revenue	1,796,020
Debt Service Fund	<u>5,479,459</u>
TOTAL	\$100,629,205

Budget QuestionLocal Tax Levy for Budget

Resolved, That there should be raised for General Funds \$69,073,157 for the ensuing school year (2007-08). The school district has proposed programs and services in addition to the core curriculum content standards adopted by the State Board of Education. Information on this budget and the programs and services it provides is available from your local school district.

Commissioner Cap

Approve the applications of the following commissioner cap adjustments to the 2007-08 school budget as follows:

Capital Outlay	\$1,602,030
Special Education	253,902

Resolution for Capital Outlay Commissioner Cap Adjustment

Approve the following resolution pertaining to a commissioner cap adjustment for capital outlay expenditures in the 2007-08 tentative budget:

WHEREAS, the 2007-08 capital outlay budget includes the following items: instructional, medical, athletic and office equipment, maintenance and transportation vehicles and equipment, and facility projects, and

WHEREAS, the budgeted cost for these capital outlay expenses is \$2,206,390 and

WHEREAS, the original 2006-07 capital outlay budget was \$2,152,277, and

WHEREAS, the maximum eligible amount for a commissioner cap adjustment for capital outlay is \$1,602,030 for the 2007-08 school year, and

WHEREAS, the school district requires the entire amount of \$1,602,030 as a capital outlay commissioner cap adjustment in order to implement all budgeted items included in the 2007-08 capital outlay budget, and

WHEREAS, all items included in the capital outlay budget must be completed in the 2007-08 school year in order to implement the district's long range facility plan needs; meet the instructional needs of the district in order to provide a thorough and efficient education; maintain our periodic plans for equipment replacement; and

provide equipment essential to the administration of necessary school level activities

NOW THEREFORE BE IT RESOLVED, that the Board of Education approve the submission of this resolution along with the approved 2007-08 tentative budget to the Somerset County Superintendent for review and approval.

Upon call of the roll, motion carried with a unanimous vote recorded.

Announcements

President Plaskon reminded the public that the school election will be held on Tuesday, April 17. The polls will be open from 2:00 p.m. to 9:00 p.m.

Adjournment

A motion was made by Mr. Paget and seconded by Mr. Schneider to adjourn the meeting at 8:09 p.m.

Upon call of the question, the motion carried unanimously.

Respectfully submitted,

Thomas M. Venanzi
Assistant Superintendent for Business/
Board Secretary