

REGULAR MEETING
OF THE
HILLSBOROUGH TOWNSHIP BOARD OF EDUCATION
July 21, 2008

The Board of Education of Hillsborough Township in the county of Somerset, convened in public session on Monday, July 21, 2008 at 7:00 p.m. in the cafeteria of the Auten Road Intermediate School in the School District.

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided in the Board's annual meeting notice. This notice was also provided to the Hillsborough Beacon and Courier News newspapers on July 17, 2008. The notice is also posted in the Board of Education office and a copy has been sent to the Township Clerk and Township Public Library.

ROLL CALL

MEMBERS PRESENT: Frank A. Blandino, John Donnadio, Gregory Gillette, Judith C. Haas, Neil Hudes, David T. Lin, Marc J. Rosenberg, and Wolfgang Schneider

MEMBERS ABSENT: Steven D. Paget

ALSO PRESENT: Dr. Lisa Antunes, Assistant Superintendent of Schools, Mr. Aiman Mahmoud, School Business Administrator/Board Secretary,

Executive Session

A motion was made by Mr. Blandino and seconded by Mr. Lin that the board adopt a resolution to go into executive session at 7:02 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Hillsborough in the County of Somerset and State of New Jersey as follows:

1. The following matters to be discussed are the administrative contracts.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

The board reconvened in public session at 7:50 p.m.

A motion was made by Mr. Rosenberg and seconded by Mr. Gillette that the board adopt a resolution to resume in executive session at 7:52 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Hillsborough in the County of Somerset and State of New Jersey as follows:

3. The following matter to be discussed is a personnel matter.
4. The matter discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

The board reconvened in public session at 8:15 p.m.

Public Hearing on Administrative Contracts

A motion was made by Mr. Donnadio and seconded by Mr. Blandino to begin the public hearing on the administrative contracts.

Upon call of the roll, the motion carried with a unanimous vote recorded.

There were no questions or comments from the public.

Mr. Donnadio voiced his support for the superintendent's contract but does not support a one-time bonus that is part of it.

Mr. Blandino stated that he agrees with Mr. Donnadio's comments.

A motion was made by Mrs. Haas and seconded by Mr. Blandino to close the public hearing on the administrative contracts.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Board Committee Reports

Finance Committee

Mr. Gillette, finance committee chairperson, reported that the finance committee has not met but did have one issue. He spoke about elementary school lunch prices and stated that the profits from these lunches are used for the purpose of maintaining the food service equipment and kitchens. Our vendor, Sodexho, has recently suggested that we raise our lunch prices for the coming year. Mr. Mahmoud stated

that this is an issue that he would like to speak with the finance committee about first and then report to the board as a whole.

Curriculum Committee

Mr. Schneider, curriculum committee chairperson, reported that the committee met on July 3, 2008 and had several new course suggestions.

Facilities Committee

Mr. Blandino, chairperson of the facilities committee, reported that the committee met and discussed an issue concerning Hillsborough Elementary School and three issues concerning Auten Road Intermediate School:

1. Beginning of roof work
2. Installation of fans on second floor
3. The air conditioning units for the cafeteria, both are in need of repair/replacement.

Personnel Committee

Mr. Lin, chairperson of the personnel committee, reported that the committee met on July 10th and discussed the four administrative contracts.

Strategic Planning Committee

Mr. Donnadio, chairperson of the strategic planning committee, reported that the committee did not meet but did have discussions via email to discuss the district's priorities, goals and objectives. It has been decided that this will be done through email correspondence this year. It appears that the top three priorities are going to be curriculum and instruction, finance and budget and student achievement. Board development, safety and security and facilities were also mentioned.

Policy Committee

Mr. Rosenberg, chairperson of the policy committee, reported that the committee met on July 3 and reviewed a number of policies that required updating due to changes in state law. The policies that are recommended are in the packet for a first reading. The committee feels that there should be no district wide policy on energy drinks and that this is something that should remain at the building level.

Communications Committee

Ms. Haas, chairperson of the communications committee, reported that the committee met and reviewed the district public information officer's report on all of the activities in the schools. Integrating the new district brand onto letterhead was discussed as was back to school communications. The committee asked that parents update their instant alert information, especially those who had Patmedia as their email provider since the system cannot change those addresses to Comcast addresses. The committee also discussed release forms that

would allow the district to use names and photographs of the students in different district communications.

Time was allowed for questions and comments on the board committee reports.

Mr. Donnadio asked if we can rebid the food service contract if there was going to be a lunch price increase.

Mr. Mahmoud stated that the board controls whether or not the vendor can increase lunch prices. As for rebidding the food service contract, Mr. Mahmoud stated that it is a little too late to do this for the 2008-2009 school year.

Mr. Lin asked Mr. Mahmoud if there is any notice needed to end a contract with a food service provider.

Mr. Mahmoud stated that this is the last year of the contract with Sodexo so we will be going out to bid for this service again next year.

Mr. Blandino asked Mr. Rosenberg if the decision to not have a district policy on energy drink ban means that the current ban at the middle school will be allowed to stand.

Mr. Rosenberg stated that the policy committee determined that regulations of energy drinks should be left to the principal to determine what is best for their building.

Mr. Blandino stated that he thinks this issue should be opened to the entire board to possibly overturn the decision made by the policy committee.

This issue was discussed at length and the board directed Dr. Forsthoffer to obtain additional information on this matter.

Mr. Hudes asked the communications committee if we can put a message on channel 14 for parents to update their email addresses if they have moved from Patmedia to Comcast.

Approval of June Board Meeting Minutes

A motion was made by Mr. Donnadio and seconded by Mr. Gillette to approve the minutes of the regular meeting held on June 9, 2008.

Upon call of the question, the motion carried with seven members voting in favor and Mr. Hudes abstaining.

A motion was made by Mr. Rosenberg and seconded by Mr. Blandino to approve the minutes of the regular meeting held on June 16, 2008.

Mr. Donnadio noted that the minutes did not reflect a lengthy discussion that took place regarding the drug testing grant and wanted to see that added.

Mr. Mahmoud stated that the minutes will be amended and that the roll call will be taken with the understanding that the minutes will be amended.

Upon call of the question, the motion carried unanimously.

A motion was made by Mr. Donnadio and seconded by Mr. Rosenberg to approve the minutes of executive session held on June 9, 2008.

Upon call of the question, the motion carried with seven members voting in favor and Mr. Hudes abstaining.

A motion was made by Mr. Blandino and seconded by Mr. Donnadio to approve the minutes of executive session held on June 16, 2008.

Upon call of the question, the motion carried with seven members voting in favor and Mr. Schneider abstaining.

Correspondence

Correspondence was received from Mrs. Edwina Schurick and referred to the facilities committee for review.

Board Recognition/Awards

None

New Business

Barbara Parker noted that the public had nothing to refer to on the administrative contracts.

President Hudes stated that they can review them now.

John Nalepka, parent of a child who attended the football camp, informed the board that his son was assaulted by one of the coaches of the camp and suffered injuries. He is disappointed that there was disciplinary action taken on the coach as a result of this incident. He left pictures of his son's injuries for the board to review.

Mr. Blandino stated that he had toured some of the buildings with the facility committee and noticed that there are many signs in the buildings that are in a foreign language. He was concerned that these signs are inappropriate and should be in English only.

This matter has been referred to the policy committee.

Mr. Lin stated that last year the students did not get their schedules until the first day of school. As a result some students did not have the classes that they thought they would have.

Dr. Antunes stated that she will find out when the schedules are going to be released to the students for the new school year and report that back to Mr. Lin.

Superintendent's Report

None

Action AgendaPublic Comments

None

CURRICULUM & INSTRUCTION

A motion was made by Mr. Rosenberg and seconded by Mr. Gillette that the board of education approve the curriculum and instruction agenda as follows:

Approval of Mentoring for Quality Induction Plan 2008-2011

Approve the Mentoring for Quality Induction Plan 2008-2011 as kept on file in the office of the Assistant Superintendent for Curriculum & Instruction.

Approval of Bilingual/ESL Three-Year Program Plan for 2008-2011

Approve the 2008-2011 Bilingual/ESL Three-Year Program Plan as kept on file in the office of the Assistant Superintendent for Curriculum & Instruction.

Approve High School Mathematics Books to be Discarded

Approve discarding the following high school mathematics textbooks:

<u>Title</u>	<u>Publisher</u>	<u>Date</u>
Geometry	Addison-Wesley	1992
Geometry - Tools for a Changing World	Prentice Hall	1998
Algebra - Tools for a Changing World	Prentice Hall	1998
Advanced Mathematics - a Precalculus Approach	Prentice Hall	1993
Algebra with Trigonometry Applications and Connections	Merrill	1995
Intermediate Algebra - 8 th Edition	-	1999

Approve Middle School Mathematics Book to be Discarded

Approve discarding the following middle school mathematics textbook:

<u>Title</u>	<u>Publisher</u>	<u>Date</u>
Mathematics Explorations and Applications	Prentice Hall	1999

Approval of the following text:

<u>Title</u>	<u>Authors</u>	<u>Publisher</u>	<u>Date</u>	<u>Grades</u>	<u>Subject</u>
<u>Algebra and Trigonometry</u>	Young	John Wiley & Sons, Inc.	2007	11	Mathematics

Computer Creations - Grades 9-12
Web Page Basics - Grades 9-12
Algebra Skills 2 - Grades 10-12

Approval of the following New/Revised Curriculum

ESL - Grades 5-12 - Revised
World Language - Level III - Revised
Drugs - What Kids Need to Know - Grade 4 - New
Algebra 3 and Trigonometry - Grade 11 - New
AP Statistics - Grades 11-12 - Revised

Upon call of the roll, the motion carried with a unanimous vote recorded.

PERSONNEL

A motion was made by Mr. Rosenberg and seconded by Mr. Lin that the board of education approve the personnel agenda as follows:

Retirements

Frank Leonard, special education teacher, Auten Road Intermediate School, effective July 10, 2008. Mr. Leonard has worked for the district for twenty eight years.

Linda Levasseur, permanent school aide, Woods Road School, effective October 1, 2008. Ms. Levasseur has worked for the district for eighteen years.

Resignations

Robyn Beer, transitional primary teacher, Triangle School, effective June 30, 2008.

Kathy Borealo, permanent school aide, Woods Road School, effective June 30, 2008.

Cindy Burns, instructional assistant extended school year program, effective July 1, 2008.

Susan Cevasco, grade 5 teacher, Auten Road Intermediate School, effective June 30, 2008.

Brian Donovan, special education teacher, Woods Road School effective June 30, 2008.

Adele Morgan, girls assistant swimming coach, Hillsborough High School, effective 2008-2009 coaching season.

Laura Newman, school psychologist, Amsterdam/Sunnymead schools, effective September 19, 2008

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Lucy Nicastro, science teacher, Hillsborough Middle School,
effective June 30, 2008

Tina Snyder, speech language specialist, Woods Road School, effective
June 30, 2008.

Lynne Traina, nurse/bus aide, Triangle School, effective June 30,
2008.

Leave of Absence

Kimberly Bebawi, family & consumer science teacher, Hillsborough High
School, child care leave of absence, effective September 1, 2008
through June 30, 2009.

Shawn Lawn, grade 6 teacher, Auten Road Intermediate School,
disability/family leave of absence, effective September 4, 2008
through February 13, 2009.

Beth Martello, purchasing assistant, business office, family leave of
absence, effective July 21, 2008 through September 17, 2008.

Kimberly Menchu, grade 4 teacher, Triangle School, disability/family
leave of absence, effective October 2, 2008 through February 11, 2009.

Karen Raia, grade 5 teacher, Auten Road Intermediate School,
disability/family/child care leave of absence, effective October 8,
2008 through June 30, 2009.

Change in Contract 2008-2009

Approve the change in contract of the following personnel for the
2008-2009 school year:

Patricia Donatelli, from .714 accounting clerk, business office to
full time accounting clerk, business office, effective July 1, 2008
through June 30, 2009, replacing Susanmarie Devaney (transfer).
SALARY: \$42,657 STEP 11

Cassandra Hams from .512 ESL teacher, Woodfern School, to full time
ESL teacher, Woodfern/Hillsborough Elementary Schools, effective
September 1, 2008 through June 30, 2009.
SALARY: \$51,980 MA STEP 3

Tammy Jenkins, principal, Sunnymead School, effective July 1, 2008
through June 30, 2009, for attaining fifteen graduate credits.
SALARY: \$135,251

Michael Simborski, vice principal, Hillsborough High School, effective
July 1, 2008 through June 30, 2009, for attaining fifteen graduate
credits:
SALARY: \$110,976

Lindsay Yerich, from long term substitute grade 4 teacher, Amsterdam School, to grade 1 teacher, Amsterdam School, replacing Keri Krawski (transfer).

SALARY: \$47,080

BA

STEP 1

Doctorate in Educational Studies - Stipend

Tammy Jenkins, principal, Sunnymeade School, earned doctorate degree in educational studies August, 2007.

STIPEND: \$2,500

Transfer/Change in Appointment 2008-2009

JoAnn Getz, from grade 1 teacher, Woods Road School, to grade 7 math teacher, Hillsborough Middle School, effective September 1, 2008 through June 30, 2009, replacing Laura Sargent (transfer).

Keri Krawski, from grade 1 teacher, Amsterdam School, to writing teacher, Hillsborough Elementary School, effective September 1, 2008 through June 30, 2009, replacing Jessica Nardi (resigned).

Olivia Monillas, from French teacher, Auten Road Intermediate School, to French teacher, Hillsborough Middle School, effective September 1, 2008 through June 30, 2009, department reorganization.

Robert Robson, from grade 4 teacher, Woodfern School, to French teacher, Auten Road School, effective September 1, 2008 through June 30, 2009, replacing Olivia Monillas (transfer).

Laura Sargent, from grade 7 math teacher, Hillsborough Middle School, to grade 1 teacher, Woods Road School, effective September 1, 2008 through June 30, 2009, replacing JoAnn Getz (transfer).

Appointments for 2008 - 2009

Approve the appointment of the following personnel for the 2008-2009 school year. The appointment of those marked with an (*) will be contingent upon approval as per N.J.S.A. 18A:6-7.2 et. Seq.

Supervisor

Lori Mido, 12 month nurse supervisor, district, effective September 22, 2008 (or sooner if released by current district) through June 30, 2009, replacing Diane Adams (retired).

SALARY: \$85,000 PRO RATED

Long Term Substitute

Elizabeth Kaminski, long term substitute, grade 4 teacher, Amsterdam School, effective September 1, 2008 through June 30, 2009, replacing Bethany Bossio (leave of absence).

SALARY: \$47,080

BA

STEP 1

Maria Walsh, long term substitute, grade 7 math teacher, Hillsborough Middle School, effective September 1, 2008 through December 2, 2008, replacing Tina Pikulin (leave of absence).

SALARY: \$47,080 PRO RATED BA STEP 1

Teachers

Rebecca Bobrowski, special education/autism teacher, Woods Road School, effective September 1, 2008 through June 30, 2009, replacing Kathleen Kaminski (in district transfer).

SALARY: \$51,240 BA STEP 4

Jennifer Braverman, art teacher, Hillsborough High School, effective December 1, 2008 through June 30, 2009, replacing Leokadia Stanik (retired).

SALARY: \$47,080 PRO RATED BA STEP 1

*Joanna Faszczewski, grade 7 mathematics teacher, Hillsborough Middle School, effective September 1, 2008 through June 30, 2009, replacing Natalie Crisafulli (resigned).

SALARY: \$52,790 MA STEP 4

Nicole Friedman, special education literacy teacher, Hillsborough Middle School, effective September 1, 2008 through June 30, 2009, replacing Nancy Patrick (transfer).

SALARY: \$49,680 BA+15 STEP 3

Mindy Graham, grade 5 teacher, Auten Road Intermediate School, effective September 1, 2008 through June 30, 2009, replacing Susan Cevasco (resigned).

SALARY: \$47,080 BA STEP 1

Rachel Griffiths, English teacher, Hillsborough High School, effective September 1, 2008 through June 30, 2009, replacing Dina Veltri (in district transfer).

SALARY: \$50,680 MA STEP 1

*Kirsten Jensen, academic support instructor/grade 6 mathematics, Auten Road Intermediate School, effective September 1, 2008 through June 30, 2009, replacing Annette Brucks (retired).

SALARY: \$51,240 BA STEP 8

Melissa Maes, transitional primary teacher, Triangle School, effective September 1, 2008 through June 30, 2009, replacing Robyn Beers (resigned).

SALARY: \$47,080 BA STEP 1

Jennifer Perhac, occupational therapist, district, effective September 1, 2008 through June 30, 2009, new position.

SALARY: \$52,790 MA STEP 4

*Jo Ellen Pozarek, speech therapist, Woods Road School, effective September 1, 2008 through June 30, 2009 replacing Tina Snyder (resigned).

SALARY: \$71,120 MA STEP 20

Liana Rozsa, grade 7 literacy teacher, Hillsborough Middle School, effective September 1, 2008 through June 30, 2009, replacing Karen Bryant (in district transfer).

SALARY: \$49,190

BA

STEP 4

Library Assistant

Deborah Zilli, library assistant, Hillsborough High School, effective September 1, 2008 through June 30, 2009, replacing Deborah Tinnirello (resigned).

SALARY: \$28,656

STEP 1

Secretarial/Clerical

Monica McDevitt, 10 month secretary, child study team, effective September 1, 2008 through June 30, 2009, replacing Roz Bellantuano (transfer).

SALARY: \$29,798

STEP 1

Tiffany Zona, accounting clerk, business office, effective July 14, 2008 through June 30, 2009, replacing Patricia Donatelli (transfer).

SALARY: \$37,262 PRO RATED

STEP 1

Custodian

Grazyna Golik, custodian, Hillsborough High School, effective August 1, 2008 through June 30, 2009, replacing Regina Lubowicka (resigned).

SALARY: \$29,300 PRO RATED

STEP 2

Coach - STIPEND

Thomas D'Onofrio, assistant football coach, Hillsborough High School, effective 2008-2009 coaching season.

STIPEND: \$6,877

STEP 3

Substitute Teacher

Jennifer Braverman

Summer Work 2008

All employees working summer hours are to be paid their 2008-2009 per diem rate of pay.

High School

Guidance Office

Shari Chappell	8 days	Phyllis Pinsky	8 days
Christina Costa	8 days	Ian Progin	8 days
Laura Houssell	8 days	Jim Reese	8 days
Robin Kenny	8 days	Karen Sare	8 days
Tobi Kozak	8 days	Brian Yarasheski	8 days

Secretary

Maureen Uniszkievicz - 20 days

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Middle School

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Guidance Office Secretaries
Janice Herterich - 10 days
Anna Mahler - 20 days

Main Office Secretaries
Tricia Crane - 25 days
Anna Mahler - 5 days

Guidance Counselors
Aime Casagrande - 20 days
Mia Carella - 5 days
Megan Pierfy - 5 days

Resource Teachers
Jennifer Battista - 15 hours
Jan Curran - 15 hours
Dawn Cervellino - 30 hours
Debra Porowski - 15 hours

Auten Road Intermediate School

Guidance Counselors
Nora Brinkofski - 10 days
Patricia Brower - 10 days
Angela Cleveland - 10 days

Hillsborough Elementary School

Secretary/Clerical

Jody Morrison - 25 hours
Laura Felker - 25 hours

Woods Road School

Secretary

Debbie Corr - 50 hours

Internship

Henry Goodhue, Rutgers University, to do his internship in social work at Woods Road School, effective September 2008 through December 2008.

<u>Cooperating Teacher</u>	<u>Grade(s)</u>
Mary Beth Loughlin	Social Worker

Renewal of School Lunch Aides 2008-2009

Approve the re-employment and tentative assignments of school lunch aides for the 2008-2009 school year as listed on Schedule II-A.

Revised Extended School Year 2008

Approve the revised appointments of the extended school year program as listed on Schedule II-B.

Revised Summer Enrichment Program 2008

Approve the revised appointments of the summer enrichment program as listed on Schedule II-C.

Approve Renewal of Employment Agreements

A motion was made by Mr. Rosenberg and seconded by Mr. Lin to approve the renewal of the employment agreements Lisa M. Antunes, Assistant Superintendent for Curriculum & Instruction; and Aiman A. Mahmoud, Business Administrator/ Board Secretary, for the 2008-2009 school year as listed on Schedule II-E and Schedule II-F.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Approve Renewal of Employment Agreement

A motion was made by Mr. Donnadio and seconded by Mr. Rosenberg to approve the renewal of the employment with Edward J. Forsthoffer III, Superintendent of Schools as submitted on Schedule II-D.

A motion was made by Mr. Donnadio and seconded by Mr. Blandino to amend the motion to approve the renewal of the employment with Edward J. Forsthoffer, III, Superintendent of Schools as submitted Schedule II-D by eliminating the one-time bonus payment of \$5,000.

Upon call of the roll, the motion to amend the approval of the renewal of the employment with Edward J. Forsthoffer, III, Superintendent of Schools; Schedule II-D by eliminating the one-time bonus payment of \$5,000 failed with three members voting in favor and Mrs. Haas and Messrs. Hudes, Lin, Rosenberg, Schneider voting against.

Upon call of the roll, the original motion to approve the renewal of the employment with Edward J. Forsthoffer III, Superintendent of Schools as submitted on Schedule II-D carried with six members voting in favor and Messrs. Blandino and Donnadio voting against.

Approval of Employment Agreement and Change in Title/Appointment

A motion was made by Mr. Blandino and seconded by Mr. Donnadio to approve the employment agreement and change in title change/appointment of Scott Rocco, from Director of Human Resources to Assistant Superintendent for Personnel for the 2008-2009 school year as listed on Schedule II-G.

A motion was made by Mr. Blandino and seconded by Mr. Gillette to table the motion to approve the employment agreement and change in title change/appointment of Scott Rocco, from Director of Human Resources to Assistant Superintendent for Personnel for the 2008-2009 school year as listed on Schedule II-G.

Upon call of the roll, the motion to table carried with a unanimous vote recorded.

A motion was made by Mr. Blandino and seconded by Mr. Lin that the board of education approve the finance agenda as follows:

Acceptance of Monthly Financial Reports

Accept the monthly financial reports of the Assistant Superintendent for Business/Board Secretary and the Treasurer of School Moneys for the month of June 30, 2008 and in compliance with N.J.A.C. 6:20-2.13 (e) that the Board of Education certify that no major account or fund has been overexpended.

Approval of Monthly Bills

Approve the monthly bills as reviewed by the finance committee as follows:

General Operating: \$2,697,449.75

Chain Link Fence Replacement at Hillsborough High School

The following bids were received on July 15, 2008 for the chain link fence replacement at Hillsborough High School:

<u>Vendor</u>	<u>Base Bid</u>
Promax Fence Systems, Inc.	\$45,912
York Fence Construction Co., Inc.	58,950
National Fence Systems, Inc.	59,900
Majestic Fence Co., Inc.	60,974
Highway Safety Systems, Inc.	69,488

Award a contract to Promax Fence Systems, Inc. for its low bid of \$45,912 for the chain link fence replacement at Hillsborough High School.

Roof Repair Work at Auten Road Intermediate School

The following bids were received for roof repair work at Auten Road Intermediate School:

<u>VENDOR</u>	<u>AMOUNT</u>
Eastgate Construction Co., Inc.	\$67,900
Gen II Contracting Co., Inc.	136,630
Roof Diagnostics, Inc.	171,310
D.A. Nolt, Inc.	227,447
E.R. Barrett, Inc.	262,560
Arista Builders & Designers, Inc.	275,000
JDS General Contracting, Inc.	470,000

Reject all bids submitted due to no responsible qualified bidders.

Approve the following change order:

Project: Parking Lot Repaving at HES and Misc. Concrete Work at Three Schools

Contractor: Fischer Contracting

Change Order No.: GC-1

Change Order Amount: \$14,492

Quantity	1018 SY
Unit Price	24.55
Total	<u>\$24,991.90</u>
Deduct Allowance	<u>(10,000)</u>
Net Change Order	\$14,992

Description: To replace bad base course

Bids for Pupil Transportation Routes

Authorize the school business administrator to solicit bids for the following pupil transportation routes for the 2008-09 school year:

AR6 (AR6) Not renewed by contractor (First Student)

TM7 (T14 - MS7) Not renewed by contractor (First Student)

EDFT (Field trips starting / ending during school transportation times) Not renewed by contractor (Hager Bus)

ATH (Athletic trips) Not renewed by contractor (Hager Bus)

AMS (AS14 - MS33) Growth routes (budgeted)

HES4 (HES4) Growth van route (budgeted)

Transportation Renewal Agreements

Approve the following transportation renewal agreements for the 2008-09 school year:

2008-09 Transportation Renewal Agreements

<u>Contractor</u>	<u>Multi Contract#</u>	<u>Route #</u>	<u>Cost for 07-08</u>	<u>CPI 2.89%</u>	<u>08-09</u>
BARKER	AR30	AR30	19,300	\$557.77	19,858
	HSH4	HSH4	26,278	\$759.43	27,037
	AMAR	AMAR	50,351	\$1,455.14	51,806
	DO4A	HSA5	47,286	\$1,366.57	48,653
		HSA9	47,286	\$1,366.57	48,653
		HSA3	47,286	\$1,366.57	48,653
		HSA4	47,286	\$1,366.57	48,653
		HHA9	47,286	\$1,366.57	48,653
	DO8A	HM4	43,920	\$1,269.29	45,189
		TM10	43,920	\$1,269.29	45,189
		AHA2	45,720	\$1,321.31	47,041
		TWMA	42,660	\$1,232.87	43,893
		HTMA	49,860	\$1,440.95	51,301

HAGER	FO5A	IMC1	33,293	\$962.17	34,255
		AW5	34,023	\$983.26	35,006
		WFH4	39,780	\$1,149.64	40,930
	F08A	TSA1	44,400	\$1,283.16	45,683
		AW6	42,000	\$1,213.80	43,214
		WRK3	10,500	\$303.45	10,803
FIRST STUDENT	FT	FT	53	\$1.53	55
	SHTL	SHTL	53	\$1.53	55
	A08A	TSY	41,000	\$1,184.90	42,185
		WFH2	41,000	\$1,184.90	42,185
	SA00	WRS1	38,024	\$1,098.89	39,123
		WRS4	38,024	\$1,098.89	39,123
	A01	AW5	41,942	\$1,212.12	43,154
		AW2	41,942	\$1,212.12	43,154
		HM1	41,942	\$1,212.12	43,154
		HM13	41,942	\$1,212.12	43,154
FIRST STUDENT		HM2	41,942	\$1,212.12	43,154
		HM11	41,942	\$1,212.12	43,154
		HM6	41,942	\$1,212.12	43,154
		HWF1	41,942	\$1,212.12	43,154
		HWF2	41,942	\$1,212.12	43,154
		HWF8	41,942	\$1,212.12	43,154
		HWF3	41,942	\$1,212.12	43,154
		TSY7	41,942	\$1,212.12	43,154
	SA01	WRS3	38,648	\$1,116.93	39,765
		WFH6	39,997	\$1,155.91	41,153
	NP01	CKH1	43,817	\$1,266.31	45,083
		CKH2	43,817	\$1,266.31	45,083
		CKH3	42,468	\$1,227.33	43,695
	S102	AMS2	38,715	\$1,118.86	39,834
		AMS3	38,715	\$1,118.86	39,834
	A03A	HEM7	39,413	\$1,139.04	40,552
		AWM6	39,413	\$1,139.04	40,552
		TWA1	46,076	\$1,331.60	47,408
		TM12	34,949	\$1,010.03	35,959
	AO4B	WRS5	36,443	\$1,053.20	37,496
	A07A	IAR4	49,228	\$1,422.69	50,651
		TSM4	44,455	\$1,284.75	45,740
		HEMA	46,701	\$1,349.66	48,051
		ASA2	51,475	\$1,487.63	52,963
		HW9	44,455	\$1,284.75	45,740
		HEMC	48,292	\$1,395.64	49,688
		SAAR	54,095	\$1,563.35	55,658
		AWA9	47,544	\$1,374.02	48,918
		HEM4	48,480	\$1,401.07	49,881
		TM3	46,046	\$1,330.73	47,377
		AM30	44,923	\$1,298.27	46,221
		TKB	10,669	\$308.33	10,977
		HEKA	10,461	\$302.32	10,763
		HEKB	10,295	\$297.53	10,593
		ASKB	10,669	\$308.33	10,977
		SKA	10,461	\$302.32	10,763

Regular Meeting		17	July 21, 2008		
FIRST STUDENT	SKB	10,295	\$297.53	10,593	
	WFKA	10,669	\$308.33	10,977	
	WFK5	9,546	\$275.88	9,822	
	WRK4	9,546	\$275.88	9,822	
	MS23	37,342	\$1,079.18	38,421	
MA2	MA2	39,495	\$1,141.41	40,636	
A04A	AWA3	47,973	\$1,386.42	49,359	
	HM29	41,179	\$1,190.07	42,369	
	HA5	41,865	\$1,209.90	43,075	
	HM32	43,437	\$1,255.33	44,692	
	ASK5	8,748	\$252.82	9,001	
	SK5	8,748	\$252.82	9,001	
	WFK3	8,748	\$252.82	9,001	
CO4A	HEA3	46,898	\$1,355.35	48,253	
	AWA7	48,041	\$1,388.38	49,429	
CO3A	SA17	43,956	\$1,270.33	45,226	
CO3C	HS33	9,224	\$266.57	9,491	
CO3B	TKA	8,928	\$258.02	9,186	
	ASKA	9,109	\$263.25	9,372	
	WRKA	8,928	\$258.02	9,186	
FRANK VALCHECK	BO7A	HES1	39,516	\$1,142.01	40,658
		HES2	39,516	\$1,142.01	40,658
		HES3	39,516	\$1,142.01	40,658
	BSE4	TBPS	9,722	\$280.97	10,003
	BO3A	HWA4	45,550	\$1,316.40	46,866
		HWA8	45,550	\$1,316.40	46,866
		HWA6	45,550	\$1,316.40	46,866
		HEM1	45,550	\$1,316.40	46,866
		HEM6	45,550	\$1,316.40	46,866
		HEM9	45,550	\$1,316.40	46,866
		HEMA	47,579	\$1,375.03	48,954
		HEMB	50,440	\$1,457.72	51,898
		VT02	110,960	\$3,206.74	114,167
	BO3B	TS1	33,869	\$978.81	34,848
	99SV	WFH1	30,914	\$893.41	31,807

Joint Transportation Agreements

Approve the following joint transportation agreements for the 2008-09 school year with the Hillsborough Township Board of Education acting as host:

<u>Route#</u>	<u>Joiner</u>	<u>Amount</u>
HS10	Millstone	7,096
MS6	Millstone	1,998
AR6	Millstone	5,338
AS4	Millstone	7,276
AS5	Millstone	1,308
ASK5	Millstone	501
AMS2	Millstone	4,980
WRS4	Millstone	4,890
PRD	Millstone	11,508
SPRD	Millstone	1,917
IMC1	Montgomery	1,590

Approve an agreement with the Somerset County Educational Services Commission for coordinated transportation services for the 2008-09 school year.

Approve an agreement with the Middlesex County Educational Services Commission for coordinated transportation services for the 2008-09 school year.

Food Services Agreement

Approve the first year renewal contract/agreement for Food Service Program Management Services for the 2008-09 school year with Sodexho Management, Inc. The district shall pay Sodexho Management, Inc. a management fee of \$91,800 per year for the 2008-09 contract year. Sodexho Management, Inc. guarantees that the district shall receive an annual financial return of \$85,000 to cover the district food service program expenses. If the annual financial return for the Food Service Program falls short of the aforementioned amount, Sodexho Management, Inc. shall pay the difference to the district in an amount not to exceed Sodexho Management Inc.'s annual management fee.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Line Item Transfers

A motion was made by Mr. Blandino and seconded by Mr. Donnadio that the board of education approve the following line item transfers in the 2007-08 and 2008-09 General Fund budget as listed on Schedule III-A.

Upon call of the roll, the motion carried with a unanimous vote recorded.

ADMINISTRATIVE

A motion was made by Mr. Blandino and seconded by Mr. Lin that the board of education approve the administrative agenda as follows:

Approve Overnight Trips as Listed

School	Group/Team	Destination	Dates	Schedule
HHS	Band Camp	Lake Greeley Camp Greeley, PA 18425	8/24/08 - 8/28/08	IV-A
HHS	Rutgers Model U.N. Competition	Rutgers University New Brunswick, NJ	11/20/08 - 11/23/08	IV-B
HHS	Duke Univ. Model U.N.Competition	Duke University Durham, NC 27705	2/18/09 - 2/22/09	IV-C
HHS	Johns Hopkins Model U.N. Competition	Johns Hopkins Univ. Baltimore, MD	3/5/09 - 3/8/09	IV-D

HHS	Rutgers Model Congress Competition	Rutgers University New Brunswick, NJ	4/16/09 - 4/19/09	IV-E
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Policies

The policy committee has recommended the following policies be included for consideration as follows:

<u>Schedule</u>	<u>Policy #</u>	<u>Policy Name</u>
IV-F	0142	Board Member Qualifications, Prohibited Acts and Code of Ethics
IV-G	1550	Affirmative Action Program for Employment and Contract Practices/Employment Practices Plan
IV-H	2423	Bilingual and ESL Education
IV-I	2520	Instructional Supplies
IV-J	3125	Employment of Teaching Staff Members
IV-K	4125	Employment of Support Staff Members
IV-L	4160	Physical Examination
IV-M	5611	Removal of Pupils from the General Education Program for Weapons/Firearms Offenses
IV-N	6220	Budget Preparation
IV-O	6620	Petty Cash
IV-P	6810	Financial Objectives
IV-Q	6820	Financial Reports
IV-R	7410	Maintenance and Repair
IV-S	7420	Hygienic Management
IV-T	7430	School Safety
IV-U	8630	Bus Driver Responsibility - Schedule
IV-V	8670	Transportation of Disabled Pupils

Approve the Professional Travel Related Expenses as Listed

Approve the Professional Travel Related Expenses as listed on Schedule IV-W.

Resolution Regarding Facility Projects in the 2008-09 Budget

Approve the following resolution regarding projects in the 2008-09 budget:

WHEREAS, the Hillsborough Board of Education approved a contract for professional architectural services with Nam Kim Park for the development of plans and specifications for various facility projects to be included in the 2008-09 Budget; and

WHEREAS, these various facility projects are required to be submitted to the State Department of Education; and

WHEREAS, these various facility projects will be totally funded through local sources since these are considered to be other capital projects; and

WHEREAS, it is necessary to approve an amendment to the district's long-range facility plan;

NOW, THEREFORE BE IT RESOLVED that the Hillsborough Board of Education approves the submission of the following other capital projects not eligible for State funding and as an amendment to the district's long-range facility plan:

<u>SCHOOL</u>	<u>STATE PROJECT NO.</u>
<u>Hillsborough High School</u> Electrical work in room 521	2170-030-08-4000
<u>Hillsborough Middle School</u> Projector installation	2170-035-08-2000

Resolution for Travel Expenses

Approve the revised resolution as listed on Schedule IV-X as it relates to funds budgeted for travel expenses.

Upon call of the roll, the motion carried with a unanimous vote recorded.

INFORMATIONAL

Emergency drills were held during the month of June as follows:

School	Dates	Times
Amsterdam School	June 6, 2008	1 minute 15 seconds
	June 10, 2008	1 minute
Auten Road Intermediate	June 2, 2008	2 minutes
	June 16, 2008	2 minutes
Hillsborough Elementary	June 17, 2008	1 minute 30 seconds
	June 18, 2008	2 minutes
Sunnymead School	June 12, 2008	1 minute 23 seconds
	June 17, 2008	1 minute 19 seconds
Triangle Elementary	June 6, 2008	1 minute 31 seconds
	June 19, 2008	1 minute 35 seconds
Woodfern Elementary	June 11, 2008	1 minute 8 seconds
	June 12, 2008	1 minute 4 seconds
Woods Road Elementary	June 6, 2008	1 minute 20 seconds
	June 18, 2008	1 minute 20 seconds
Hillsborough Middle School	June 10, 2008	2 minutes 10 seconds
	June 16, 2008	2 minutes
Hillsborough High School	May 13, 2008	2 minutes 30 seconds
	May 28, 2008	2 minutes 30 seconds

Lockdown Drills

Amsterdam School - June 17, 2008
Woods Road School - June 12, 2008

Bus Evacuation Drills

Amsterdam School - May 22, 2008
Hillsborough Middle School - May 14, 2008

Hillsborough High School = 12
Hillsborough Middle School = 1
Auten Road Intermediate = 7
Elementary Schools = 0

Old Business

Barbara Parker, HEA president, voiced her approval of the board approving Dr. Forsthoffer's contract in its entirety.

John Miller commented on the energy drink issue stating that the district should not be telling kids what they can and cannot drink.

Ms. Parker also commented on the energy drink issue stating that she thinks that parents do not always know what their children are actually having after they leave the house.

Mr. Donnadio stated that he agrees with the comments of Mr. Miller and that he thinks that if it was not "cool" for a teenager to drink energy drinks before, it is now. He noted that kids will see it as a way to test the school administration.

Announcements by the President

President Hudes noted that the only board meeting in August will be held on August 18th.

Adjournment

A motion made by Mr. Blandino and seconded by Mr. Schneider to adjourn the meeting at 9:43 p.m.

Upon call of the question, the motion carried unanimously.

Respectfully submitted,

Aiman Mahmoud
School Business Administrator/
Board Secretary