

REGULAR MEETING
OF THE
HILLSBOROUGH TOWNSHIP BOARD OF EDUCATION
June 18, 2007

The Board of Education of Hillsborough Township in the county of Somerset, convened in public session on Monday, June 18, 2007 at 6:00 p.m. in the cafeteria of the Auten Road Intermediate School in the School District.

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided in the Board's annual meeting notice. This notice was also provided to the Hillsborough Beacon, Somerset Messenger Gazette, and Courier News newspapers on June 14, 2007. The notice is also posted in the Board of Education office and a copy has been sent to the Township Clerk and Township Public Library.

ROLL CALL

MEMBERS PRESENT: Gregory Gillette, Neil Hudes, David T. Lin, Steven D. Paget, Marc J. Rosenberg, and Wolfgang Schneider

Frank A. Blandino arrived at 6:55 p.m.
John Donnadio arrived at 7:20 p.m.
David Kanaby arrived at 7:30 p.m.

MEMBERS ABSENT: None

ALSO PRESENT: Dr. Karen Lake, Superintendent of Schools, Dr. Lisa Antunes, Assistant Superintendent of Schools, Mr. Thomas M. Venanzi, Assistant Superintendent for Business/Board Secretary, and Mrs. Annette Wells, Assistant to School Business Administrator/Assistant Board Secretary

Executive Session

A motion was made by Mr. Paget and seconded by Mr. Lin that the board adopt a resolution to go into executive session at 6:02 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Hillsborough in the County of Somerset and State of New Jersey as follows:

1. The following matters to be discussed are parent appeals to student matters.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Mr. Blandino arrived at 6:55 p.m.

Mr. Donnadio arrived at 7:20 p.m.

The board reconvened in public session at 7:30 p.m.

Mr. Kanaby arrived at 7:30 p.m.

Approval of Minutes

A motion was made by Mr. Kanaby and seconded by Mr. Lin to approve the minutes of the work session held on May 14, 2007.

Upon call of the question, the motion carried with a unanimous vote recorded.

A motion was made by Mr. Donnadio and seconded by Mr. Gillette to approve the minutes of executive session held on May 14, 2007.

Upon call of the question, the motion carried with a unanimous vote recorded.

A motion was made by Mr. Kanaby and seconded by Mr. Gillette to approve the minutes of the regular meeting held on May 21, 2007.

Upon call of the question, the motion carried with a unanimous vote recorded.

A motion was made by Mr. Paget and seconded by Mr. Kanaby to approve the minutes of executive session held on May 21, 2007.

Upon call of the question, the motion carried with a unanimous vote recorded.

Correspondence

Correspondence was recognized from Lauren Fenster.

Board Recognition/Awards

Dr. Lake, Dr. Trybulski, Hillsborough Middle School principal, and Dr. Godett, Triangle School principal, acknowledged the following district retirees:

- Harold Blackstone - Principal, Auten Road Intermediate School
- Rafael Martinez - Guidance Counselor, Middle School
- Joyce Melitsky - Grade 3 Teacher, Triangle School
- David Pincus - Social Studies Teacher, Middle School
- Nicholas DeLiberato - Reach Teacher, Middle School
- Linda Lippe-Ruzanski - Special Education Teacher, Middle School

Dr. Lake and the building principals presented the Teachers of the Year for 2006-07, as follows:

Amsterdam School	Bethany Bossio	Grade 4
Hillsborough Elementary	Maureen Ward	Grade 1
Hillsborough High School	Leokadia Stanik	Art
Hillsborough Middle School	Laura Gainsborg	Literacy
Woodfern School	Eileen deMatos	Transitional Primary
Woods road School	Marge Rothblatt	Computer Resource
Auten Road Intermediate	Amy Ossi	Math Content Specialist
Sunnymead School	Rosemarie Skavron	Grade 1
Triangle School	Susan Fajen	Grade 4

Mr. Rocco, Woods Road School principal, introduced Mark Brownlie, Hillsborough Emergency Response Team representative. Mr. Brownlie discussed the piloting of the Woods Road CERT team. Thirty-two staff members participated in the program, taking various classes on their own time. Mr. Brownlie also thanked and introduced the training team. Mr. Rocco introduced and presented certificates to the 32 members of Hillsborough Public Schools' first CERT Team.

Mr. Rocco introduced and congratulated students who were winners of the 2007 Creative Poetry Contest.

Mr. Volpe, Hillsborough Elementary School principal, introduced students who participated in the Locks of Love program. Five Hillsborough Elementary School students participated in the program. He also thanked the parents who assisted with the program.

Dr. Lake recognized the retirement of Mr. William Lyons, director of special services.

Dr. Lake and the board acknowledged former board members Judy Haas and Steve Sloan for their years of service in the district.

President Hudes recognized Dr. Lake on her retirement.

Superintendent's Report

Dr. Lake thanked the board for allowing her to serve as Superintendent in Hillsborough. Additionally, she thanked the following:

- Dr. Antunes and the administrative team members
- Hillsborough Education Association and specifically, Barbara Parker
- Mayor of Hillsborough Township
- Hillsborough Township Committee
- Municipal Alliance Committee
- Hillsborough Education Foundation
- Police Chief Kaminsky
- Police and Fire Officials
- Home and School Associations
- Booster Groups

Dr. Lake gave special thanks to her administrative assistant, Kate Shaughnessy and Mr. Venanzi. She also wished Dr. Antunes the best of luck in her position as interim superintendent.

Dr. Lake closed her final report with a paragraph from the message she sent to the community when she first came into the district:

"It is my strong opinion that an organization is as good as the people it employs. In essence, you are the lifeblood of the Hillsborough School District. However, our district exists for its students. Our students, who are our future, give us the opportunity to band together despite our differences and find commonality in an united effort which is to serve the children of the community. For this opportunity, we are fortunate and look to the future with confidence knowing our children will be provided with a quality education so necessary for them to meet the challenges of this millennium."

Dr. Lake introduced past president of the board of education, Mr. Edward Plaskon. She and President Hudes acknowledged him for his 12 years of service on the board.

New Business

Diana Dorsey, resident and parent of a Sunnymead student, questioned the size of next years 4th grade classes at Sunnymead Elementary School.

Dr. Lake discussed differences in standards for the grade levels, but stated that as of this date, projections indicate that no class will contain over 23 students. The district maximum is set at 25.

Mr. Detsis, resident and parent of a high school student, questioned the summer reading assignment on Global Warming. Mr. Detsis felt the required reading book by Al Gore was political and should not be in our public schools.

Mr. Schneider, curriculum committee chairperson, explained that in choosing the book, the committee never saw it as political. He stated that the book will initiate discussion and the students have the opportunity to critique the book.

Action Agenda

Public Comments

None

CURRICULUM & INSTRUCTION

A motion was made by Mr. Kanaby and seconded by Mr. Paget that the board of education approve the curriculum and instruction agenda as follows:

Acceptance of Grant

Accept the following grant:

<u>Grant</u>	<u>Amount</u>
REBEL School Based Tobacco Prevention Program (Middle School)	\$3,000
REBEL School Based Tobacco Prevention Program (High School)	\$3,000

Upon call of the roll, the motion carried with a unanimous vote recorded.

PERSONNEL

A motion was made by Mr. Kanaby and seconded by Mr. Gillette that the board of education approve the personnel agenda as follows:

Approve Renewal of Agreements

Approve the renewal of the agreements with Lisa Antunes, Assistant Superintendent for Curriculum & Instruction, and Thomas Venanzi, Assistant Superintendent for Business/Board Secretary, for the 2007-2008 school year as listed on *Schedules A and B*.

Resignations

Linda Garoian, instructional assistant, Auten Road School, effective June 30, 2007.

Nora Holland, instructional assistant, Woods Road School, effective June 30, 2007.

Tracy Mikesh Jenkinson, .5 BSI teacher/.5 special education/resource center teacher, Woods Road School, effective June 30, 2007.

Leave of Absence

Jennifer Eidel, music teacher, Hillsborough Middle School, disability/family leave of absence effective April 12, 2007 through June 30, 2007.

Christine Lubas, permanent school aide, Hillsborough Elementary School, unpaid leave of absence effective May 22, 2007 through June 21, 2007.

Norma Schultz, instructional assistant, Woodfern School, family leave of absence effective June 8, 2007 through June 15, 2007.

Revised Leave of Absence

Robyn Beer, grade 4 teacher, Hillsborough Elementary School, from disability/family leave of absence effective February 2, 2007 through September 14, 2007 to disability/family/childcare leave of absence effective February 2, 2007 through June 30, 2008.

Revised Contract 2007-2008

Karen Coviello, 12 month vice principal, Auten Road School from \$103,437 to \$113,780 effective July 1, 2007 through June 30, 2008.

Change in Contract

Approve the change in contracts for the 2007-2008 school year as follows:

Tammy Bowling-Jenkins, principal, Sunnymeade School, effective July 1, 2007 through June 30, 2008 for attaining 15 graduate credits.
SALARY: \$127,635

Aimee Castellano, from math teacher, Hillsborough Middle School, to .5 computer resource teacher, Hillsborough Middle School, effective September 1, 2007 through June 30, 2008 replacing Suzanna McGee (resigned).
SALARY: \$54,742 PRORATED MA+30 Step 5

Silvia DeLeon, from .6 speech therapist, Auten Road School, to full time speech therapist, Auten Road School, effective September 1, 2007 through June 30, 2008.
SALARY: \$47,342 BA+30 Step 1

Toni Marchick, from .5 instructional assistant, Sunnymeade School, to full time instructional assistant, Triangle School effective September 1, 2007 through December 20, 2007 replacing Katrina Delacruz (leave of absence).
SALARY: \$25,834 PRORATED Step 4

Joseph Trybulski, principal, Hillsborough Middle School, effective July 1, 2007 through June 30, 2008 for attaining 15 graduate credits.
SALARY: \$120,823

Doctorate in Educational Studies - Stipend

Joseph Trybulski, principal, Hillsborough Middle School earned doctorate degree in Educational Studies May, 2007.
STIPEND: \$2,500

Transfer/Change in Appointment

Christine Benton, from grade 6 teacher, Auten Road School, to grade 8 social studies teacher, Hillsborough Middle School, effective September 1, 2007 through June 30, 2008 replacing D. Pincus (retired).
SALARY: \$77,540 MA+15 (L-2) Step 20

Michele Binkley, from special education/resource center teacher, Hillsborough Elementary School, to special education/resource center teacher, Woods Road School, effective September 1, 2007 through June 30, 2008 (reorganization).

SALARY: \$52,832

MA+15

Step 5

Celia Coslett, from instructional assistant, Auten Road School, to instructional assistant, Hillsborough Middle School, effective September 1, 2007 through June 30, 2008 (student advancing to middle school).

SALARY: \$25,834

Step 4

Jennifer Harmsen, from grade 6 teacher, Auten Road School to grade 7 Social Studies teacher, Hillsborough Middle School, effective September 1, 2007 through June 30, 2008 replacing Cheryl Watkins (transfer to REACH position).

SALARY: \$71,040

MA+15

Step 17

Doris Levine, from instructional assistant, Hillsborough Middle School, to instructional assistant, Auten Road School, effective September 1, 2007 through June 30, 2008 (reorganization).

SALARY: \$24,960

Step 3

Jodi Marie Masley, from .667 French teacher, Hillsborough Middle School/Hillsborough High School, to .667 French teacher, Hillsborough Middle School effective September 1, 2007 through June 30, 2008. (reorganization).

SALARY: \$58,172 PRO RATED

PhD

Step 1

Megan Pierfy from guidance counselor, Auten Road School, to guidance counselor, Hillsborough Middle School, effective September 1, 2007 through June 30, 2008 replacing Raphael Martinez (retired).

SALARY: \$67,242

MA+30

Step 13

Martin Siemoneit from German teacher, Hillsborough High School, to German teacher, Hillsborough High School/Hillsborough Middle School, effective September 1, 2007 through June 30, 2008 (reorganization).

SALARY: \$60,572

PhD

Step 5

Michelle Wetzal, from grade 8 literacy teacher, Hillsborough Middle School, to English teacher, Hillsborough High School, effective September 1, 2007 through June 30, 2008 replacing A. Kackle (resigned).

SALARY: \$50,392

MA

Step 3

Reappointment for 2007 - 2008 School Year

Approve the reappointment of the following personnel for the 2007-2008 school year.

Julie Kuhn, instructional assistant, Woodfern School, effective September 1, 2007 through June 30, 2008 replacing Nora Holland (resigned).

SALARY: \$23,300

Step 1

Tracey Passalacqua, instructional assistant, Auten Road School, effective September 1, 2007 through June 30, 2008 replacing Linda Garoian (resigned).

SALARY: \$24,116

Step 2

Lisa Visco, .5 instructional assistant, Woods Road School, effective September 1, 2007 through June 30, 2008.

SALARY: \$23,300 PRORATED

Step 1

Revised Summer Extended School Year Program

Approve the revisions/additions to the summer extended school year program as listed on *Schedule C*.

Renewal of Permanent School Aides 2007-2008 School Year

Approve the re-employment and tentative assignments of permanent school aides for the 2007-2008 school year, as listed on *Schedule D*.

Summer Enrichment Program

Approve the stipends of the Summer Enrichment Program as listed on *Schedule E*.

Summer Employment 2007

Auten Road School

Secretarial

Rosanna Mazzone - 20 days - \$159.53/per diem

Clerical

Gail Guido - 10 days - \$19.10/per hour

Guidance Counselors

Nora Brinkofski - 10 days - \$345.96/per diem

Patricia Brower - 10 days - \$314.44/per diem

Megan Pierfy - 10 days - \$363.47/per diem

Student Teachers

Jeffrey Auriemma, The College of New Jersey, to do his student teaching in music at Auten Road School, effective January 22, 2008 through May 4, 2008.

Cooperating Teacher

Gary Smith

Grade (s)

5&6

Lauren Holzschuh, The College of New Jersey, to do her student teaching in guidance at the high school, effective September 6, 2007 through December 21, 2007.

<u>Cooperating Teacher</u>	<u>Grade (s)</u>
Laura Houssel	9-12

Kathleen Jacobs, The College of New Jersey, to do her Practicum/100 hours at Hillsborough Elementary School, effective September 2007 through December 2007.

<u>Cooperating Teacher</u>	<u>Grade (s)</u>
Betty Borto	K-4

Christine Clear, The College of New Jersey, to do her student teaching in instrumental music at Auten Road School effective January 22, 2008 through May 4, 2008.

<u>Cooperating Teacher</u>	<u>Grade (s)</u>
Nancy Gallagher	5&6

Meghan Moore, The College of New Jersey, to do her student teaching in art at the middle school, effective January 22, 2008 through March 7, 2008.

<u>Cooperating Teacher</u>	<u>Grade (s)</u>
Kathy Robinson	7&8

Jennifer Braverman, The College of New Jersey, to do her student teaching in art at Woods Road School, effective September 16, 2007 through October 19, 2007.

<u>Cooperating Teacher</u>	<u>Grade (s)</u>
Roberta Vladimer	K-4

Julie Ullmeyer, The College of New Jersey, to do her student teaching in health & physical education at the high school, effective March 10, 2008 through May 2, 2008.

<u>Cooperating Teacher</u>	<u>Grade (s)</u>
J. McFarland	PE - 9-12
W. Wynkoop	Health - 9-12

Kristen Cardozo, The College of New Jersey, to do her student teaching in elementary education at Woodfern School, effective September 6, 2007 through December 18, 2007.

<u>Cooperating Teacher</u>	<u>Grade (s)</u>
Melanie Vitale	4

Michelle Klink, The College of New Jersey, to do her student teaching in elementary education at Sunnymead School, effective September 6, 2007 through December 18, 2007.

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Cooperating Teacher

Grade (s)

Diane Upshaw

2

Vicki Brody, Rider University, to do her student teaching in elementary education at Triangle School, effective January 28, 2008 through April 25, 2008.

Cooperating Teacher

Grade (s)

Lisa Domanski

1

Beth Ann Moran, Rider University, to do her student teaching in guidance/practicum 100 hours at Hillsborough Middle School, effective September 6, 2007.

Cooperating Teacher

Grade (s)

Megan Pierfy

7&8

Kim Thoden, Rider University, to do her student teaching in elementary education at Woodfern School, effective January 2008 through May 2008.

Cooperating Teacher

Grade (s)

Megan Whitehead

2

Alexis Rizzuto, Seton Hall University, to do her guidance counselor practicum at Hillsborough Middle School, effective September 2007 through June 2008.

Cooperating Teacher

Grade (s)

Amelia Carella

7&8

Rachel Griffiths, Rutgers University, to do her student teaching in English at Hillsborough High School, effective September 6, 2007 through December 18, 2007.

Cooperating Teacher

Grade (s)

JoAnn Bebbington

9-12

Upon call of the roll, the motion carried with a unanimous vote recorded.

Appointments for 2007 - 2008

A motion was made by Mr. Kanaby and seconded by Mr. Lin that the board of education approve the appointment of the following personnel for the 2007-2008 school year. The appointment of those marked with an (*) will be contingent upon approval as per N.J.S.A. 18A:6-7.2 et. Seq.

Long Term Substitute

Amy Wasser, long term substitute, guidance counselor, Hillsborough High School, effective September 1, 2007 through June 30, 2008 replacing S. Chappell (leave of absence).

SALARY: \$45,412

BA

Step 1

Teacher

Mary Ellen Davies, German teacher, Hillsborough Middle School, effective September 1, 2007 through June 30, 2008 replacing K. Tegeler (resigned).

SALARY: \$49,592 MA Step 2

Veronica Fetko, special education, LLDM teacher, Auten Road School, effective September 1, 2007 through June 30, 2008 new position.

SALARY: \$45,412 BA Step 1

Jennifer Kohl, art teacher, Hillsborough Middle School, effective September 1, 2007 through June 30, 2008 replacing J. Gilford (resigned).

SALARY: \$45,412 BA Step 1

Ronald Knight, science teacher, Hillsborough High School, effective September 1, 2007 through June 30, 2008 replacing L. Mulholland (resigned).

SALARY:\$58,972 PhD Step 2

Andrew Mehring, social studies teacher, Hillsborough High School, effective September 1, 2007 through June 30, 2008 replacing R. Mantz (resigned).

SALARY: \$46,672 BA+15 Step 1

Maureen Napoletano, basic skills math teacher, Hillsborough Middle School, effective September 1, 2007 through June 30, 2008 replacing E. Piechota (resigned).

SALARY: \$48,792 MA Step 1

Barrie Quick, health & physical education, Hillsborough Middle School, effective September 1, 2007 through June 30, 2008, new position.

SALARY: \$45,412 BA Step 1

Viktorija Wargo, special education autistic teacher, Woodfern School, effective September 1, 2007 through June 30, 2008 new position.

SALARY: \$48,792 MA Step 1

Substitute Teachers - \$80/day

Marc Angelone
John Byrne
Janette McHugh
Lisa Theodore
John Vitale

Substitute Nurse - \$100/day

Anita Ciano

Substitute Bus Aide - \$17.44/hour

Christine Inglin

Substitute Clerical - \$10.25/hour
Erin Murphy

Substitute Custodian - \$9.35/hour
Robert Jones

Upon call of the roll, the motion carried with a unanimous vote recorded.

FINANCE

A motion was made by Mr. Kanaby and seconded by Mr. Gillette that the board of education approve the finance agenda as follows:

Acceptance of Monthly Financial Reports

Accept the monthly financial reports of the Assistant Superintendent for Business/Board Secretary and the Treasurer of School Moneys for the month of May 31, 2007 and in compliance with N.J.A.C. 6:20-2.13 (e) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the district's financial obligation for the remainder of this fiscal year.

Approval of Monthly Bills

Approve the monthly bills as reviewed by the finance committee as follows:

General Operating: \$8,510,961.94

Line Item Transfers

Approve the following line item transfers in the 2006-07 General Fund budget:

FROM:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
11-000-230-331-00-00	Gen Admin - Legal Expenses	\$8,900

TO:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
11-000-230-339-00-00	Gen Admin - Other Prof Serv	2,400
11-000-261-420-04-55	Maint of Plant-HES Cont Serv HVAC/Refrig/Elec	3,900
11-402-100-500-02-00	Athletics - Purch Serv HMS	2,600
		<u>8,900</u>

Request for Local Taxes

Approve the following request for local taxes for the 2007-2008 school year:

Amount of local taxes required for 2007-08	\$73,351,638.00
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Amount required to 12/31/07 (50%)	\$36,675,819.00
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Amount required to 8/9/07 (20%)

July 10, 2007	\$7,335,163.00
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August 9, 2007	\$7,335,164.00
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Remaining amount required to 12/31/07

September 11, 2007	\$5,501,373.00
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October 11, 2007	\$5,501,373.00
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November 12, 2007	\$5,501,373.00
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December 11, 2007	\$5,501,373.00
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Amount required to 6/30/08 (50%)	\$36,675,819.00
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January 11, 2008	\$6,112,637.00
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February 11, 2008	\$6,112,637.00
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March 11, 2008	\$6,112,637.00
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April 11, 2008	\$6,112,636.00
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May 12, 2008	\$6,112,636.00
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June 10, 2008	\$6,112,636.00
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State Contract Purchasing

Approve the following resolution authorizing the procurement of goods and services through State Agency for the 2007-08 school year:

WHEREAS, Title 18A:18A-10 provides that, "a board of education", without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Hillsborough Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Hillsborough Township Board of Education desires to authorize its purchasing agent for the 2007-2008 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the Hillsborough Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

State Contract Purchasing 2007-2008 School Year

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Furniture		
Classroom/Folding	Academia	A67835
	Adelphia Steel Equipment	A67811
	Allied Plastics Company	A67827
	Artco Bell	A67830
	Midwest Folding Products	A67816
	Royal Seating	A67833
	Scholar Craft Products	A67828
	Smith Systems	A67823
	Virco Manufacturing Company	A67813
Furniture, Office and Lounge	Tanner North Jersey, Inc.	A56319
	Robert Brothers, Inc.	A56313
	Hertz Furniture	A56341
Furniture, Computer & Electronic Support, Freestanding	Allied Equipment Co.	A62190
	Hertz	A62168
	Virco Inc.	A62179
Classroom Supplies/ Library Supplies	Sax Arts & Crafts	A65606
	School Specialty	A65606
	EAI	A65608
	ETA Cuisenaire	A66488
	Flaghouse Inc.	A67389
	Flinn Scientific	A65621
	Becker's School Supplies	A65592
	Lakeshore Learning	A65594
	Roberts Brothers	A65603
	Steps to Literacy	A65991
	S&S Worldwide	A65610
	Highsmith, Inc.	A65609
	Nystrom	A65607
	PermaBound	A65596
Computer	Apple Computer	A81253
	Dell Computer	A81247
	ePlus Technology	A81185
	Hewlett Packard	A81249
	Office Business Systems	A81193

	Transnet	A81194
Duplicating Paper	Mc Carter Paper Co.	A58410
Science Supplies		
General Supplies	Frey Scientific	A65606
Glass & Plasticware	Fisher Scientific	A61493
Equip./ Instrument	Fisher Scientific	A62165
Components, Accessories		
and Operating Supplies	Flinn Scientific	A62153
Sporting Goods	Fitness Lifestyles	A66830
	Leisure Unlimited Corp.	A66833
	Levy's Inc.	A66831
	Metuchen Center	A66829
	Roberts Brothers	A66834
Stationary and Office Supplies	W.B.Mason	A59767
Fuel	Petroleum Traders Corp.	A65047
Commercial Lighting	Turtle & Hughes	A56001
Park and Playground Equipment and Parts	General Recreation, Inc.	A59057
Typewriters, Accessories and Supplies	Swintec East	A59886
Dictating and Transcribing Equipment	Gramco Communication	A53299

Food Services Agreement

Approve the first year renewal contract/agreement for Food Service Program Management Services for the 2007-08 school year with Sodexho Management, Inc. The district shall pay Sodexho Management, Inc. a management fee of \$87,975 per year for the 2007-08 contract year. Sodexho Management, Inc. guarantees that the district shall receive an annual financial return of \$85,000 to cover the district food service program expenses. If the annual financial return for the Food Service Program falls short of the aforementioned amount, Sodexho Management, Inc. shall pay the difference to the district in an amount not to exceed Sodexho Management Inc.'s annual management fee.

Cafeteria Price List

Approve the cafeteria price list for the 2007-08 school year as listed on Schedule F.

Transportation Renewal Agreements

Approve the following transportation renewal agreements for the 2007-08 school year:

Transportation Renewal Agreement
for 2007-2008

<u>Contractor</u>	<u>Multi-Contract#</u>	<u>Route#</u>	<u>Costs for 2007-2008</u>
BARKER	----	AR30	19,300
	----	HSH4	26,278
	D04A	HSA5	47,286
		HSA9	47,286
		HSA3	47,286
		HSA4	47,286
		HHA9	47,286
	-----	AMAR	50,351
HAGER	---	EDFT	55.76
	F05A	IMC1	33,293
		AW5	34,023
	F07A	IAR3	46,483
		IAR5	50,955
		AWA0	51,787
		TSA0	45,859
		AWA5	47,419
LAIDLAW	A04A	AWA3	47,973
		HM29	41,179
		HA5	41,865
		HM32	43,257
		ASK5	8,748
		SK5	8,748
		WFK3	8,748
	A04B	WRS5	36,443
	S102	AMS2	38,715
		AMS3	38,715
	SA01	WRS3	38,648
		WFH6	39,997
	SA00	WRS1	38,024
		WRS4	38,024
	NP01	CKH1	43,817
		CKH2	43,817
		CKH3	42,468
A01	AW5	41,942	
	AW2	41,942	
	HM1	41,942	

		HM13	41,942
		HM2	41,942
		HM11	41,942
		HM6	41,942
		HWF1	41,942
		HWF2	41,942
		HWF8	41,942
		HWF3	41,942
		TSY7	41,942
	A03A	HEM7	39,413
		AWM6	39,413
		TWA1	46,076
		TM12	34,949
		TM7	34,949
	-----	MA2	39,495
	A07A	IAR4	49,228
		TSM4	44,455
		HEMA	46,701
		ASA2	51,475
		HW9	44,455
		HEMC	48,292
		SAAR	54,095
		AWA9	47,544
		HEM4	48,480
		TM3	46,046
		AM30	44,923
		TKB	10,669
		HEKA	10,461
		HEKB	10,295
		ASKB	10,669
		SKA	10,461
		SKB	10,295
		WFKA	10,669
		WFK5	9,546
		WRK4	9,546
		MS23	37,342
FIRST STUDENT	CO4A	HEA3	46,898
		AWA7	48,041
	C03A	SA17	43,956
	C03C	HS33	9,224
	C03B	TKA	8,928
		ASKA	9,109
		WRKA	8,928
VALCHECK	B03A	HWA4	45,550
		HWA8	45,550
		HWA6	45,550
		HEM1	45,550
		HEM6	45,550
		HEM9	45,550
		HEMA	47,579
		HEMB	50,440
		VT02	110,960

Regular Meeting

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June 18, 2007

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99SV	WFH1	30,914
B03B	TS1	33,869
BSE4	TBPS	9,722
B07A	HES1	39,516
	HES2	39,516
	HES3	39,516

Exterior Door Replacement Bid

The following bids were received on June 6, 2007 for exterior door replacement project at Hillsborough Middle School, Woodfern School, Woods Road School, and Hillsborough Elementary School:

<u>Vendor</u>	<u>Base Bid</u>
Smitty's Door Service	\$168,000

Award a contract to Smitty's Door Service for its low bid of \$168,000 for the exterior door replacement project at Hillsborough Middle School, Hillsborough Elementary School, Woodfern School, and Woods Road School.

Gym Operable Partition Replacement Bid

The following bids were received on June 14, 2007 for gym operable partition replacements at Hillsborough High School and Hillsborough Middle School:

<u>Vendor</u>	<u>Base Bid</u>
Tri-State Folding	\$153,200
Modernfold Styles	185,932
Tomkin Company	210,496

Award a contract to Tri-State Folding for its low bid of \$153,200 for the for gym operable partition replacements at Hillsborough High School and Hillsborough Middle School:

Dust Collection System Replacement, HVAC Controls Replacement, and Air Conditioning Bids

The following bids were received on June 14, 2007 for dust collection system replacement at Hillsborough Middle School, HVAC controls replacement at Woodfern School and air conditioning of Guidance/CST area at Woods Road School:

<u>Vendor</u>	<u>Alt. Bid 1</u>	<u>Alt. Bid 2</u>	<u>Alt. Bid 3</u>	<u>Base Bid</u>
Air Purifiers Inc.	\$18,165	\$18,165	\$8,970	\$359,874
Integrated Design Sys.	9,750	9,750	6,800	535,700
Mid Atlantic Mech.	7,778	7,778	10,908	295,160

Award a contract to Mid Atlantic Mechanical for its low bid of \$321,624.00 (base bid and alternates #1, 2 and 3) for dust collection system replacement at Hillsborough Middle School, HVAC controls

replacement at Woodfern School and air conditioning of Guidance/CST area at Woods Road School.

Classroom Cabinets, Sink Replacement and Toilet Renovation Bids

The following bids were received on June 14, 2007 for classroom cabinets and sink replacement at Sunnymead School and Triangle School and classroom toilet renovation at Woods Road School:

<u>Vendor</u>	<u>Alt. Bid 1</u>	<u>Base Bid</u>
Preziosi Construction	\$47,000	\$676,000
Oradell Construction	43,800	438,800

Award a contract to Oradell Construction for its low bid of \$482,600.00 (base bid and alternate #1) for classroom cabinets and sink replacement at Sunnymead School and Triangle School and classroom toilet renovation at Woods Road School.

Installation of Ceiling Projectors Bids

The following bids were received on June 14, 2007 for the installation of ceiling projectors at Hillsborough High School:

<u>Vendor</u>	<u>Base Bid</u>
Promedia	\$82,535

Award a contract to Promedia for its low bid of \$82,535 for the installation of ceiling projectors at Hillsborough High School.

Approval of Building Use Fees

Approve the following building use fees effective July 1, 2007:

FEE SCHEDULE FOR USE OF FACILITIES

	Class I	Class II	Class III	Class IV	Class V
Auditoriums (HS) Rehearsals (1/2 Price)	N/C	N/C	300	600	N/A
Gymnasiums:					
High School - Main	N/C	N/C	300	600	N/A
Middle School	N/C	N/C	200	400	N/A
Intermediate School	N/C	N/C	200	400	N/A
Elementary School	N/C	N/C	130	260	N/A
Cafeterias/all purpose room:					
High School	N/C	N/C	200	400	N/A
Middle School	N/C	N/C	130	260	N/A
Intermediate School	N/C	N/C	130	260	N/A
Elementary School	N/C	N/C	65	130	N/A

Locker Rooms:

High School	N/C	N/C	65	130	N/A
Middle School	N/C	N/C	65	130	N/A

Classroom/Conference/Faculty
Rooms

N/C	N/C	30	60	\$6/ student
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Fields

Varsity	N/C	N/C	260	520	N/A
JV	N/C	N/C	130	260	N/A
Other	N/C	N/C	65	130	N/A

Fundraising

N/C	65	130	650	N/A
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Class I - School activities, home and school associations

Class II - Groups supporting school activities, youth groups, civic, recreation and municipal government associations

Class III - Non-Profit groups not listed under Class I or II

Class IV - Profit making groups

Class V - Raritan Valley Community College

Upon call of the roll, the motion carried with a unanimous vote recorded.

ADMINISTRATIVE

A motion was made by Mr. Kanaby and seconded by Mr. Paget that the board of education approve the administrative agenda as follows:

Approve TCNJ's Professional Development School Network (PDSN)
Articulation Agreement

Approve the three-year extension of Hillsborough Township School District's membership in The College of New Jersey's School of Education Professional Development School Network Articulation Agreement until 2010.

Policies

The policy committee has recommended the following policies be included for consideration as follows:

First Reading

- Policy #2260 - Affirmative Action Program for School and Classroom Practices - *Schedule H*
- Policy #2416 - Programs for Pregnant Pupils - *Schedule I*

- Policy #5750 - Equal Educational Opportunity - *Schedule J*
- Policy #5752 - Marital Status and Pregnancy - *Schedule K*

Second Reading

- Bylaw #0147 - Board Member - Travel Expenses - *Schedule M*
- Policy #3440 - Teaching Staff Members - Travel Expenses - *Schedule N*
- Policy #4440 - Support Staff Members - Travel Expenses - *Schedule O*

Approval of Sub-Standard Rooms

Approve for submission to the county superintendent of schools for review the following sub-standard spaces for use in the 2007-08 school year:

High School

Theatre Dressing Room for Instrumental Strings Program

Acceptance of Donations

Approve the acceptance of the following donations:

<u>Donor</u>	<u>Description</u>
National Starch & Chemical	\$900 for District Life Skills Program

Professional Services Agreement

Approve the awarding of a professional services contract to Energy for America for professional engineering services for monitoring HVAC systems at Hillsborough Middle School, reprogramming of the building automation system and development of specifications to design the building automatic system for the middle school at an annual cost of \$36,640 with a minimum guarantee on energy savings of \$56,392 for the 2007-08 school year.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Approve the Professional Travel Related Expenses as Listed

A motion was made by Mr. Kanaby and seconded by Mr. Paget that the board of education approve the professional travel related expenses as listed on *Schedule G*.

A motion was made by Mr. Paget and seconded by Mr. Kanaby to table the approval of the expenses as related to the Model UN as listed on *Schedule G*.

Upon call of the roll, the motion to table the approval of the expenses as related to the Model UN as listed on Schedule G carried with a unanimous vote recorded.

Upon call of the roll of the original motion to approve the professional travel related expenses as modified on Schedule G, the motion carried with a unanimous vote recorded.

Policies

A motion was made by Mr. Paget and seconded by Mr. Donnadio that the board of education approve the recommendation that the following policy be included for consideration as follows:

First Reading

- Policy #5430 - Class Rank - *Schedule L*

A motion was made by Mr. Kanaby and seconded by Mr. Paget to table the motion to approve the recommendation that the following policy be included for consideration as follows:

First Reading

- Policy #5430 - Class Rank - *Schedule L*

Upon call of the roll, the motion to table carried with a unanimous vote recorded.

Resolution to Appoint Interim Superintendent

A motion was made by Mr. Paget and seconded by Mr. Rosenberg that the board of education approve the following resolution to appoint Dr. Lisa Antunes as interim superintendent:

WHEREAS, the Hillsborough Township Board of Education (hereinafter referred to as the "Board") and Lisa M. Antunes (hereinafter referred to as "Antunes") are parties to an Employment Agreement for the period beginning July 1, 2007, and ending June 30, 2008, wherein Antunes shall serve as Assistant Superintendent for Curriculum and Instruction (hereinafter referred to as the "Employment Agreement"); and

WHEREAS, the Superintendent of Schools is resigning her position for the purpose of retirement, thereby creating a vacancy in the position of Superintendent of Schools, effective June 30, 2007; and

WHEREAS, the Board is desirous of appointing Antunes to perform the duties of Interim Superintendent of Schools until the Board appoints a permanent Superintendent of Schools to fill the vacancy; and

WHEREAS, the responsibilities of the Interim Superintendent of Schools shall include serving as the chief executive and administrative officer of the Board and shall have general supervision over all aspects, including the fiscal operations and instructional programs of

the Hillsborough Township School District (hereinafter referred to as the "District"), and shall arrange the administrative and supervisory staff, including instruction and business affairs in a manner which, in her judgment, best serves the District. The Interim Superintendent of Schools shall also be responsible for the selection, placement, transfer, renewal and dismissal of personnel, both instructional and non-instructional, subject to board approval, as more particularly set forth in Board Policy Nos. 1220 and 1230.

WHEREAS, Antunes is desirous of accepting the Board's appointment to the position of Interim Superintendent of Schools; and

NOW THEREFORE, based on the foregoing premises and mutual promises and covenants contained herein, the parties hereby agree that:

1. Antunes shall be appointed Interim Superintendent of Schools.
2. Antunes' duties as Interim Superintendent of Schools shall commence on July 1, 2007, and end with the Board's appointment of a permanent Superintendent of Schools to fill the vacancy, at which time Antunes' duties as Interim Superintendent of Schools shall terminate and Antunes shall continue her duties as Assistant Superintendent for Curriculum and Instruction.
3. If the certification of the Interim Superintendent is revoked the Employment Agreement shall be null and void as of the date of the revocation.

Time was allowed for questions and comments from the board and public.

Upon call of the roll, the motion carried with eight members voting in favor and Mr. Kanaby abstaining.

INFORMATIONAL

Emergency drills were held during the month of May as follows:

School	Dates	Times
Amsterdam School	May 14, 2007	5 minutes (drill to evacuate entire school from gym) 2 minutes
	May 22, 2007	
Auten Road Intermediate	May 24, 2007	2 minutes 30 seconds
	May 31, 2007	2 minutes 30 seconds
Hillsborough Elementary	May 17, 2007	2 minutes 10 seconds
	May 30, 2007	1 minute

Sunnymead School	May 8, 2007	1 minute
	May 23, 2007	1 minute 3 seconds
Triangle Elementary	May 21, 2007	1 minute 12 seconds
	May 30, 2007	1 minute 5 seconds
Woodfern Elementary	May 21, 2007	1 minute 12 seconds
	May 30, 2007	1 minute 5 seconds
Woods Road Elementary	May 12, 2007	1 minutes 31 seconds
	May 23, 2007	2 minutes 11 seconds
Hillsborough Middle School	May 7, 2007	2 minutes 18 seconds
	May 29, 2007	2 minutes 12 seconds
Hillsborough High School	May 25, 2007	2 minutes 30 seconds
	May 30, 2007	2 minutes 30 seconds

Suspensions for the month of May:

Hillsborough High School = 32

Hillsborough Middle School = 8

Auten Road Intermediate = 4

Elementary Schools = 3

Old Business

None

Announcements by the President

President Hudes announced that this was the last meeting for this school year for the board until July 16. He wished students a safe and healthy summer break and wished everyone a happy and safe 4th of July. He ended his comments by congratulating the class of 2007 graduates.

Adjournment

A motion was made by Mr. Schneider and seconded by Mr. Paget to adjourn the regular meeting at 9:35 p.m.

Upon call of the question, the motion carried unanimously.

Respectfully submitted,

Thomas M. Venanzi
Assistant Superintendent for Business/
Board Secretary