

REGULAR MEETING
OF THE
HILLSBOROUGH TOWNSHIP BOARD OF EDUCATION
August 20, 2007

The Board of Education of Hillsborough Township in the county of Somerset, convened in public session on Monday, August 20, 2007 at 6:45 p.m. in the cafeteria of the Auten Road Intermediate School in the School District.

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided in the Board's annual meeting notice. This notice was also provided to the Hillsborough Beacon, Somerset Messenger Gazette, and Courier News newspapers on August 13, 2007. The notice is also posted in the Board of Education office and a copy has been sent to the Township Clerk and Township Public Library.

ROLL CALL

MEMBERS PRESENT: John Donnadio, Gregory Gillette, Neil Hudes, David Kanaby, Steven D. Paget, Marc J. Rosenberg, and Wolfgang Schneider

David Lin arrived at 6:50 p.m.

Frank A. Blandino arrived at 6:55 p.m.

MEMBERS ABSENT: None

ALSO PRESENT: Dr. Edward Forsthoffer, Superintendent of Schools, Dr. Lisa Antunes, Assistant Superintendent of Schools, Mr. Thomas M. Venanzi, Assistant Superintendent for Business/Board Secretary, and Mrs. Annette Wells, Assistant to School Business Administrator/Assistant Board Secretary

Executive Session

A motion was made by Mr. Paget and seconded by Mr. Kanaby that the board adopt a resolution to go into executive session at 6:47 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Hillsborough in the County of Somerset and State of New Jersey as follows:

1. The following matters to be discussed are a parent appeal on a student matter and employment of administrative personnel.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Mr. Lin arrived at 6:50 p.m.
Mr. Blandino arrived at 6:55 p.m.

The board reconvened in public session at 7:30 p.m.

Approval of Minutes

A motion was made by Mr. Paget and seconded by Mr. Gillette to approve the minutes of the regular meeting held on July 16, 2007.

Upon call of the question, the motion carried unanimously.

A motion was made by Mr. Paget and seconded by Mr. Kanaby to approve the minutes of the executive session held on July 16, 2007.

Upon call of the question, the motion carried unanimously.

Correspondence

Correspondence was recognized from RLF Associates.

Board Recognition/Awards

None

New Business

None

Board Committee Reports

Negotiations Committee

Mr. Paget, negotiations committee chairperson, announced that the committee held their first meeting and discussed the following items:

- The district supervisors are forming a bargaining unit and are in the process of drafting a contract proposal for July 2008
- Upcoming negotiations with the teachers and initial parameters
- Training in September for members of the negotiating committee
- Attendance by Grinspec Insurance at the next committee meeting to discuss current medical insurance issues

Policy Committee

Mr. Kanaby, policy committee chairperson, reported that the committee met on August 9 and discussed the following items:

- Class Rank policy
- Random Drug Testing

Mr. Donnadio, special projects committee chairperson, reported that the committee held an e-mail discussion on the board goals and objectives and a possible board retreat. The committee is reaching out to NJSBA to help facilitate the goals and objectives process. Mr. Donnadio explained that since this would be a special session, a retreat may not be necessary at this time.

Personnel Committee

Mr. Lin, personnel committee chairperson, announced that the committee met on July 27 and August 14 to discuss various vacancies within the district. The following appointments will be made this evening:

- Auten Road Intermediate School Principal
- Supervisor of Fine and Performing Arts
- Auten Road Intermediate Vice-Principal

Mr. Lin also announced that an advertisement was placed in the newspaper for the vacant positions of school business administrator and human resources director.

Communications Committee

Mr. Rosenberg, communications committee chairperson, reported that the committee had met on August 15 and discussed the following:

- Reviewed status of Public Information Officer
- Priorities for the upcoming year
- Current status of district website
- Campaign to increase subscribers to list-serv
- Sign up program for back to school night
- Direct link to communication with board members through the website being considered

The next meeting of the communications committee will be held on September 12.

Curriculum Committee

Mr. Schneider, curriculum committee chairperson, reported that the committee met on August 2 and August 20. He stated that Dr. Antunes has been doing a lot of curriculum work before she departs on maternity leave. The committee recommends approval of the textbooks which are on tonight's agenda.

Facilities Committee

Mr. Schneider, facilities committee member, reported that the committee met on August 16 and discussed the following items:

- Continuation of Aramark services

- Survey sent to principals and custodians and opinions were presented on responses.
- Eagle scout project at Auten Road school
- Change orders on this evening's agenda are recommended for approval

Finance Committee

Mr. Gillette, finance committee chairperson, reported that the committee will be meeting tomorrow morning to begin planning for the budget.

Time was allowed for questions and comments on the committee reports.

Dialogue took place regarding the random drug policy and it was suggested by Mr. Blandino that the board find out the cost from the board attorney for developing the policy before proceeding any further. The board agreed that it should get a cost for this service from the board attorney but felt that it should also proceed with the development of the policy.

Public Input on Title IV Safe & Drug Free Schools

Dr. Antunes briefed the board and public on the Title IV federal grant. The district is entitled to \$20,267. Tonight's meeting meets compliance with the mandate that the board seek input from the public on what the money should be spent on.

There was no input from the board or public on the spending of these grant funds.

Public Hearing on Addendum to Interim Superintendent's Employment Agreement

Mr. Venanzi briefed the public on the guidelines of A-5. Tonight's meeting was advertised in compliance with A-5 due to a change in terms of the employment contract.

There was no input from the public on the addendum to the Interim Superintendent's employment agreement which is included on this evening's agenda for board approval.

Public Hearing on Proposed Bond Refunding Ordinance

Mr. Venanzi discussed the requirement to conduct this hearing on the proposed \$9.6 million refunding of bonds issued in 2001. This step must be taken prior to final approval by the board. Mr. Venanzi explained that the district is securing approval in advance in an attempt to achieve the minimum required 3% net present value savings. This savings would amount to approximately \$25,000 - \$30,000 per year in debt service payments.

There was no input from the public on the proposed bond refunding ordinance.

Mr. Blandino disclosed his prior affiliation with our bond attorney, McManimon & Scotland.

Superintendent's Report

Dr. Forsthoffer gave his e-mail address to the public. He announced that he is making sure buildings are ready to open in September and that they are fully staffed. He added that there are still some critical positions open, including a part-time Latin teacher. Dr. Forsthoffer also announced that the final accountability numbers came in and the district has met all areas of Adequate Yearly Progress.

Dr. Forsthoffer introduced Dr. James Dwyer to the public. Dr. Dwyer is the interim assistant superintendent currently filling the responsibilities of the human resources director. Dr. Dwyer will also fill in for Dr. Antunes when she is on maternity leave.

Dr. Forsthoffer announced that August 28 begins in-service days for new teachers. All others will return on September 4. All 10 month secretaries are scheduled to return to work tomorrow.

Dr. Forsthoffer informed the public that he has completed his 10th day in the district and he feels that he made the best decision to come to Hillsborough. He added that he and the district are a good match and the days go by fast.

Dr. Forsthoffer thanked Dr. Antunes, Mr. Venanzi and Dr. Dwyer for their assistance.

Time was allowed for questions and comments on the superintendent's report.

Action Agenda

Public Comments

None

CURRICULUM & INSTRUCTION

A motion was made by Mr. Schneider and seconded by Mr. Kanaby that that the board of education approve the curriculum and instruction agenda as follows:

Approval of the following novel/texts:

<u>Titles</u>	<u>Authors</u>	<u>Publisher</u>	<u>Date</u>	<u>Grades</u>	<u>Subject</u>
<u>Regeneration</u>	Barker, Pat	Plume	1993	10-12	English
<u>Science of Earth Systems, 2E</u>	Butz, Stephen	Thomson Delmar Learning	2008	9	Science
<u>AP Biology, 7th Edition</u>	Campbell & Reese	Prentice Hall	2005	12	Science
<u>Weather and Climate</u>	Simons, Barbara B.	Prentice Hall	2007	7	Science
<u>Earth Science</u>	Tarback & Lutgens	Prentice Hall	2006	9	Science

<u>Essentials of Intermediate Algebra for College Students</u>	Blitzer, Robert	Prentice Hall	2006	12	Math
<u>Prentice Hall Chemistry</u>	Wilbraham, Staley, Matta & Waterman	Prentice Hall	2008	10-11	Science
<u>Principles of Physics</u>	-	Kinetic Books Company	V1.20	11-12	Science
<u>Physics for Scientists and Engineers</u>	-	Kinetic Books Company	V1.20	12	Science

Approval of the following curriculum:

1. (Conditional) Approval of new English Curriculum - *War Fiction - Grades 10-12
2. Approval of revised Math Curriculum - Geometry - Grades 8-10

Approval the Submission of the following Grant Applications:

Approve the submission of the following grant applications:

<u>Grant</u>	<u>Amount</u>
IDEA, Basic	\$1,552,142
IDEA, Preschool	54,204
Title I Part A	305,434
Title II Part A	133,282
Title II Part D	2,075
Title III	27,043
Title IV	20,267
Title V	8,660

Resolve to Amend the NCLB FY2007 Application

Resolve to amend the NCLB FY2007 application to incorporate funds carried over from FY2006 in the amount of:

Title I	\$ 52,944
Title I SIA	4,744
Title II Part A	65,348
Title II Part D	5,834
Title III	34,976
Title IV	0
Title V	11,239

Resolve to Amend the IDEA FY2007 Application

Resolve to amend the IDEA FY2007 application to incorporate funds carried over from FY2006 in the amount of:

IDEA Basic	\$42,070
IDEA Preschool	2,884

Upon call of the roll, the motion carried with a unanimous vote recorded.

PERSONNEL

A motion was made by Mr. Kanaby and seconded by Mr. Paget that the board of education approve the personnel agenda as follows:

Resolution to Approve the Addendum to the Employment Agreement for Interim Superintendent of Schools

Approve the resolution as listed on *Schedule A* as it relates to the addendum to the employment agreement for the interim superintendent of schools.

Resolution to Ratify and Reaffirm Approval of Employment Agreement

Approve the resolution as listed on *Schedule B* to ratify and reaffirm approval of the employment agreement with Dr. James J. Dwyer.

Resolution to Request for Leave of Absence

Approve the resolution as listed on *Schedule C* as it relates to a request for a leave of absence.

Resignations

Peter Ciurczak, marching band color guard director/band winter guard director, effective 2007-2008 school year.

Dina Diaz, grade 3 teacher, Woodfern School, effective September 1, 2007.

Patricia Heddy, instructional assistant, Hillsborough Elementary School, effective June 30, 2007.

Christopher Jorgensen, instructional assistant, Hillsborough High School effective June 30, 2007.

Helen Machat, instructional assistant, Auten Road Intermediate School, effective June 30, 2007.

Martha McDonald, instructional assistant, Hillsborough High School, effective June 30, 2007.

Philip Schambach, first assistant boys' lacrosse coach/assistant ice hockey coach, effective 2007-2008 coaching season.

Jennifer Spencer, permanent school aide, Woodfern School, effective June 30, 2007.

Donna Ray, grade 7 science teacher, Hillsborough Middle School, effective June 30, 2007.

Thomas Venanzi, assistant superintendent for business/board secretary, effective October 17, 2007.

Annette Wells, assistant to business administrator/assistant board secretary effective October 8, 2007.

Leaves of Absence

Sherry Kay, 12 month secretary, Hillsborough High School, family leave of absence, effective August 6, 2007 through August 17, 2007.

Sharon Thiero, special education teacher, Auten Road Intermediate School, disability/family leave of absence, effective September 24, 2007 through December 21, 2007.

Paige Russo, grade 3 teacher, Sunnymead School, disability/family/child care leave of absence, effective September 4, 2007 through April 21, 2008.

Dina Stoff, grade 3 teacher, Woods Road School, family/child care leave of absence, effective September 4, 2007 through January 30, 2008.

Revised Leave of Absence

Joanna Robison, grade 4 teacher, Hillsborough Elementary School, from disability/family leave of absence, effective September 14, 2007 through December 7, 2007, to disability/family leave of absence, effective September 4, 2007 through December 18, 2007.

Change in Contract

Jan Frasher from 10-month curriculum secretary to 12-month .6 public information officer/.4 human resources secretary, effective August 22, 2007 through June 30, 2008, new position/J. Perna (resigned).
SALARY: \$47,396 PRORATED

Joel Handler, from supervisor of technology, district, to director of technology, district, effective August 21, 2007, at no increase in salary.

Steven Kerrigan from grade 5 teacher, Auten Road Intermediate School, to 10 month vice principal, Auten Road Intermediate School, effective September 1, 2007 through June 30, 2008.
SALARY: \$74,000

Transfer/Change in Appointment

Cheryl Bruno, from instructional assistant, Triangle School, to instructional assistant, Woodfern School, effective September 1, 2007 through June 30, 2008.
SALARY: \$25,834

Step 4

Doris Levine, from instructional assistant, Auten Road School, to instructional assistant, Hillsborough Middle School, effective September 1, 2007 through June 30, 2008.
SALARY: \$24,960

Step 3

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Patricia Montney, from instructional assistant, Woodfern School, to instructional assistant, Auten Road Intermediate School, effective September 1, 2007 through June 30, 2008.

SALARY: \$25,834

Step 4

Patricia Shulack, from instructional assistant, Woodfern School, to instructional assistant, High School, effective September 1, 2007 through June 30, 2008.

SALARY: \$25,834

Step 4

Reappointments 2007-2008

Jeannie Ciaccio, instructional assistant, Hillsborough Elementary School, effective September 1, 2007 through June 30, 2008, replacing Patricia Heddy (resigned).

SALARY: \$25,834

Step 4

Patricia VanKeuren, instructional assistant, Auten Road Intermediate School, effective September 1, 2007 through June 30, 2008, replacing Helen Machat (resigned).

SALARY: \$24,116

Step 2

Toni Marchick, instructional assistant, Sunnymead School, effective September 1, 2007 through June 30, 2008, replacing Martha McDonald (resigned).

SALARY: \$25,834

Step 4

Revised Contract 2007-2008

John Ciccarone, from .5 assistant athletic director/.5 health & physical education teacher, Hillsborough Middle School, salary \$79,902, to .5 assistant athletic director/.5 health & physical education teacher, Hillsborough Middle School, effective September 1, 2007 through June 30, 2008.

SALARY: \$73,566

Revised Coaches Stipends 2007-2008

Tierra Hicks, from assistant girls' spring track coach to first assistant girls spring track coach, Hillsborough High School effective 2007-2008 coaching season.

STIPEND: \$6,040

Step 2

Robert O'Rourke, from assistant boys' spring track coach to first assistant boys spring track coach, Hillsborough High School effective 2007-2008 coaching season.

STIPEND: \$6,220

Step 3

Appointments for 2007 - 2008

Approve the appointment of the following personnel for the 2007-2008 school year. The appointment of those marked with an (*) will be contingent upon approval as per N.J.S.A. 18A:6-7.2 et. Seq.

Sophia Van Ess, Principal, Auten Road Intermediate School, effective on or about October 21, 2007, or sooner if released by current district, through June 30, 2008, replacing Harold Blackstone.

SALARY: \$108,000 PRO-RATED

Long Term Substitute

Christy Boulos, long term substitute, grade 4 teacher, Hillsborough Elementary School, effective September 1, 2007 through December 7, 2007, replacing Joanna Robison (leave of absence).

SALARY: \$45,412 PRORATED BA Step 1

Lisa Burgos, long term substitute, basic skills instructor, Sunnymead School, effective September 1, 2007 through June 30, 2008, replacing Robyn Beer (leave of absence).

SALARY: \$45,412 BA Step 1

Craig Cebula, long term substitute, health and physical education teacher, Auten Road Intermediate School, effective September 1, 2007 through June 30, 2008, replacing George Taylor (sabbatical leave of absence).

SALARY: \$45,412 BA Step 1

Jennifer Lyon, long term substitute, grade 7 math teacher, Hillsborough Middle School, effective October 1, 2007 through March 14, 2008, replacing Natalie Crisafulli (leave of absence).

SALARY: \$45,412 PRORATED BA Step 1

Mary Thomson, long term substitute, grade 3 teacher, Woods Road School, effective September 1, 2007 through January 30, 2008, replacing Dina Stoff (leave of absence).

SALARY: \$45,412 PRORATED BA Step 1

Kimberly Wright, long term substitute, REACH teacher, Triangle School, effective September 1, 2007 through November 23, 2007, replacing Amy Casale (leave of absence).

SALARY: 45,412 PRORATED BA Step 1

Teacher

Rebecca Balaguer, substance awareness coordinator, Hillsborough High School, effective November 21, 2007 (or sooner if released by current district) through June 30, 2008, replacing Jean Robinson (resigned).

SALARY: \$69,400 PRORATED MA Step 15

Maria Christodoulides, grade 7 science teacher, Hillsborough Middle School, effective September 1, 2007 through June 30, 2008, replacing Donna Ray (resigned).

SALARY: \$50,432 MA+15 Step 1

Carlye Dymburt, .5 kindergarten teacher, Triangle School, effective September 1, 2007 through June 30, 2008, replacing Amy Hoffman (resigned).

SALARY: \$45,412 PRORATED BA Step 1

Manfredi Giammanco, Italian teacher, Hillsborough High School, effective September 1, 2007 through June 30, 2008 replacing Marissa Iannella (resigned).

SALARY: \$49,072 BA+15 Step 4

Sandra Kasics, grade 5 literacy teacher, Auten Road Intermediate School, effective September 1, 2007 through June 30, 2008, replacing Steven Kerrigan (in district transfer).

SALARY: \$47,342 BA+30 Step 1

Jaclyn Kotler, grade 3 teacher, Amsterdam School, effective September 1, 2007 through June 30, 2008, replacing Joan Krahn (in school transfer).

SALARY: \$45,412 BA Step 1

Kara McKenna, grade 3 teacher, Woodfern School, effective September 1, 2007 through June 30, 2008, replacing Dina Diaz (resigned).

SALARY: \$45,412 BA Step 1

Robin Nolte, physics teacher, Hillsborough High School, effective September 1, 2007 through June 30, 2008, replacing Frank Puzycki (resigned).

SALARY: \$51,862 BA+30 Step 8

Eric Rosenthal, .333 health and physical education teacher, Hillsborough High School, effective September 1, 2007 through June 30, 2008, replacing Kurt Blickenderfer (resigned).

SALARY: \$45,412 PRORATED BA Step 1

Ciji Syvarth, instrumental music teacher, Hillsborough Middle School, effective September 1, 2007 through June 30, 2008, replacing Jennifer Eidel (resigned).

SALARY: \$45,412 BA Step 1

District Supervisor

Peggy Cioce, fine and performing arts supervisor (12 months), district effective August 28, 2007 through June 30, 2008.

SALARY: \$85,000 PRORATED

Coaches - Stipend

Susan Conefry, assistant girls' soccer coach, Hillsborough Middle School, effective 2007-2008 school year.

STIPEND: \$3,070 Step 1

Christopher Giordano, first assistant girls soccer coach, Hillsborough High School, effective 2007-2008 coaching season.

STIPEND: \$5,165 Step 1

Nicole Moretti, assistant gymnastics coach, Hillsborough High School, effective 2007-2008 coaching season.

STIPEND: \$3,205 Step 2

Eric Rosenthal, assistant girls' tennis coach, Hillsborough High School, effective 2007-2008 coaching season.

STIPEND: \$3,370

Step 1

Co-Curricular Advisors 2007-2008

Approve the assignments of co-curricular advisors for Hillsborough High School, Hillsborough Middle School and Auten Road Intermediate School for the 2007-2008 school year as listed on *Schedules D, E, F.*

Substitutes

Approve the appointment of district substitutes for the 2007-2008 school year, as listed on *Schedules G, H, I.*

Mentors

Mentor

Caryn Morrison
Sandi Smith
Brandon Wiater
April Croman
Gina Kay
Debra Porowski
Marianne Jones
Kathleen Fogle
Elena Aminedoleh
Debbie Peschen

Mentee

Kathryn D'Onofrio
Carlye Dymburt
Rachel Reither
Timothy Quimby
Jeffrey Panzarella
Jennifer Lyon
Jodi Marie Masley
Nicole Alexander
Susan Conefry
Barrie Quick

Upon call of the roll, the motion carried with a unanimous vote recorded.

Dr. Forsthoffer introduced the supervisor of fine arts, Peggy Cioce and the Auten Road Intermediate School principal, Sophia Van Ess, to the public.

FINANCE

A motion was made by Mr. Kanaby and seconded by Mr. Paget that the board of education approve the finance agenda as follows:

Acceptance of Monthly Financial Reports

Accept the monthly financial reports of the Assistant Superintendent for Business/Board Secretary and the Treasurer of School Moneys for the month of July 31, 2007 and in compliance with N.J.A.C. 6:20-2.13 (e) that the Board of Education certify that no major account or fund has been overexpended.

Approval of Monthly Bills

Approve the monthly bills as reviewed by the finance committee as follows:

General Operating: \$5,832,380.57

Approval of Line Item Transfers

Approve the following line item transfers in the 2007-08 general fund:

FROM:

<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
11-190-100-610-01-03	Inst Supp- HHS Science Supplies	269
11-190-100-610-07-00	Inst Supp- Woodfern Supplies	453
11-000-262-420-02-65	Other Oper/Maint-HMS Cont Serv	7,088
11-000-291-270-00-00	Employee Benefits-Med/Dent Prem	28,529
		<u>36,339</u>

TO:

<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
11-000-221-600-09-11	Improv of Inst-Tech Supplies	722
11-000-261-420-02-58	Maint of Plant-HMS Misc Cont Serv	4,000
11-000-262-610-02-58	Other Oper/Maint-HMS Misc Supp	3,088
11-000-291-241-00-00	Employee Benefits-PERS Liability	28,529
		<u>36,339</u>

Renewal of Reconditioning of Athletic Equipment Contract

Approve the renewal of the contract with Circle System Group for the 2007-08 school year at no increase in unit pricing from the original contract in the 2006-07 school year.

Revision to Athletic Supply Contract Awards

Approve the following revisions to the athletic supply award for the 2007-08 school year that were previously awarded:

<u>Vendor</u>	<u>Original Award</u>	<u>Revised Award</u>
Bethlehem Sporting Goods	\$20,937.74	\$21,506.74
Efinger Sporting Goods	815.50	1,132.75
Longstreth Sporting Goods	596.90	286.90
Passon's Sports	2,069.77	1,906.85

State Contract Purchasing

Authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing the additional various vendors as listed:

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Classroom Supplies/Library Supplies	Kurtz Brothers	A65593

Furniture, Office and Lounge	County Business Systems, Inc.	A56331
Mailroom Equipment and Maintenance Various State Agencies	Pitney Bowes	A63753
Printing Equipment: Offset Digital, Thermal, Prepress, Etc.	Riso	A67305
Copy Machines	Ikon	A64039
	Image Systems for Business	A65260
	Xerox	A64042
	Oce North America	A51141

Joint Transportation Agreements

Approve the following joint transportation agreements for the 2007-08 school year with the Hillsborough Township Board of Education acting as host:

<u>Route#</u>	<u>Joiner</u>	<u>Amount</u>
HS10	Millstone	5,975
MS6	Millstone	3,728
AR6	Millstone	4,447
AS4	Millstone	6,606
AS5	Millstone	3,285
ASK5	Millstone	673
AMS2	Millstone	12,905
WRS4	Millstone	10,864
PS2	Millstone	3,476
PRD	Millstone	11,021
SPRD	Millstone	1,836
IMC1	Montgomery	1,416
LAKE	Franklin	37,551

Resolution for Adoption of Refunding Bond Ordinance

Approve the resolution regarding the adoption of the refunding bond ordinance of outstanding callable school bonds on final reading as listed on *Schedule J*.

Resolution to Determine the Form of Refunding School Bonds

Approve the resolution regarding the form and other details of the school bonds to be refunded as listed on *Schedule K*.

Approval of Change Orders

Approve the following change orders:

Project: Cabinet/Closet Doors & Toilet Renovations at 3 Schools
Contractor: Oradell Construction
Change Order: GC-1
Change Order Amount: \$4,665 (deduct)

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Description: Lump sum of \$23,135 for hardware against allowance of \$27,800 resulting in a credit of \$4,665

Project: Cabinet/Closet Doors & Toilet Renovations at 3 Schools

Contractor: Oradell Construction

Change Order: GC-2

Change Order Amount: \$2,909.00

Description: Replace the flanges for the eleven (11) toilet fixtures at Woods Rd. School. Deteriorated condition of the existing flanges was uncovered after the toilets were removed

Project: Cabinet/Closet Doors & Toilet Renovations at 3 Schools

Contractor: Oradell Construction

Change Order: GC-3

Change Order Amount: \$3,613

Description: Replacement of 4 valves at Woods Road School

Project: Exterior Door Replacement

Contractor: Smitty's Door Service, Inc.

Change Order: GC-1

Change Order Amount: \$12,000

Description: Material and labor needed for the installation of 3 exterior doors at Hillsborough Middle School

Bids for Print Toners/Ink Cartridges

The following bids were received on August 15, 2007 for the purchase of print toners/ink cartridges for the 2007-08 school year:

<u>Vendor</u>	<u>Base Bid</u>	<u>Awarded</u>
Tech Depot	\$33,215.08	\$0.00
Central Jersey Office Equipment	35,520.00	1,947.62
Transnet	37,072.26	0.00
W.B. Mason	33,458.46	12,241.08
Star Data Products	36,544.00	947.00
Voltexx, Inc.	34,340.50	1,871.40
Supply Saver	36,233.00	250.00
Global Gov't/Education Solutions, Inc.	34,056.38	15,264.80
Tree House	34,278.25	0.00

Approve the awarding of contracts to the lowest responsible bidders as listed above for the purchase of print toners/ink cartridges for the 2007-08 school year.

Bids for Pupil Transportation Routes

The following bids were received on August 20, 2007 for pupil transportation routes for the 2007-08 school year:

<u>Route</u>	<u>Barker</u>	<u>Hager</u>
WHF4	\$48,420	\$39,780

Approve the awarding of contract to the lowest responsible bidder as follows:

<u>Contractor</u>	<u>Route #</u>	<u>Amount</u>
Hager	WHF4	39,780

Upon call of the roll, the motion carried with a unanimous vote recorded.

ADMINISTRATIVE

A motion was made by Mr. Kanaby and seconded by Mr. Paget that the board of education approve the administrative agenda as follows:

Policies

The policy committee has recommended the following policies be included for consideration as follows:

First Reading

Policy #2415.20 - No Child Left Behind Complaints - *Schedule R*
 Policy #5307 - Nursing Services Plan - *Schedule S*
 Policy #5308 - Pupil Health Records - *Schedule T*
 Policy #5310 - Health Services - *Schedule U*
 Policy #5332 - Do Not Resuscitate Orders - *Schedule V*
 Policy #5335 - Treatment of Asthma - *Schedule W*

Second Reading

Policy #5430 - Class Rank - *Schedule X*

Acceptance of Donations

Approve the acceptance of the following donation:

<u>Donor</u>	<u>Description</u>
Casey Bromfield	2 used alto saxophones for use by the Hillsborough High School band department
Institute for Advanced Study	18 Dell Pentium IV Precision Computers and 2 Xerox 2125 Laser Printers

Approval of Outside Educational Placements

Approve the out-of-district educational placements for the 2007-08 school year as listed on *Schedule Z*.

Resolution Regarding Facility Project in the 2007-08 Budget

Approve the following resolution regarding a project in the 2007-08 budget:

WHEREAS, the Hillsborough Board of Education approved a contract for professional architectural services with Nam Kim Park for the development of plans and specifications for a facility project to be included in the 2007-08 Budget; and

WHEREAS, this facility project is required to be submitted to the State Department of Education; and

WHEREAS, this facility project will be totally funded through local sources since it is considered to be other capital projects; and

WHEREAS, it is necessary to approve an amendment to the district's long-range facility plan;

NOW, THEREFORE BE IT RESOLVED that the Hillsborough Board of Education approves the submission of the following other capital project not eligible for State funding and as an amendment to the district's long-range facility plan:

SCHOOL

STATE PROJECT NO.

Hillsborough High School
Projector Installation

2170-030-08-1000

Upon call of the roll, the motion carried with a unanimous vote recorded.

Policies

A motion was made by Mr. Kanaby and seconded by Mr. Schneider that following policy be included for consideration as follows:

Second Reading

Policy #5516 - Remotely Activating Communication Devices - Pagers & Cellular Telephones - *Schedule Y*

Upon call of the roll, the motion carried with eight members voting in favor and Mr. Blandino voting against.

Approve the Professional Travel Related Expenses

A motion was made by Mr. Kanaby and seconded by Mr. Paget that the board of education approve the Professional Travel Related Expenses as listed on Schedule L.

Upon call of the roll, the motion carried with a unanimous vote recorded.

A motion was made by Mr. Paget and seconded by Mr. Kanaby that the board of education approve the Professional Travel Related Expenses as listed on Schedule M.

Upon call of the roll, the motion carried with eight members voting in favor and Mr. Blandino abstaining.

A motion was made by Mr. Paget and seconded by Mr. Gillette that the board of education approve the Professional Travel Related Expenses as listed on Schedule N.

Upon call of the roll, the motion carried with eight members voting in favor and Mr. Hudes abstaining.

A motion was made by Mr. Paget and seconded by Mr. Kanaby that the board of education approve the Professional Travel Related Expenses as listed on Schedule O.

Upon call of the roll, the motion carried with eight members voting in favor and Mr. Lin abstaining.

A motion was made by Mr. Paget and seconded by Mr. Rosenberg that the board of education approve the Professional Travel Related Expenses as listed on Schedule P.

Upon call of the roll, the motion carried with eight members voting in favor and Mr. Paget abstaining.

A motion was made by Mr. Paget and seconded by Mr. Gillette that the board of education approve the Professional Travel Related Expenses as listed on Schedule Q.

Upon call of the roll, the motion carried with eight members voting in favor and Mr. Rosenberg abstaining.

Old Business

Mr. Hal Brown questioned the status of the reported suspension of Mr. Kanaby. He then discussed incidents he encountered at the board of education offices during the issues with the bomb threats around the time of the prom. Mr. Brown asked if the board would have to incur expenses if he brought ethics charges against the former superintendent for yelling at his wife about picture taking in the board office and calling the newspaper to complain.

Mr. Brown also stated that since the assistant superintendent for business and the assistant to the business administrator are both leaving, he suggested that the board conduct a forensic audit so the new superintendent can be assured that the operation has a clean slate.

Mr. Venanzi stated that the board has an annual audit conducted by an independent auditor who issues opinions on the reliability of financial statements and adequacy of internal controls. Additionally, the suggestion by Mr. Brown of a forensic audit without a specific scope of services could possibly cost hundreds of thousands of dollars since it is an investigative process to determine the cause and effect of something that had a problematic outcome. When questioned by Mr. Venanzi, Mr. Brown could not identify any specific area to investigate.

President Hudes noted Mr. Brown's suggestion.

Mrs. Diana Dorsey, co-president of the Auten Road Home and School Association, inquired about the engineers report on Auten Road air conditioning units. She asked why two different BTU amounts were given by two different engineers.

Mr. Blandino answered that for several reasons, the units were not a viable option.

Mrs. Dorsey then asked why units are being used in other buildings.

Mr. Venanzi explained that there are some window units in small group instruction areas or where required by a student's IEP.

Mrs. Dorsey asked if the rooftop units could be done in stages to allow time for the home and school association to do more fundraising. She also questioned if the school calendar could be changed to have students get out earlier, before the weather gets too hot.

President Hudes asked Dr. Forsthoffer to keep the recommendation on the radar for discussion of next year's calendar.

Announcements by the President

President Hudes announced that he is looking forward to the beginning of school and noted that the next meeting of the board will be held in September.

Adjournment

A motion made by Mr. Blandino and seconded by Mr. Kanaby to adjourn the meeting at 9:13 p.m.

Upon call of the question, the motion carried unanimously.

Respectfully submitted,

Thomas M. Venanzi
Assistant Superintendent for Business/
Board Secretary