

REGULAR MEETING
OF THE
HILLSBOROUGH TOWNSHIP BOARD OF EDUCATION
May 18, 2009

The Board of Education of Hillsborough Township in the county of Somerset, convened in public session on Monday, May 18, 2009 at 7:30 p.m. in the cafeteria of the Auten Road Intermediate School in the School District.

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided in the Board's annual meeting notice. This notice was also provided to the Hillsborough Beacon and the Courier News newspapers on May 14, 2009. The notice is also posted in the Board of Education office and a copy has been sent to the Township Clerk and Township Public Library.

ROLL CALL

MEMBERS PRESENT: Frank A. Blandino, John Donnadio, Gregory Gillette, Judith C. Haas, Neil Hudes, Steven D. Paget, Marc J. Rosenberg, and Barbara Sargent

MEMBERS ABSENT: Wolfgang Schneider

ALSO PRESENT: Dr. Edward Forsthoffer, III, Superintendent of Schools, Dr. Lisa M. Antunes, Assistant Superintendent for Curriculum and Instruction, Mr. Scott Rocco, Assistant Superintendent for Personnel, Mr. Aiman Mahmoud, School Business Administrator/Board Secretary, and Mr. Gerald Eckert, Assistant School Business Administrator/Assistant Board Secretary

Approval of Minutes

A motion was made by Ms. Haas and seconded by Mr. Donnadio to approve the public meeting minutes from April 20, 2009.

Upon call of the question, the motion carried with seven members voting in favor and Ms. Sargent.

A motion was made by Ms. Haas and seconded by Mr. Donnadio to approve the executive session meeting minutes from April 20, 2009.

Upon call of the question, the motion carried with seven members voting in favor and Ms. Sargent abstaining.

A motion was made by Mr. Hudes and seconded by Mr. Blandino to approve the public meeting minutes from April 28 2009.

Upon call of the question, the motion carried unanimously.

Correspondence

None

Mr. Donnadio thanked the community members who participated in Saturday's strategic planning meeting.

New Business

Ms.. Sargent recognized Mrs. Simons from the middle school who brought eleven of her students to Drew University to participate in the Kirby Shakespeare Shakespeareance festival.

Ms. Haas recognized Steven Yamaska for being selected the Star-Ledger scholar of the year.

Ms. Haas also stated that the Somerset School Boards annual spring meeting will be held on Tuesday May 19, 2009. She also reported that there is a dialogue on regionalization and consolidation on Wednesday May 27, 2009 at the Educational Services Commission.

Mr. Blandino asked if the board would consider creating a new committee on athletics and extracurricular activities.

Dr. Paget stated that this can be talked about at a future work meeting.

Superintendent's Report

Dr. Forsthoffer reported that the district has received state approval for 22 capital projects to be done during the 2009-2010 school year. This means that these projects, if completed, would be eligible for up to 40% state funding.

Dr. Forsthoffer then reported to the board that Governor Corzine announced that both state aid payments for the month of June will be delayed into the month of July. In the same announcement, the State has given authorization to school districts to apply for a loan if needed. The State would pay the interest on this loan.

Dr. Forsthoffer informed the board and public that the district is proposing to house the integrated preschool program in one of the elementary schools rather than holding it off-site.

Time was allowed for questions and comments on the superintendent's report.

Mr. Donnadio asked to clarify that the state aid being withheld is just for the month of June and also asked when payment will be made.

Dr. Forsthoffer stated that the State is withholding all of the state aid for the month of June and has said that payment will be in July.

Mr. Hudes asked if the integrated preschool program was held off site simply because we did not have the space for this.

Dr. Forsthoffer stated that we intend to add a bathroom to one of the classrooms in Hillsborough Elementary using the federal stimulus package IDEA funds. By bringing this in house we can save money on the extra services provided to these students.

Mr. Blandino asked how the students will be selected.

Dr. Forsthoffer stated that the special education students are selected by reviewing their IEP's. The regular education students will be selected through a lottery.

President. Paget clarified that the regular education students will be charged tuition for this preschool program.

Tim Jordan asked for some clarification on the preschool program. He wanted to know if this had any impact on the special education students.

Dr. Forsthoffer responded by stating that nothing will change for the special education students other than the location of the program.

Mr. Jordan also asked what the rules are for the State regarding the withholding of state aid payments.

Dr. Forsthoffer stated that the State will pay any interest on any loan that is taken out.

Mr. Jordan then asked if there is a way for the district to start saving money for replacing the high school football field's turf.

Mr. Blandino stated that this topic will be added to the agenda for the next facilities committee meeting.

Action Agenda

Public Comments

None

CURRICULUM & INSTRUCTION

A motion was made by Ms. Haas and seconded by Mr. Gillette that the board of education approve the curriculum and instruction agenda as follows:

Acceptance of Grant Funds

Accept the Following Grant Award Funds:

| Grant | Amount |
|--|---------------|
| Environmental Awareness Grant entitled "Recycle and Reuse Incomplete Sets of Dominoes" from the Somerset County Board of Chosen Freeholders awarded to Woods Road School | \$400.00 |
| Rider University Connect-Ed PLC Grant (partial award) | \$6,436 |

Approve the Summer School Application for the Summer Enrichment Program – July 6 through July 17, 2009.

Approve the submittal of an Application for the Personalized Student Learning Plan Pilot Program.

PERSONNEL

A motion was made by Mr. Hudes and seconded by Mr. Rosenberg that the board of education approve the personnel agenda as follows:

Mr. Blandino asked if the summer camp salaries are paid by the fees collected for the camps.

Mr. Rocco stated that these salaries are paid through camp funds.

Mr. Gillette asked why some of the wages listed in summer employment are listed as hours yet the salaries are listed as per day?

Mr. Rocco stated that all of the wages are based on an 8 am to 3 pm work day and they will be paid based on the number of hours that they work.

Retirements and Resignations

| Name | Location | Position | Reason | Effective Date | Dates of Employment |
|-----------------|------------------|--|---------------|-----------------------|----------------------------|
| Teresa Ippolito | High School | .5 Clerical Assistant | Resignation | 5/15/2009 | 9/1/2004 – 5/15/2009 |
| Bianca Kozik | Sunnymead School | Lunch Aide | Resignation | 5/8/2009 | 9/27/1999 – 5/8/2009 |
| Robert O'Rourke | High School | Cross Country 1 st Assistant Coach | Resignation | 6/30/2009 | 9/1/2003 – 6/30/2009 |
| Dana Richens | High School | Fall/Winter Cheerleading 1 st Assistant Coach | Resignation | 6/30/2009 | 9/1/2006 – 6/30/2009 |

Leaves of Absence

| Name | Location | Position | Type of Leave | Dates of Leave |
|------------------|-----------------|-------------------------|----------------------------------|-----------------------|
| Marissa Iannella | High School | Italian Teacher | Disability/Family/Child Care LOA | 9/8/2009 – 1/30/2010 |
| Julie Kuhn | Woodfern School | Instructional Assistant | Intermittent Family LOA | 4/30/2009 – 6/30/2009 |
| Elizabeth Watts | High School | Math teacher | Disability/Family LOA | 9/3/2009 – 12/31/2009 |
| Amanda Wollert | Woodfern School | Grade 4 teacher | Unpaid LOA | 9/1/2009 – 1/1/2010 |

Revised Leaves of Absence

| Name | Location | Position | Type of Leave | From Effective Date | To Effective Date |
|-----------------|--------------------------------|--------------------|-----------------------|----------------------------|--------------------------|
| Nora Brinkofski | Auten Road Intermediate School | Guidance Counselor | Disability LOA | 2/23/2009 – 5/1/2009 | 2/23/2009 – 5/15/2009 |
| Julia Haran | High School | Music Teacher | Family LOA | 4/2/2009 – 5/8/2009 | 4/2/2009 – 5/25/2009 |
| Olivia Monillas | Middle School | French Teacher | Disability/Family LOA | 5/18/2009 – 6/15/2009 | 5/5/2009 – 6/15/2009 |

Revised Long Term Substitute

| Name | Location | Position | Replacing | Effective | Salary |
|------------------|-------------------------|--------------------------------|------------------|-----------------------|---------------------------------|
| Drisana McFadden | Auten Road Intermediate | LTS – Grade 6-Literacy Teacher | Karen Hoffman | 2/23/2009 – 5/14/2009 | \$47,080 Pro Rated BA Step 1 |

Rescind Contract

| Name | Location | Position | Effective | Stipend |
|-----------------|-----------------|------------------------------------|-----------------------|----------------|
| Jennifer Puritz | Middle School | Intramural Club Advisor – Softball | 2008-2009 school year | \$548.80 |

Appointments 2008-2009

Approve the appointment of the following personnel for the 2008-2009 school year. The appointment of those marked with an (*) will be contingent upon approval as per N.J.S.A. 18A:6-7.2 et. Seq.

Long Term Substitute

| Name | Location | Position | Replacing | Effective | Salary |
|-----------------|-----------------|----------------------|------------------|----------------------|------------------------------|
| Katharine Capra | Middle School | LTS – French Teacher | Olivia Monillas | 5/5/2009 – 6/15/2009 | \$47,080 Pro Rated Step 1 |
| Jennifer Eidel | High School | LTS – Music Teacher | Julia Haran | 4/2/2009 – 5/25/2009 | \$47,080 Pro Rated Step 1 |

Substitutes

| Teachers - \$80/day | | | |
|----------------------------|-----------------|----------------|-------------|
| Kavita Agarwal | Mark DeOliveira | Shruti Rajpara | Tracy Pluta |
| Keith Treonze | | | |
| | | | |

| Instructional Assistant - \$80/day | Custodian - \$9.35/hour | Secretary - \$10.25/hour | Lunch Aides – \$7.90/hour |
|---|--------------------------------|---------------------------------|----------------------------------|
| Debra Grouss | Eugeniusz Kolodziej | Elizabeth Spano | Elizabeth Spano |
| | Charles Osei-Duah | | Tracie Zebro |
| | | | |

Mentors

| Mentor | Mentee |
|---------------|---------------|
| Jill Hansen | Sharon Gasmen |

Student Teaching

| Name | University | Grade Level/ Subject Area | School | Effective | Cooperating Administrator/Teacher |
|-----------------------|---------------------------|--------------------------------------|-----------------------------------|--------------------------|--|
| Bethany Hoffman | The College of New Jersey | Grade 4 | Woods Road | 9/8/2009 – 12/18/2009 | Kristine Nowacki |
| Kelly Feeney | The College of New Jersey | Grade 2 | Hillsborough Elementary School | 1/19/2010 – 5/7/2010 | Elizabeth Schryver |
| Eva Kusina | The College of New Jersey | Grade 2 | Amsterdam School | 3/8/2010 – 5/7/2010 | Barbara Vitanza |
| Nickolas Moustakas | The College of New Jersey | Health & PE | High School | 3/8/2010 – 5/7/2010 | James McFarland |
| Kristen Frohn | College of St. Elizabeth | Grade 3 | Amsterdam School | 9/8/2009 – 12/18/2009 | Lois Moak |
| Olga Pitcherello | Rider University | Grade 4 | Amsterdam School | 1/25/2010 – 4/30/2010 | Mona Desai |
| Sylvia Ahn | Rider University | Grade 2 | Sunnymead School | 9/9/2009 – | Susan Fairlie |

| Name | University | Grade Level/ Subject Area | School | Effective | Cooperating Administrator/Teacher |
|---------------------------|----------------------------|--------------------------------------|----------------------------|----------------------------|--|
| | | | | 12/11/2009 | |
| Nicole Payton | The College of New Jersey | Special Ed./ Elementary | Triangle School | 1/19/2010 – 5/7/2010 | Rosanne Bozonne/Sandy Smith |
| Robert Denson | Montclair State University | Music | Amsterdam School | 10/26/2009 – 12/18/2009 | Steve Miller |
| Sharon Triner | The College of New Jersey | Kindergarten | Triangle School | 1/19/2010 – 5/7/2010 | Dawn Renz |
| Elizabeth Radziszewski | Rutgers University | Biology | High School | 9/8/2009 – 12/18/2009 | Janet Billey |
| Stephanie Kmec | Rutgers University | Grade 2 | Woods Road | 9/8/2009 – 12/18/2009 | Maria Schoeb |
| Donna Biddulph | The College of New Jersey | Special Ed./ Elementary | ESY Program | 7/1/2009 – 8/20/2009 | Donna Landon |
| Rachel Marsiglia | The College of New Jersey | Grade 5 | Auten Road Intermediate | 1/19/2010 – 5/7/2010 | Robert Massaroni |

Summer Extended School Year Program – Additions - 2009

| Name | Location | Position | Effective | Salary |
|----------------------|-----------------|-----------------|----------------------|---------------|
| Elizabeth Abate | High School | Substitute | 7/1/2009 – 8/20/2009 | \$80/per day |
| Michele Costello | High School | Substitute | 7/1/2009 – 8/20/2009 | \$80/per day |
| Jane Griffo | High School | Substitute | 7/1/2009 – 8/20/2009 | \$80/per day |
| Karen Levey | High School | Substitute | 7/1/2009 – 8/20/2009 | \$80/per day |
| Erika Schulz | High School | Substitute | 7/1/2009 – 8/20/2009 | \$80/per day |
| Elizabeth Steinbruck | High School | Substitute | 7/1/2009 – 8/20/2009 | \$80/per d ay |
| Diane Ford | High School | Speech Teacher | 7/1/2009 – 8/20/2009 | \$311/per day |
| Carol Sefczek | High School | Nurse | 7/1/2009 – 8/20/2009 | \$324/per day |

Summer Employment – 2009

| Name | Location | Position | No. of Hours/Days | Salary |
|-----------------------|-------------------------|--------------------|--------------------------|------------------|
| Tricia Crane | Amsterdam School | Secretary | 50 hours | \$205/per day |
| Linda Gimbut | Sunnymead School | Secretary | 50 hours | \$224/per day |
| Flo Steinberg | Triangle School | Secretary | 25 hours | \$178/per day |
| Lorma Spencer | Triangle School | Secretary | 25 hours | \$145/per day |
| Sue Maglia | Woodfern School | Secretary | 50 hours | \$211/per day |
| Debbie Corr | Woods Road School | Secretary | 50 hours | \$199/per day |
| Rosanna Mazzone | Auten Road Intermediate | Secretary | 20 days | \$178/per day |
| Gail Guido | Auten Road Intermediate | Secretary | 12 days | \$244/per day |
| Linda DeKranis | Auten Road Intermediate | Secretary | 8 days | \$199/per day |
| Jody Morrison | Hillsborough Elementary | Secretary | 25 hours | \$205.29/per day |
| Laura Felker | Hillsborough Elementary | Secretary | 25 hours | \$138.88/per day |
| Patty Brower | Auten Road Intermediate | Guidance Counselor | 10 days | \$361/per day |
| Angela Cleveland | Auten Road Intermediate | Guidance Counselor | 10 days | \$333/per day |
| Nora Brinkofski | Auten Road Intermediate | Guidance Counselor | 10 days | \$396/per day |
| Janice Herterich | Middle School | Secretary | 10 days | \$218/per day |
| Anna Mahler | Middle School | Secretary | 20 days | \$347/per day |
| Aime Casagrande | Middle School | Guidance Counselor | 20 days | \$384/per day |
| Mia Carella | Middle School | Guidance Counselor | 5 days | \$311/per day |
| Megan Pierfy | Middle School | Guidance Counselor | 5 days | \$426/per day |
| Dawn Jicha-Cervellino | Middle School | Resource teacher | 30 hours | \$311/per day |
| Jennifer Battista | Middle School | Resource teacher | 15 hours | \$292/per day |
| Debra Porowski | Middle School | Resource teacher | 15 hours | \$415/per day |
| Jan Hionas-Curran | Middle School | Resource teacher | 15 hours | \$394/per day |
| Sherry Brucia | High School | Secretary-Guidance | 20 days | \$199/per day |
| Shari Chappell | High School | Guidance Counselor | 8 days | \$311/per day |
| Christina Costa | High School | Guidance Counselor | 8 days | \$394/per day |
| Laura Houssell | High School | Guidance Counselor | 8 days | \$311/per day |
| Robin Kenny | High School | Guidance Counselor | 8 days | \$434/per day |
| Tobi Kozak | High School | Guidance Counselor | 8 days | \$322/per day |
| Phyllis Pinsky | High School | Guidance Counselor | 8 days | \$413/per day |

| Name | Location | Position | No. of Hours/Days | Salary |
|------------------|-----------------|--------------------|--------------------------|---------------|
| Ian Progin | High School | Guidance Counselor | 8 days | \$299/per day |
| Jim Reese | High School | Guidance Counselor | 8 days | \$461/per day |
| Karen Sare | High School | Guidance Counselor | 8 days | \$293/per day |
| Brian Yarasheski | High School | Guidance Counselor | 8 days | \$423/per day |

Summer Athletic Camp Stipends - 2009

Approve the stipends for the Summer Athletic Camp as listed on Schedule II-A.

Summer Enrichment Program – 2009

Approve the salaries for the 2009 Summer Enrichment Program as listed on Schedule II-B.

Renewal of Contracts for all Certificated Staff Hired after September 30, 2008.

Approve the re-employment and tentative assignments for all certificated staff hired after September 30, 2008 as listed on Schedule II-C.

Renewal of Contracts for all Tenured Certificated Staff.

Approve the re-employment for all tenured certificated staff members for the 2009-2010 school year as listed on Schedule II-D.

Renewal of Contracts for Support Staff

Approve the re-employment and tentative assignments for support staff members for the 2009-2010 school year, as listed on Schedule II-E through II-J.

Change in Contract 2009-2010

| Name | Location | From | To | Effective | Salary |
|---------------|-------------------------|-------------------------------|------------------------|----------------------|---------------------------|
| Beth Moran | Middle School | .786 Instructional Asst. | .5 Instructional Asst. | 9/1/2009 – 6/30/2010 | \$27,859 Pro Rated Step 4 |
| Jagruti Tolia | Auten Road Intermediate | Full time Instructional Asst. | .5 Instructional Asst. | 9/1/2009 – 6/30/2010 | \$27,105 Pro Rated Step 3 |

Transfer/Change in Position 2009-2010

| Name | Location | From | To | Location | Effective | Salary |
|--------------|------------------|-----------------|------------------|------------------|----------------------|------------------------|
| Rafael Reyes | High School | Custodian | Head Custodian | Sunnymead School | 7/1/2009 – 6/30/2010 | \$56,571 Step 14 |
| Julia Staats | Amsterdam School | Writing Teacher | Reading Resource | Amsterdam School | 9/1/2009 – 6/30/2010 | \$72,820 MA Step 15-20 |

Appointments 2009-2010

Approve the appointment of the following personnel for the 2009-2010 school year. The appointment of those marked with an (*) will be contingent upon approval as per N.J.S.A. 18A:6-7.2 et. Seq.

Long Term Substitute – 2009-2010

| Name | Location | Position | Replacing | Effective | Salary |
|--------------------|-------------------------|-----------------------|------------------|-----------------------|------------------------------|
| Richard Bencivenga | High School | LTS – English Teacher | Stacey Gerst | 9/1/2009 – 6/30/2010 | \$48,610 BA Step 1 |
| Grace Buchanan | Auten Road Intermediate | LTS – LDTC | Kim Cocuzza | 9/1/2009 – 12/30/2009 | \$48,610 Pro Rated BA Step 1 |

Teacher – 2009-2010

| Name | Location | Position | Replacing | Effective | Salary |
|------------------|-------------------------|----------------------------|------------------|----------------------|---------------------|
| Marc Angelone | Auten Road Intermediate | Music Teacher | Gary Smith | 9/1/2009 – 6/30/2010 | \$59,820 MA Step 10 |
| Drisana McFadden | Auten Road Intermediate | Grade 6 – Literacy Teacher | Leta Gilbert | 9/1/2009 – 6/30/2010 | \$52,620 BA Step 7 |

Upon call of the roll, the motion carried with a unanimous vote recorded.

FINANCE

A motion was made by Mr. Hudes and seconded by Mr. Rosenberg that the board of education approve the finance agenda as follows:

Mr. Hudes asked if there is a procedure in place to account for stale and outstanding checks.

Mr. Mahmoud stated that these are checks that are outstanding on the monthly account reconciliations and some of them go back to 2004. This is the first time that we are writing these checks off after a period of six to nine months.

Mr. Donnadio stated that he does not agree with the choice of Sodexo as the food service provider since Aramark's bid was to guarantee the district a greater return.

Mr. Donnadio also questions the process that was used in selecting a telecommunications system. He stated that he does not recall a bid on this system.

Mr. Mahmoud informed the board that this purchase will be made using the WSCA (Western States Contracting Alliance) contract that is recognized by the State of New Jersey. As a result of this contract, the district is not required to go out to bid on this item.

Mr. Donnadio stated that he thinks this is a significant purchase and we should go out to bid for this even though it is not required.

Mr. Mahmoud stated that the WSCA multi-state contract is a cooperative purchasing arrangement that is exempt from the public bidding laws. Mr. Mahmoud then asked Mr. Handler, director of technology, to describe to the board the process that he went through in selecting the vendor for the telecommunications system.

Mr. Handler stated that the WSCA contract is a result of a bid for the lowest possible price. They negotiated with Cisco to arrive at a price that was discounted by 35%. We then negotiated further with several vendors and arrived at a price with Cisco that is discounted by 44%.

Mr. Hudes asked why we do not have a clearly defined policy on purchasing so that the administration has clear direction from the board.

President Paget referred the issue of purchasing guidelines to the policy committee to establish guidelines.

Acceptance of Monthly Financial Reports

Accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Moneys for the month of April 30, 2009 and in compliance with N.J.A.C. 6:20-2.13 (e) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the district's financial obligation for the remainder of this fiscal year.

Approval of Monthly Bills

Approve the monthly bills as reviewed by the finance committee as follows:

General Operating: \$9,225,199.39

Line Item Transfers

Approve the line item transfers in the 2008-09 general fund budget as submitted on Schedule III-A.

Cancel Stale & Lost Checks

Approve the resolution as submitted on Schedule III-B to cancel stale and lost checks.

Acceptance of Grant Resolution

Approve the following resolution regarding grant funding for a school facilities project:

WHEREAS, the district applied for state funding for 22 facilities projects referred to as the 2009 Summer Facilities Projects as identified below; and

WHEREAS, the NJ State Department of Education has issued notification to the district that this project does qualify as a school facilities project eligible for State support under the Act; and

WHEREAS, the State share of 40% of the preliminary eligible cost has been determined to be \$831,198; and

WHEREAS, the district is required to notify the NJ State Department of Education their selection of funding and whether it accepts the State’s determination.

NOW, THEREFORE BE IT RESOLVED, that the Hillsborough Township board of Education accepts the State’s preliminary eligible cost of \$831,198 and selects the grant option for funding on the 22 facilities projects referred to as the 2009 Summer Facilities Projects as identified below:

2009 Summer Facilities Projects

| <u>School</u> | <u>State Project #</u> |
|--|------------------------|
| <u>Hillsborough High School</u> Replace Lockers in field house, replace gym folding partition and install exterior security lighting | 2170-030-09-1002 |
| <u>Hillsborough High School</u> Replace student sink in shop, rework sidewalk at rear entrance for ADA compliance, replace AC in room 261 | 2170-030-09-1003 |
| <u>Amsterdam Elementary School</u> Remove existing pneumatic temperature controls and install new digital ATC for gym | 2170-033-09-1004 |
| <u>Hillsborough Middle School</u> Replace annex lockers, kitchen ventilation | 2170-035-09-1005 |

| | |
|--|------------------|
| <u>Hillsborough Elementary School</u> Repave parking and driveways. Remove VAT flooring from multi-purpose room and install VAT | 2170-040-09-1006 |
| <u>Sunnymead Elementary School</u> Remove existing windows in the original building and replace with energy efficient windows | 2170-060-09-1007 |
| <u>Triangle Elementary School</u> Remove existing windows and clock system and install new energy efficient windows and new clock system | 2170-070-09-1008 |
| <u>Triangle Elementary School</u> Remove and replace existing exterior security lighting and building grease trap | 2170-070-09-1009 |
| <u>Woodfern Elementary School</u> Remove existing clock and PA system and replace with new system, reroof sections B, E, & F | 2170-080-09-1010 |
| <u>Woodfern Elementary School</u> Remove existing spot lights and install new energy efficient security lighting across the front of the school | 2170-080-09-1011 |
| <u>Woods Road Elementary School</u> Remove existing clock and PA system and install new systems | 2170-085-09-1012 |

EIRC Consortia Agreement

Approve the EIRC agreement as submitted on Schedule III-C. EIRC is a non profit K-12 consortium and operates at no cost to the district. This consortium provides professional development and enables the district to purchase educational software at a discounted price.

State School Aid Anticipation Note

Due to the delay in the payment of the June 8 and June 22 State School Aid payments approve the loan note as submitted on Schedule III-F.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Food Services Agreement

A motion was made by Mr. Rosenberg and seconded by Ms. Haas that the board of education approve the resolution as submitted on Schedule III-D for the food services agreement.

Upon call of the roll, the motion carried with seven members voting in favor and Mr. Donnadio voting against.

Resolution for the Purchase of a Telecommunications System

A motion was made by Mr. Rosenberg and seconded by Mr. Hudes that the board of education approve the resolution as submitted on Schedule III-E for the purchase of a telecommunications system.

Upon call of the roll, the motion carried with five members voting in favor and Messrs. Blandino, Donnadio, and Gillette voting against.

ADMINISTRATIVE

A motion was made by Mr. Hudes and seconded by Mrs. Haas that the board of education approve the administrative agenda as follows:

Approve the Professional Travel Related Expenses as Listed:

Approve the Professional Travel Related Expenses as listed on *Schedule IV-A*.

Approve Field Trip Destinations as Listed:

Oak Crest Day Camp, Somerset, NJ

Acceptance of Donations

Accept the following donations:

| <u>Donor</u> | <u>Description</u> |
|---------------------------------|---|
| 3M Supplies for Schools Program | office supplies, athletic bandages, cleaning supplies |

Approve Recommendation for Position for Teacher of the Deaf or Hard of Hearing

Approve the recommendation to add Teacher of the Deaf or Hard of Hearing to the existing employment categories required by specific instructional needs of pupils of the district.

P.A.C.O. Designee

Approve the appointment of Aiman Mahmoud, School Business Administrator, as the District's Public Agency Compliance Officer for the 2008-09 and 2009-2010 school year.

Resolution Authorizing the Change in Medical, Prescription Drug and Dental Carriers

Approve the following resolution:

WHEREAS, the Hillsborough Township Board of Education currently offers Medical, Prescription Drug and Dental Coverage to its' employees through CIGNA HealthCare and;

WHEREAS, the Health Insurance Consultant, Willis HRH, has received a quotes on behalf of the Board of Education from many insurance companies, and;

WHEREAS, the quoted rates received from Horizon Blue Cross & Blue Shield of NJ are substantially less expensive than the CIGNA HealthCare for the period July 1, 2009 through June 30, 2010 for Medical and Prescription Drug coverage, and;

WHEREAS, the quoted rates received from Met Life are substantially less expensive than CIGNA HealthCare for the period July 1, 2009 through June 30, 2010 for dental insurance, and;

WHEREAS, Horizon Blue Cross & Blue Shield of NJ and Met Life have guaranteed equal to or better than benefits to the current CIGNA HealthCare coverage in a letter, and;

WHEREAS, the Health Insurance Consultant, Willis HRH, recommends the change in Insurance Carriers effective July 1, 2009;

NOW, THEREFORE, BE IT RESOLVED, BY THE HILLSBOROUGH TOWNSHIP BOARD OF EDUCATION THAT, the change in Medical & Prescription Drug Carriers to Horizon Blue Cross & Blue Shield of NJ and to Met Life for Dental Insurance effective July 1, 2009.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Health Insurance Consultant for execution with insurance carrier.

QSAC

Acknowledge receipt of the Commissioner's placement on the New Jersey Quality Single Accountability Continuum (NJQSAC) as a high performing school district.

Upon call of the roll, the motion carried with a unanimous vote recorded.

INFORMATIONAL

Emergency drills were held during the month of April as follows:

| School | Dates | Times |
|-------------------------|----------------|----------------------|
| Amsterdam School | April 17, 2009 | 2 minutes |
| | April 24, 2009 | 2 minutes 30 seconds |
| Auten Road Intermediate | April 17, 2009 | 2 minutes 30 seconds |
| | April 24, 2009 | 2 minutes 30 seconds |
| Hillsborough Elementary | April 28, 2009 | 1 minute 25 seconds |
| | April 30, 2009 | 1 minute 7 seconds |
| Sunnymead School | April 16, 2009 | 1 minute 04 seconds |
| | April 27, 2009 | 1 minute 07 seconds |
| Triangle Elementary | April 16, 2009 | 2 minutes 25 seconds |
| | April 27, 2009 | 2 minutes 33 seconds |
| Woodfern Elementary | April 24, 2009 | 55 seconds |
| | April 29, 2009 | 1 minute 7 seconds |
| Woods Road Elementary | April 16, 2009 | 1 minute 35 seconds |
| | April 23, 2009 | 1 minute 30 seconds |

| | | |
|----------------------------|----------------|----------------------|
| Hillsborough Middle School | April 1, 2009 | 2 minutes 17 seconds |
| | April 23, 2009 | 2 minutes 21 seconds |
| Hillsborough High School | April 17, 2009 | 3 minutes 45 seconds |
| | April 28, 2009 | 3 minutes 25 seconds |

Evacuation drills were held during the month of April as follows:

- Amsterdam Elementary School – April 27, 2009
- Hillsborough Elementary School – April 22, 2009

Bus evacuation drills were held during the month of April as follows:

- Amsterdam Elementary School – April 20, 2009
- Hillsborough Elementary School – April 22, 2009
- Hillsborough High School – April 23, 2009

Old Business

Mr. Hudes clarified an earlier statement that the preschool handicapped program has always been an in-district program. The program that is being brought into the district is a preschool handicapped modeling program.

Mr. Gillette stated that he was at the statehouse today in support of an insurance bill for individuals with Autism that would cover services such as physical therapy, speech therapy, occupational therapy and behavioral services. This would help take the pressure off of school districts to provide these services.

Announcements by the President

None

Adjournment

A motion was made by Mr. Blandino and seconded by Mr. Rosenberg to adjourn the meeting at 9:12 p.m.

Upon call of the question, the motion carried unanimously.

Respectfully submitted,

Aiman Mahmoud
 School Business Administrator/
 Board Secretary